

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS August 23, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code): 2554 779 0770; (meeting password): 7282.

- 9:00** 1) **J. Mark Wedel, County Board Chair**
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Approval of Agenda
- 9:05** D) **Health & Human Services (see separate HHS agenda)**
- 9:55** Break
- 10:05** E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File August 9, 2022 to August 22, 2022**
 - B) **Approve August 9, 2022 County Board Minutes**
 - C) **Approve Electronic Funds Transfers**
 - D) **Approve Commissioner's Vouchers**
 - E) **Approve Auditor's Vouchers – Auditor Warrants 08.05.2022**
 - F) **Approve Auditor's Vouchers – Sales, Use Tax and Diesel Tax July 2022**
 - G) **Approve Auditor's Vouchers – Road & Bridge Contract Payments**
 - H) **Approve Manual Warrants– LLCC Credit Card Fees and Refund**
 - I) **Approve Manual Warrants– MTG Reg and Deed Tax, FSA Claims 40325001**
 - J) **Approve Manual Warrants– LLCC Refund**
 - K) **Approve Manual Warrants– ELAN Paid 08.04.2022**
 - L) **Approve M9annual Warrants– Returned, Account Closed – Land Dept.**
 - M) **Approve Manual Warrants– Camping Refund 08.12.2022**
 - N) **Adopt Resolution: County VSO Operational Enhancement Grant Program**
 - O) **Adopt Resolution: Large Assembly License – White Pine Logging**
 - P) **Adopt Resolution: Sheriff's Office Donation – Deloris Goetzke**
 - Q) **Adopt Resolution: Submit Iron Range Resources and Rehabilitation Board Grant**

- R) Adopt Resolution: Set Unorganized Townships Levies for 2023
- S) Adopt Resolution: Search & Rescue Donation – Community Foundation

- 10:05 3) Dan Guida – County Sheriff
 - A) 2023 Sheriff’s Office Preliminary Budget Presentation
- 10:35 4) John Welle – County Engineer
 - A) 2023 Road and Bridge Preliminary Budget Presentation
- 11:25 5) Kami Genz – Community Corrections Director
 - A) Juvenile Detention Center Joint Powers Agreement
 - B) Aitkin County and Anoka County Contract per the JPA Agreement
- 11:40 6) Mark Jeffers – Economic Development Coordinator
 - A) Leadership Boost Grant: Approval to Submit Grant Application
 - B) DEED Child Care Grant
- 11:55 7) Andrew Carlstrom – Environmental Services Director
 - A) Amish Community Cemetery Plat
- 12:00 8) Jessica Seibert – County Administrator
 - A) Fiscal Recovery Funds Request- Long Lake Conservation Center
 - B) Administrator Updates
- 12:15 9) Committee Updates
- 12:45 Break
- 12:55 10) Jessica Seibert – County Administrator
 - A) Closed Session Under MN Statute 13D.03 Subd.1(b) Labor Negotiations
- 1:30 Adjourn

AITKIN COUNTY BOARD

August 9, 2022

<p>The Aitkin County Board of Commissioners met this 9th day of August, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p>	<p>Call to Order</p>
<p>Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the August 9th, 2022 agenda.</p>	<p>Approved Agenda</p>
<p>There was no Citizens' Public Comment</p>	<p>Citizens' Public Comment</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p>Consent Agenda</p>
<p>A) Correspondence File July 26, 2022 to August 8, 2022; B) Approve July 26, 2022 County Board Minutes; C) Approve Electronic Funds Transfers \$914,337.00; D) Approve Commissioner Vouchers: General Fund \$347,401.69, Reserves \$30,444.24, Road & Bridge \$48,005.73, Health & Human Services \$6,796.55, Trust \$19,871.59, Forest Development \$13,971.43, LLCC \$5,239.20, Parks \$1,084.19, COVID \$20,803.95 for a total of \$493,613.57; E) Approve Auditor's Vouchers – Auditor Warrants: General Fund \$5,506.34, Reserves Fund \$27,387.50, Road & Bridge \$223,715.07, for a total of \$256,608.91; F) Approve Auditor's Vouchers – R&B Contract Payments: Road and Bridge \$486,529.17, for a total of \$486,529.17; G) Approve Manual Warrants/Voids/Corrections – Camping Refund 07.29.2022: Parks \$80.00, for a total of \$80.00; H) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$50.00, for a total of \$50.00; I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 07.07.2022: General Fund -\$1,405.96, Reserves \$4.27, HHS \$202.65, Trust \$248.98, LLCC \$469.22, Parks \$480.84 for a total of \$0.00; J) Approve Manual Warrants/Voids/Corrections – Elan Paid 07.21.2022: General Fund \$4,804.41, for a total of \$4,804.41; K) Approve Manual Warrants/Voids/Corrections – FSA Claims & MN Care Tax: General Fund \$306.58, HHS \$111.05 for a total of \$417.63; L) Approve Manual Warrants/Voids/Corrections – FSA Claims Paid 08.02.2022: General Fund \$356.89, for a total of \$356.89; M) Approve Manual Warrants/Voids/Corrections – LLCC Refund & FSA Claims: General Fund \$1,311.64, LLCC \$1,254.95 for a total of \$2,566.59; N) Approve Manual Warrants/Voids/Corrections – Participant Fees July 2022: General Fund \$674.50, for a total of \$674.50; O) Approve Manual Warrants/Voids/Corrections – Stop Payment, Taxes: Taxes & Penalties \$1,651.05, for a total of \$1,651.05; P) Approve Manual Warrants/Voids/Corrections – NSF Check: Taxes & Penalties \$230.88, for a total of \$230.88; Q) Approve Primary and General Election Recount Agreements; R) Approve Personnel Policy Update; S) Approve Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer; T) Approve Temporary Malt Liquor License – Jacobson Vol. Fire Department; O) Adopt Resolution: Enbridge Donation; P) Adopt Resolution: STS Donation – Robert Glad VFW; Q) Adopt Resolution: Search and Rescue Donation – Libby Township; R) Adopt Resolution: FAA Airport Improvement Grant; S) Adopt Resolution: 2022 Elected Officials Salaries Modification;</p>	

AITKIN COUNTY BOARD

August 9, 2022

<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Primary and General Election Recount Agreements.</p>	<p>Primary and General Election Recount Agreements</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Personnel Policy Update.</p>	<p>Personnel Policy Update</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer.</p>	<p>Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve Temporary malt Liquor License – Jacobson Volunteer Fire Department.</p>	<p>Temporary Malt Liquor License – Jacobson Vol. Fire Department</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Enbridge Donation.</p>	<p>Resolution #20220809-098 Enbridge Donation</p>
<p>WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.</p>	
<p>WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:</p>	
<p>Enbridge - \$1,000.00</p>	
<p>WHEREAS, the terms or conditions of the donations are as follows:</p>	
<p>The donation is to be deposited in the Con Con fund (10-921-000-0000-5840) and be put toward the purchase of culverts.</p>	
<p>WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.</p>	
<p>NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.</p>	
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: STS Donation – Roberts Glad VFW.</p>	

AITKIN COUNTY BOARD

August 9, 2022

WHEREAS, Aitkin Municipal/Steve Kurtz Field Airport has submitted to the FAA a project application dated May 5, 2022, for a grant of Federal funds for a project at or associated with the Aitkin Municipal/Steve Kurtz Field Airport, which is included as a part of the Airport Improvement Program (AIP) Project No. 3-27-0002-023-2022; and

WHEREAS, the FAA has approved a project for the Aitkin Municipal/Steve Kurtz Field Airport which includes: Update Airport Master Plan.

WHEREAS, the FAA awarded amount of \$83,250

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County approves acceptance of the Airport Improvement Program Project No. 3-27-0002-023-2022 equaling \$83,250

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: 2022 Elected Officials Salaries Modification.

BE IT RESOLVED, the Aitkin County Board of Commissioners increase salary effective July 1, 2022 in accordance with the wage adjustment approved by the Board of Commissioners at the May 10th, 2022 board meeting

County Auditor, Kirk Peysar	\$104,670.53
County Treasurer, Lori Grams	\$ 90,056.97
County Recorder, Michael Moriarty	\$ 80,988.06

County Sheriff, Daniel Guida	\$111,801.56
County Attorney, Jim Ratz	\$140,821.60

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Andrew Carlstrom – Environmental Services Director presented Jessica Seibert with the Patriot Award.

Carli Goble – HHS Fiscal Supervisor presented 2023 Health and Human Services Preliminary Budget.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – County Highway 37 Speed Zone Study;

WHEREAS, Minnesota Statute 169.14 Subd. 5 authorizes MnDOT, upon completion of a speed zone study, to establish regulatory speed zones on county highways, and

WHEREAS, a speed zone study was conducted by MnDOT in 1979 on Aitkin County Highway 37 from US Highway 169 to Trunk Highway 18, which resulted in speeds zones of 45 miles per hour on the southwestern portion of the highway and 35 miles per hour on the northeastern portion of the highway, and

**Resolution
#20220809-102
Elected Officials
Salaries
Modification**

Patriot Award

**2023 HHS
Preliminary
Budget
Presentation**

**Resolution
#20220809-103
County HWY 37
Speed Zone Study**

AITKIN COUNTY BOARD

August 9, 2022

WHEREAS, residents that live along County Highway 37 are concerned that the existing regulatory speed zones through this area allow speeds that are too high and result in safety concerns for area residents that are in close proximity to the highway, and

WHEREAS, residents have requested that an updated speed zone study be completed on this segment of County Highway 37 to lower the existing regulatory speed zones.

NOW THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation is hereby requested to perform a traffic engineering study on the 2.1-mile segment of Aitkin County Highway 37 from US Highway 169 to Trunk Highway 18.

Jessica Seibert – County Administrator presented 2023 General Government Preliminary Budget.

**2023 General
Government
Preliminary
Budget**

Jessica Seibert – County Administrator presented 2023 Appropriations.

**2023
Appropriations**

Jessica Seibert, County Administrator updated the Board on the following:

**Administrator
Updates**

- Budget Committee Meeting
- CLA Auditors Onsite
- HHS Advisory Committee
- Regional MACA Meeting
- AMC Research Projects

The Board discussed: Budget, NRAC, ECRL, Aitkin Airport Commission.

Board Discussion

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:05 a.m. until Tuesday, January 26, 2021 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 8/23/2022

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 8/15/2022		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER

Thru August 15, 2022 Board Meeting August 23, 2022

<u>Abstract Number</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
21409	8/2/22	\$356.89	Manual Abstract
21410	8/5/22	\$179,630.61	Commissioner Abstract
21411	8/2/22	\$230.88	Manual Abstract
21412	8/4/22	\$7,635.32	Manual Abstract
21414	8/4/22	\$467.11	Manual Abstract
21416	8/5/22	\$5,245.92	Auditor Abstract
21417	8/9/22	\$88,619.88	Manual Abstract
21418	8/10/22	\$1,996.57	Auditor Abstract
21419	8/11/22	\$54.37	Manual Abstract
21420	8/12/22	\$620,263.52	Payroll Abstract
21421	8/12/22	\$3,799.16	Auditor Abstract
21422	8/12/22	\$10,232.74	Commissioner Abstract
21423	8/11/22	\$18,670.40	Manual Abstract
21424	8/12/22	\$70.00	Manual Abstract

\$0

Voids/No ACH

21413

21415

\$937,273.37

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		80.00	07.12 SYNOPSIS 08/03/2022	1246993	Printing, Publishing & Adv	Y
				08/03/2022			
86222	Aitkin Independent Age		80.00	1 Transactions			
15240	AT&T Mobility 01-001-000-0000-6220		152.92	JULY PHONE BILL 06/26/2022	287298817699	Telephone	N
				07/25/2022			
15240	AT&T Mobility		152.92	1 Transactions			
1	DEPT Total:		232.92	Commissioners	2 Vendors	2 Transactions	
12	DEPT			Court Administration			
9997	4Moto Engineers LLC 01-012-000-0000-6263		1,375.00	01-CR-19-440 08/18/2021	8/11/22	Contract Legal Services	Y
				08/18/2021			
9997	4Moto Engineers LLC		1,375.00	1 Transactions			
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		52.50	01-CR-20-664 08/02/2022	11634	Contract Legal Services	Y
				08/02/2022			
	01-012-000-0000-6263		60.00	01-P4-05-000433 08/02/2022	11634	Contract Legal Services	Y
				08/02/2022			
	01-012-000-0000-6263		30.00	01-PR-21-261 08/02/2022	11634	Contract Legal Services	Y
				08/02/2022			
	01-012-000-0000-6263		361.25	01-JV-22-281 08/02/2022	11634	Contract Legal Services	Y
				08/02/2022			
	01-012-000-0000-6263		30.00	01-PR-21-1065 08/02/2022	11634	Contract Legal Services	Y
				08/02/2022			
11634	Gammello & Pearson PLLC		533.75	5 Transactions			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		23.91	August phone bill 08/01/2022	IN-80010460111	Telephone	N
				08/31/2022			
9046	Loffler Companies, Inc.		23.91	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	DEPT Total:		1,932.66	Court Administration	3 Vendors	7 Transactions	
40	DEPT			Auditor			
9046	Loffler Companies, Inc. 01-040-000-0000-6220		28.70	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	01-040-021-0000-6220		23.91	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	9046 Loffler Companies, Inc.		52.61	2 Transactions			
89796	Ryan/Kathleen 01-040-000-0000-6241		149.00	INTRO TO FINANCIAL MODELING	INTRO TO EXCEL	Registration Fee	N
	89796 Ryan/Kathleen		149.00	1 Transactions			
9998	Simplifile 01-040-000-0000-5081		16.08	COUNTY PORTION	MRT REFUND	Mortgage Registry-3%	N
	9998 Simplifile		16.08	1 Transactions			
40	DEPT Total:		217.69	Auditor	3 Vendors	4 Transactions	
42	DEPT			Treasurer			
9046	Loffler Companies, Inc. 01-042-000-0000-6220		14.35	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	9046 Loffler Companies, Inc.		14.35	1 Transactions			
86235	The Office Shop Inc 01-042-000-0000-6405		17.86	PAPER NOTES, MAGNET LIST	322794-0	Office Supplies	N
	86235 The Office Shop Inc		17.86	1 Transactions			
42	DEPT Total:		32.21	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
50	Aitkin Body Shop, Inc 01-043-000-0000-6302		362.20	NEW WINDSHIELD & WIPERS, JEEP	14301	Vehicle Maintenance	N
	50 Aitkin Body Shop, Inc		362.20	1 Transactions			
10452	AT&T Mobility						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-043-000-0000-6220		317.38	JULY WIRELESS BILL 06/26/2022 07/25/2022	287298660812	Telephone	N
10452	AT&T Mobility		317.38	1 Transactions			
9046	Loffler Companies, Inc. 01-043-000-0000-6220		57.39	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		57.39	1 Transactions			
86235	The Office Shop Inc 01-043-000-0000-6405		21.22	BINDER & LEGAL MANILLA FOLDERS	1115270-0	Office Supplies	N
86235	The Office Shop Inc		21.22	1 Transactions			
13934	The Tire Barn 01-043-000-0000-6302		372.91	WINDOW REGULATOR REPAIR	63802	Vehicle Maintenance	N
13934	The Tire Barn		372.91	1 Transactions			
9934	WEX BANK - Assessors 01-043-000-0000-6335		604.68	JULY GAS BILL 07/08/2022 08/07/2022	82950913	Gas/Vehicle Fuel Charges	N
	01-043-000-0000-6335		7.04-	JULY REBATE 07/08/2022 08/07/2022	82950913	Gas/Vehicle Fuel Charges	N
9934	WEX BANK - Assessors		597.64	2 Transactions			
43	DEPT Total:		1,728.74	Assessor	6 Vendors	7 Transactions	
44	DEPT			Central Services			
9561	Amazon Business 01-044-000-0000-6240		1,299.00-	REFUND AMAZON PRIME MEMBERSHIP	1YR9-H1V3-CLHV	Membership/Dues/Association Fees	N
9561	Amazon Business		1,299.00-	1 Transactions			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		23.91	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		23.91	1 Transactions			
89081	North Ambulance Brainerd 01-044-000-0000-6841		1,980.00	JULY 2022 SUBSIDY 07/01/2022 07/31/2022	07/31/2022	Ambulance Appropriations	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89081	North Ambulance Brainerd		1,980.00		1 Transactions		
3724	Performance Office Papers 01-044-000-0000-6405		4,820.00	Q3 PAPER 08/03/2022	08/03/2022 428001-00	Office Supplies	N
3724	Performance Office Papers		4,820.00		1 Transactions		
44	DEPT Total:		5,524.91	Central Services	4 Vendors	4 Transactions	
45	DEPT 13934 The Tire Barn 01-045-000-0000-6302		25.00	Motor Pool #53 TIRE REPAIR 07/19/2022	07/19/2022 63633	Vehicle Maintenance	N
13934	The Tire Barn		25.00		1 Transactions		
45	DEPT Total:		25.00	Motor Pool	1 Vendors	1 Transactions	
49	DEPT 9561 Amazon Business 01-049-000-0000-6485 01-049-000-0000-6485 01-049-000-0000-6485		28.46 304.53 79.90	Information Technologies AMAZON BASICS Z25K USB 3.0 CAB POE FIBER MEDIA CONVERTER POE400 INJECTOR ADAPTOR	11YJ-RJMH-RV4H 17YY-J6YQ-43KY 1QPG-WQ3Q-DJTM	Computer/Technology Supplies Computer/Technology Supplies Computer/Technology Supplies	N N N
9561	Amazon Business		412.89		3 Transactions		
783	Canon Financial Services, Inc 01-049-000-0000-6342		47.07	CANON PRINTER RENTAL	28939246	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		47.07		1 Transactions		
9046	Loffler Companies, Inc. 01-049-000-0000-6220		28.70	August phone bill 08/01/2022	08/31/2022 IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		28.70		1 Transactions		
6097	Verizon Wireless 01-049-000-0000-6220		49.03	VERIZON WIRELESS	9912389032	Telephone	N
6097	Verizon Wireless		49.03		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT Total:		537.69	Information Technologies	4 Vendors	6 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility 01-052-000-0000-6220		49.77	JULY PHONE BILL 06/26/2022 07/25/2022	287298817699	Telephone	N
	15240 AT&T Mobility		49.77		1 Transactions		
9046	Loffler Companies, Inc. 01-052-000-0000-6220		33.48	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	9046 Loffler Companies, Inc.		33.48		1 Transactions		
52	DEPT Total:		83.25	Administration	2 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age 01-053-000-0000-6230		131.30	PRINTING, PUBLISHING & ADV 07/13/2022 07/16/2022	1242846	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		140.30	PRINTING, PUBLISHING & ADV 07/27/2022 07/30/2022	1245851	Printing, Publishing & Adv	Y
	86222 Aitkin Independent Age		271.60		2 Transactions		
9561	Amazon Business 01-053-000-0000-6405		33.10	HR SUPPLIES 08/02/2022 08/02/2022	1MQT-QL31-39W1	Office Supplies	N
	01-053-000-0000-6405		25.85	NOTE PADS AND STAPLES 07/27/2022 07/27/2022	1WC9-DLCF-K7HH	Office Supplies	N
	9561 Amazon Business		58.95		2 Transactions		
15240	AT&T Mobility 01-053-000-0000-6220		99.54	JULY PHONE BILL 06/26/2022 07/25/2022	287299383308	Telephone	N
	15240 AT&T Mobility		99.54		1 Transactions		
9046	Loffler Companies, Inc. 01-053-000-0000-6220		14.35	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
9046	Loffler Companies, Inc.				14.35				1 Transactions		
53	DEPT Total:				444.44	Human Resources			4 Vendors		6 Transactions
60	DEPT					Elections					
86222	Aitkin Independent Age										
	01-060-000-0000-6230				60.00	PUBLIC ACCURACY TEST		1244092		Printing, Publishing & Adv	Y
	01-060-000-0000-6230				37.50	ABSENTEE VOTING HOURS		1244094		Printing, Publishing & Adv	Y
	01-060-000-0000-6230				337.50	CREDIT-AD WASN'T PUBLISHED		1245241		Printing, Publishing & Adv	Y
	01-060-000-0000-6230				675.00	PRIMARY POLLING PLACE		1245241		Printing, Publishing & Adv	Y
	01-060-000-0000-6230				176.25	CREDIT- AD DID NOT PUBLISH		1245348		Printing, Publishing & Adv	Y
	01-060-000-0000-6230				352.50	PARTISAN/NONPARTISAN BALLOTS		1245348		Printing, Publishing & Adv	Y
86222	Aitkin Independent Age				611.25				6 Transactions		
767	Buhlmann/Catherine Angela										
	01-060-000-0000-6330				128.13	MILEAGE-BALLOT DELIVERY		08/09/2022		Transportation/Travel/Parking	N
767	Buhlmann/Catherine Angela				128.13				1 Transactions		
4150	Rosallini's										
	01-060-000-0000-6405				116.40	8/9/22 ELECTION MEALS		0164571		Office Supplies	N
4150	Rosallini's				116.40				1 Transactions		
89796	Ryan/Kathleen										
	01-060-000-0000-6405				183.34	MEAL SUPPLIES-ELECTION JUDGES		PRIMARY		Office Supplies	N
89796	Ryan/Kathleen				183.34				1 Transactions		
60	DEPT Total:				1,039.12	Elections			4 Vendors		9 Transactions
90	DEPT					Attorney					
10855	Culligan Water										
	01-090-000-0000-6625				59.50	BIWEEKLY SERVICE		150X01343607		Capital - Office & Other Equipment	N
10855	Culligan Water				59.50				1 Transactions		
9046	Loffler Companies, Inc.										
	01-090-000-0000-6220				62.18	August phone bill		IN-80010460111		Telephone	N
						08/01/2022	08/31/2022				
9046	Loffler Companies, Inc.				62.18				1 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13724	Minnesota Continuing Legal Education						
	01-090-000-0000-6406		88.25	2022 DWI DESKBOOK	INV1205988	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		88.25	2022 DWI DESKBOOK #2	INV1205991	Law Publ. & Subscriptions	N
13724	Minnesota Continuing Legal Education		176.50	2 Transactions			
10879	Shred-It						
	01-090-000-0000-6360		189.48	MONTHLY SERVICE 07/01/2022 07/31/2022	8002046789	Services, Labor, Contracts	N
10879	Shred-It		189.48	1 Transactions			
5173	Thomson Reuters-West Publishing						
	01-090-000-0000-6406		1,522.22	ONLINE/SOFTWARE SUBSCRIPTION	846762736	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		1,522.22	1 Transactions			
90	DEPT Total:		2,009.88	Attorney	5 Vendors	6 Transactions	
100	DEPT			Recorder			
9046	Loffler Companies, Inc.						
	01-100-000-0000-6220		14.35	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		14.35	1 Transactions			
86235	The Office Shop Inc						
	01-100-000-0000-6405		416.22	TONER	1115346-0	Office Supplies	N
86235	The Office Shop Inc		416.22	1 Transactions			
6101	West Central Indexing						
	01-100-195-0000-6360		136.32	JULY ICRS 07/01/2022 07/31/2022	1759	Services, Labor, Contracts-Land Records	N
6101	West Central Indexing		136.32	1 Transactions			
100	DEPT Total:		566.89	Recorder	3 Vendors	3 Transactions	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business						
	01-110-000-0000-6415		367.67	BATTERIES, GRINDING WHEELS	19WR-JLY6-HX4T	Operational Supplies	N
	01-110-000-0000-6415		480.68	FLOOR GRINDING DISK	1DVN-F966-1JC7	Operational Supplies	N

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1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
9561	Amazon Business			848.35						
							2 Transactions			
12106	Antoine Electric									
	01-110-000-0000-6360			517.52	LIGHT REPAIR 1ST FL. WOMEN'S		20831		Services, Labor, Contracts	Y
12106	Antoine Electric			517.52			1 Transactions			
15240	AT&T Mobility									
	01-110-000-0000-6220			49.77	JULY PHONE BILL		287298817699		Telephone	N
					06/26/2022	07/25/2022				
15240	AT&T Mobility			49.77			1 Transactions			
13725	Beartooth True Value									
	01-110-000-0000-6415			23.98	A115528-GLOVES		ACCT 1027-JUNE		Operational Supplies	N
					06/01/2022	06/30/2022				
	01-110-000-0000-6415			34.96	B192063-CASTERS		ACCT 1027-JUNE		Operational Supplies	N
					06/01/2022	06/30/2022				
	01-110-000-0000-6415			12.48	A115737-FILTERS		ACCT 1027-JUNE		Operational Supplies	N
					06/01/2022	06/30/2022				
	01-110-000-0000-6415			2.40	BOLT, WASHERS		B195870		Operational Supplies	N
13725	Beartooth True Value			73.82			4 Transactions			
88628	Dalco Enterprises, Inc.									
	01-110-000-0000-6422			308.23	VAC. BAGS, ROLL TOWELS		3963730		Janitorial Supplies	N
	01-110-000-0000-6422			1,551.24	HOUSEHOLD TOWEL, TP		3966615		Janitorial Supplies	N
	01-110-000-0000-6422			159.42	40X46 CAN LINERS		3969552		Janitorial Supplies	N
	01-110-000-0000-6422			1,733.70	ROLL TOWELS		3969563		Janitorial Supplies	N
	01-110-000-0000-6422			49.98	RETURNED VAC BAGS		CR3931072		Janitorial Supplies	N
88628	Dalco Enterprises, Inc.			3,702.61			5 Transactions			
1754	Garrison Disposal Company, Inc									
	01-110-000-0000-6255			522.85	MONTHLY SERVICE		306896		Garbage	N
					07/01/2022	07/31/2022				
1754	Garrison Disposal Company, Inc			522.85			1 Transactions			
2340	Hyytinen Hardware Hank									
	01-110-000-0000-6415			6.99	P TRAP		2068/1		Operational Supplies	N
	01-110-000-0000-6415			110.68	DRILL BIT, TARP, CASTER		ACCT 2036		Operational Supplies	N
2340	Hyytinen Hardware Hank			117.67			2 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc. 01-110-000-0000-6220		9.57	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		9.57	1 Transactions			
12927	Midwest Machinery Co. 01-110-000-0000-6415		30.99	MOWER BLADES	9237860	Operational Supplies	N
12927	Midwest Machinery Co.		30.99	1 Transactions			
89765	Minnesota Elevator, Inc 01-110-000-0000-6360		344.61	MONTHLY ELEVATOR SERVICE 08/01/2022 08/31/2022	976368	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		344.61	1 Transactions			
1652	Northland Fire Protection, LLC 01-110-000-0000-6360		404.70	FIRE EXTINGUISHER SERVICE 08/01/2022 07/31/2023	50078	Services, Labor, Contracts	N
	01-110-000-0000-6360		177.00	FIRE EXTINGUISHER SERVICE 08/01/2022 07/31/2023	50080	Services, Labor, Contracts	N
1652	Northland Fire Protection, LLC		581.70	2 Transactions			
10412	O'Reilly Auto Parts 01-110-000-0000-6415		192.30	BATTERY FOR SWEEPER, PLUGS	1878108755	Operational Supplies	N
10412	O'Reilly Auto Parts		192.30	1 Transactions			
110	DEPT Total:		6,991.76	Courthouse Maintenance	12 Vendors	22 Transactions	
111	DEPT			Buildings			
9272	ARCHITECTURAL RESOURCES INC 01-111-000-0000-6605		15,557.25	JUDICIAL CENTER STEPS-APP 3 11/30/2021 07/28/2022	2021-05	Building & Structure Related Expenditure	N
9272	ARCHITECTURAL RESOURCES INC		15,557.25	1 Transactions			
111	DEPT Total:		15,557.25	Buildings	1 Vendors	1 Transactions	
120	DEPT			Veterans Service			
10452	AT&T Mobility 01-120-000-0000-6220		99.54	AT&T JULY	287298585696	Telephone	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility		99.54	06/26/2022 07/25/2022 1 Transactions			
2448	Janzen/Carroll Mark 01-120-000-0000-6278		100.00	CARROLL JULY 07/15/2022 07/22/2022 1 Transactions	071522	Per Diem	Y
2448	Janzen/Carroll Mark		100.00				
9046	Loffler Companies, Inc. 01-120-000-0000-6220		14.35	August phone bill 08/01/2022 08/31/2022 1 Transactions	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		14.35				
15126	Timinski/Matt 01-120-000-0000-6278		50.00	MATT JULY 07/28/2022 07/28/2022 1 Transactions	072822	Per Diem	Y
15126	Timinski/Matt		50.00				
6097	Verizon Wireless 01-120-000-0000-6220		13.55	VERIZON JULY 07/21/2022 08/20/2022 1 Transactions	9911633791	Telephone	N
6097	Verizon Wireless		13.55				
9933	WEX BANK - Veteran Services 01-120-000-0000-6335		478.11	FLEET AUG 7 07/08/2022 08/07/2022 1 Transactions	82950898	Gas/Vehicle Fuel Charges	N
9933	WEX BANK - Veteran Services		478.11				
11970	Wikelius/Charles 01-120-000-0000-6278		50.00	CHARLIE JULY 07/19/2022 07/19/2022 1 Transactions	071922	Per Diem	Y
11970	Wikelius/Charles		50.00				
9255	Witt/Warren 01-120-000-0000-6278		50.00	WARREN JULY 07/13/2022 07/13/2022 1 Transactions	071322	Per Diem	Y
9255	Witt/Warren		50.00				

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
120	DEPT Total:		855.55	Veterans Service	8 Vendors	8 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		62.62	AUGUST PC MTG	1245616	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		62.62		1 Transactions		
10452	AT&T Mobility 01-122-000-0000-6220		223.70	MONTHLY CELLULAR CHARGES 06/26/2022 07/25/2022	287301120814	Telephone	N
10452	AT&T Mobility		223.70		1 Transactions		
14320	Benson/Lin 01-122-000-0000-6278		100.00	AUG BOA MTG	80322	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		139.38	AUG BOA MTG MILEAGE	80322	BOA/PC Mileage	Y
14320	Benson/Lin		239.38		2 Transactions		
12194	BWSR 01-122-000-0000-6268		425.00	MWPCP TRAINING 9/12-9/16 09/12/2022 09/16/2022	80922	Staff Training, Development	N
12194	BWSR		425.00		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278		100.00	AUG BOA MTG	80322	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		88.75	AUG BOA MTG MILEAGE	80322	BOA/PC Mileage	Y
15142	Christensen/Charles		188.75		2 Transactions		
2340	Hyytinen Hardware Hank 01-122-000-0000-6405		76.95	BATTERIES, TAPE MEASURE	2066	Office, Film, & Field Supplies	N
2340	Hyytinen Hardware Hank		76.95		1 Transactions		
999999000	Kangas/Bill 01-122-000-0000-6820		850.00	Partial Refund / app cancelled	009140	Refunds & Reimbursements	N
999999000	Kangas/Bill		850.00		1 Transactions		
9046	Loffler Companies, Inc. 01-122-000-0000-6220		23.91	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.		23.91		1 Transactions		
3334	MCIT						
	01-122-000-0000-6360		1,000.00	ZIMMERMAN CLAIM	D209832942	Services, Labor, Contracts	N
3334	MCIT		1,000.00		1 Transactions		
4010	Rasley Oil Company						
	01-122-000-0000-6335		494.84	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
				07/01/2022 07/31/2022			
4010	Rasley Oil Company		494.84		1 Transactions		
12077	Stromberg/Kevin						
	01-122-000-0000-6278		100.00	AUG BOA MTG	80322	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		93.76	AUG BOA MTG MILEAGE	80322	BOA/PC Mileage	Y
12077	Stromberg/Kevin		193.76		2 Transactions		
86235	The Office Shop Inc						
	01-122-000-0000-6405		46.77	PENS, POSTITS	11149870	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		46.77		1 Transactions		
8612	Veenker/Thomas H						
	01-122-000-0000-6278		100.00	AUG BOA MTG MILEAGE	80322	Advisory Board/Committee Per Diem	N
	01-122-038-0000-6330		87.50	AUG BOA MTG MILEAGE	80322	BOA/PC Mileage	N
8612	Veenker/Thomas H		187.50		2 Transactions		
122	DEPT Total:		4,013.18	Planning & Zoning	13 Vendors	17 Transactions	
123	DEPT			Coroner			
9151	River Valley Forensic Services PA						
	01-123-000-0000-6262		500.00	22-1607 J.S.C.	1842	Coroner Fees	6
	01-123-000-0000-6262		250.00	JUNE MONTHLY SERVICE	1842	Coroner Fees	6
	01-123-000-0000-6262		500.00	22-1786 E.A.F.	1842	Coroner Fees	6
	01-123-000-0000-6262		500.00	22-1530 G.L.S.	1842	Coroner Fees	6
9151	River Valley Forensic Services PA		1,750.00		4 Transactions		
123	DEPT Total:		1,750.00	Coroner	1 Vendors	4 Transactions	
200	DEPT			Enforcement			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business 01-200-000-0000-6405		70.43	TONER INVESTIGATOR OFFICE	1K93-3M9T-QV3T	Office Supplies	N
9561	Amazon Business		70.43	1 Transactions			
9138	ASAP Towing 01-200-000-0000-6359		665.00	TOW BILL 22001709 GDW770	9853	Wrecker Service	Y
9138	ASAP Towing		665.00	1 Transactions			
9203	AT&T Mobility 01-200-000-0000-6220		1,808.35	DEPUTY CELL, SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility		1,808.35	1 Transactions			
14578	AutoSmith Auto Group 01-200-000-0000-6302		46.42	#220 ANTIFREEZE COOLANT	7895	Vehicle Maintenance	N
14578	AutoSmith Auto Group		46.42	1 Transactions			
1775	Galls LLC 01-200-000-0000-6180		20.27	#208 BELT	021703808	Clothing Allowance	N
	01-200-000-0000-6180		148.95	#216 STRYKE PANTS	021736691	Clothing Allowance	N
	01-200-000-0000-6180		91.45	#217 SHIRT	021763369	Clothing Allowance	N
	01-200-000-0000-6180		182.90	#227 SHIRTS	021769366	Clothing Allowance	N
1775	Galls LLC		443.57	4 Transactions			
2340	Hyytinen Hardware Hank 01-200-000-0000-6460		12.10	OUTDOOR TAPE; WASHER	1910	Deputy Supplies	N
2340	Hyytinen Hardware Hank		12.10	1 Transactions			
9046	Loffler Companies, Inc. 01-200-000-0000-6220		138.71	August phone bill 08/01/2022	IN-80010460111 08/31/2022	Telephone	N
9046	Loffler Companies, Inc.		138.71	1 Transactions			
3390	Minnesota UC Fund 01-200-000-0000-6172		91.69	2022 Q2 MN UNEMPLOYMENT 04/01/2022	15537482 06/30/2022	Unemployment Compensation	N
3390	Minnesota UC Fund		91.69	1 Transactions			
88703	Positive Promotions 01-200-000-0000-6405		258.25	STICKERS; THEME KIT	06985390	Office Supplies	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88703	Positive Promotions		258.25		1 Transactions		
4010	Rasley Oil Company 01-200-000-0000-6335		280.63	DEPUTY GAS	AITCOSHES	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		280.63		1 Transactions		
4681	Streichers 01-200-000-0000-6460		1,563.00	#227 BALLISTIC VEST	1580791	Deputy Supplies	N
4681	Streichers		1,563.00		1 Transactions		
13934	The Tire Barn 01-200-000-0000-6302		829.01	#224 OIL CHANGE, ROTORS-BRAKES	63711	Vehicle Maintenance	N
	01-200-000-0000-6302		52.68	#225 OIL CHANGE	63728	Vehicle Maintenance	N
	01-200-000-0000-6302		117.81	#225 OXYGEN SENSOR	63771	Vehicle Maintenance	N
13934	The Tire Barn		999.50		3 Transactions		
9932	WEX BANK - Sheriff's Department 01-200-000-0000-6335		119.81	#221 GAS	82912167	Gas/Vehicle Fuel Charges	N
9932	WEX BANK - Sheriff's Department		119.81		1 Transactions		
200	DEPT Total:		6,497.46	Enforcement	13 Vendors	18 Transactions	
202	DEPT			Boat & Water			
9203	AT&T Mobility 01-202-000-0000-6220		88.00	208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility		88.00		1 Transactions		
1775	Galls LLC 01-202-000-0000-6180		148.95	B/W PANTS #231, #232	021736692	Clothing Allowance	N
1775	Galls LLC		148.95		1 Transactions		
2340	Hyytinen Hardware Hank 01-202-000-0000-6302		49.99	LED LIGHT KIT -BOAT TRAILER	2058	B&W Maintenance	N
2340	Hyytinen Hardware Hank		49.99		1 Transactions		
10412	O'Reilly Auto Parts 01-202-000-0000-6302		14.99	ADAPTER	1878-127498	B&W Maintenance	N
10412	O'Reilly Auto Parts		14.99		1 Transactions		

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
4010	Rasley Oil Company	01-202-000-0000-6335			90.05	B/W GAS		AITCOSHERS		Gas/Vehicle Fuel Charges		N
4010	Rasley Oil Company				90.05		1 Transactions					
202	DEPT Total:				391.98	Boat & Water		5 Vendors		5 Transactions		
252	DEPT					Corrections						
14005	American Tower Corporation	01-252-000-0000-6342			378.14	JACOBSON TOWER LEASE		409693470		Tower Lease and Rental/Contracts		N
14005	American Tower Corporation				378.14		1 Transactions					
9203	AT&T Mobility	01-252-000-0000-6220			99.54	DISPATCH CELL, TRANSPORT CELL		287297906116		Telephone		N
9203	AT&T Mobility				99.54		1 Transactions					
163	Charter Communications Holdings LLC	01-252-252-0000-6465			197.30	TV - AITKIN JAIL		0006081072822		Inamte Welfare Supplies		N
163	Charter Communications Holdings LLC				197.30		1 Transactions					
9085	Climate Makers Inc	01-252-000-0000-6590			2,370.53	FAN MOTOR & BLADE FOR CHILLER		106853		Repair & Maintenance Supplies		N
9085	Climate Makers Inc				2,370.53		1 Transactions					
10855	Culligan Water	01-252-000-0000-6342			55.00	AUG. COOLER RENTAL	08/01/2022 08/31/2022	150X01348507		Tower Lease and Rental/Contracts		N
10855	Culligan Water				55.00		1 Transactions					
88628	Dalco Enterprises, Inc.	01-252-000-0000-6405			351.12	NITRILE GLOVES		3966616		Office Supplies		N
		01-252-000-0000-6422			702.43	T.P. DETERGENT JANITORIAL SUPP		3966616		Janitorial Supplies		N
		01-252-000-0000-6422			8.72	GROUT BRUSH		3969565		Janitorial Supplies		N
88628	Dalco Enterprises, Inc.				1,062.27		3 Transactions					
1775	Galls LLC	01-252-000-0000-6180			317.79	NYLANDER SS SHIRTS		021769367		Clothing Allowance		N
		01-252-000-0000-6180			112.09	NYLANDER SHIRT		021769368		Clothing Allowance		N
1775	Galls LLC				429.88		2 Transactions					

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.	01-252-000-0000-6220			66.96	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.				66.96	1 Transactions			
13691	MEnD Correctional Care, PLLC	01-252-000-0000-6262			2,295.00	AUG ADD'L NURSING SERVICES 08/01/2022 08/31/2022	6740	Contract Service or Medical Service	6
		01-252-000-0000-6262			7,822.23	AUGUST HEALTHCARE SERVICES 08/01/2022 08/31/2022	6740	Contract Service or Medical Service	6
13691	MEnD Correctional Care, PLLC				10,117.23	2 Transactions			
89765	Minnesota Elevator, Inc	01-252-000-0000-6360			199.59	AUGUST SERVICE	975902	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc				199.59	1 Transactions			
3426	Morrison County Sheriff's Office	01-252-000-0000-6351			275.00	BOARDING D.L.O. P.D.T.	10210	Board Of Prisoners	N
3426	Morrison County Sheriff's Office				275.00	1 Transactions			
3789	Pan-O-Gold Baking Company	01-252-000-0000-6418			22.33	GROCERIES	10002422209005	Groceries	N
		01-252-000-0000-6418			53.63	GROCERIES	10002422209007	Groceries	N
		01-252-000-0000-6418			66.69	GROCERIES	10002422216006	Groceries	N
3789	Pan-O-Gold Baking Company				142.65	3 Transactions			
9808	Performance Foodservice	01-252-000-0000-6418			117.15	EGGS- DICED CHICKEN	250679	Groceries	N
		01-252-000-0000-6418			1,744.49	GROCERIES	250758	Groceries	N
		01-252-000-0000-6418			1,356.11	GROCERIES	259253	Groceries	N
9808	Performance Foodservice				3,217.75	3 Transactions			
11947	Phoenix Supply	01-252-000-0000-6465			675.70	INMATE SUPPLIES	26689	Inmate Supplies	N
		01-252-000-0000-6465			179.75	INMATE SUPPLIES	26706	Inmate Supplies	N
11947	Phoenix Supply				855.45	2 Transactions			
10771	Regional Diagnostic Radiology	01-252-000-0000-6262			131.05	R.R.S. RADIOLOGY	RDR198111	Contract Service or Medical Service	6

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-252-000-0000-6262			19.22	R.R.S. RADIOLOGY		RDR198111		Contract Service or Medical Service		6
		01-252-000-0000-6262			19.22	R.R.S. RADIOLOGY		RDR198111		Contract Service or Medical Service		6
10771	Regional Diagnostic Radiology				169.49				3	Transactions		
252	DEPT Total:				19,636.78	Corrections			15	Vendors		26
												26
												Transactions
253	DEPT					Sentence to Serve						
9203	AT&T Mobility	01-253-000-0000-6220			38.23	STS CELL		287297906116		Telephone		N
9203	AT&T Mobility				38.23				1	Transactions		
7525	Hometown Bldg Supply	01-253-000-0000-6415			30.76	TORX SCREWS		2207-062281		Operational Supplies		N
7525	Hometown Bldg Supply				30.76				1	Transactions		
2340	Hyytinen Hardware Hank	01-253-000-0000-6415			99.98	HAMMER SCRAPER		1870		Operational Supplies		N
2340	Hyytinen Hardware Hank				99.98				1	Transactions		
9046	Loffler Companies, Inc.	01-253-000-0000-6220			4.78	August phone bill		IN-80010460111		Telephone		N
						08/01/2022	08/31/2022					
9046	Loffler Companies, Inc.				4.78				1	Transactions		
4010	Rasley Oil Company	01-253-000-0000-6335			337.76	STS GAS		AITCOSHERS		Gas/Vehicle Fuel Charges		N
		01-253-000-0000-6464			43.92	STS- WATER		AITCOSHERS		STS Supplies		N
4010	Rasley Oil Company				381.68				2	Transactions		
253	DEPT Total:				555.43	Sentence to Serve			5	Vendors		6
												6
												Transactions
255	DEPT					Crime Victims						
9046	Loffler Companies, Inc.	01-255-000-0000-6220			4.78	August phone bill		IN-80010460111		Telephone		N
						08/01/2022	08/31/2022					
9046	Loffler Companies, Inc.				4.78				1	Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
255	DEPT Total:		4.78	Crime Victims	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
9046	Loffler Companies, Inc. 01-257-000-0000-6220		47.83	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		47.83	1 Transactions			
3195	MCCC LOCKBOX 01-257-251-0000-6241		425.00	TRAINING-LEADERSHIP 07/25/2022 07/25/2022	2207129	Registration Fee	N
3195	MCCC LOCKBOX		425.00	1 Transactions			
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342		2,457.00	EHM COSTS 07/01/2022 07/31/2022	13776	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		2,457.00	1 Transactions			
10373	Northwestern MN Juvenile Ctr-Consequenc 01-257-255-0000-6269		12,096.00	JUVE DETENTION:(ADB,NMB,HDD 07/01/2022 07/31/2022	278-179-1	Juvenile Detention	N
10373	Northwestern MN Juvenile Ctr-Consequenc		12,096.00	1 Transactions			
6097	Verizon Wireless 01-257-257-0000-6215		164.05	AGENT WORK CELL PHONES 06/24/2022 07/23/2022	9911910805	Wireless Telephone Services	N
6097	Verizon Wireless		164.05	1 Transactions			
9931	WEX BANK - Community Corrections 01-257-251-0000-6330		56.90	GAS FOR TRAINING 06/07/2022 07/06/2022	82268361	Mileage	N
	01-257-255-0000-6330		35.08	GAS JUVENILE AGENT 06/07/2022 07/06/2022	82268361	Mileage	N
	01-257-257-0000-6330		118.10	GAS ADULT AGENTS 06/07/2022 07/06/2022	82268361	Mileage	N
	01-257-258-0000-6330		93.72	GAS SOBRIETY COURT 06/07/2022 07/06/2022	82268361	Transportation/Travel/Parking	N
9931	WEX BANK - Community Corrections		303.80	4 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
257	DEPT Total:		15,493.68	Community Corrections	6 Vendors	9 Transactions	
390	DEPT			Environmental Health			
9046	Loffler Companies, Inc. 01-390-000-0000-6220		23.91	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	9046 Loffler Companies, Inc.		23.91	1 Transactions			
390	DEPT Total:		23.91	Environmental Health	1 Vendors	1 Transactions	
391	DEPT			Solid Waste			
86222	Aitkin Independent Age 01-391-000-0000-6230		31.00	SOLID WASTE ORDINANCE AMEND 08/01/2022 08/31/2022	1247408	Printing, Publishing & Adv	Y
	86222 Aitkin Independent Age		31.00	1 Transactions			
10452	AT&T Mobility 01-391-000-0000-6220		44.74	MONTHLY CELLULAR CHARGES 06/26/2022 07/25/2022	287301120814	Telephone	N
	10452 AT&T Mobility		44.74	1 Transactions			
9046	Loffler Companies, Inc. 01-391-000-0000-6220		9.57	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	9046 Loffler Companies, Inc.		9.57	1 Transactions			
4010	Rasley Oil Company 01-391-000-0000-6335		147.10	MONTHLY FUEL CHARGES 07/01/2022 07/31/2022	AITCOZOS	Gas/Vehicle Fuel Charges	N
	4010 Rasley Oil Company		147.10	1 Transactions			
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		16,858.63	MONTHLY RECYCLING CONTRACT 07/01/2022 07/31/2022	009556328087	Recycling Contract	N
	11507 Waste Management of Minnesota, Inc		16,858.63	1 Transactions			
5056	Western Lake Superior Sanitary 01-391-000-0000-6360		3,357.65	2ND QTR HHW DISPOSAL COSTS 04/01/2022 06/30/2022	063022AITHHW2	Services, Labor, Contracts	N

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1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
5056	Western Lake Superior Sanitary				3,357.65		1 Transactions				
391	DEPT Total:				20,448.69	Solid Waste		6 Vendors		6 Transactions	
392	DEPT					Water Wells					
2441	Idexx Distribution, Inc	01-392-000-0000-6405			1,166.66	WATER LAB SUPPLIES		3107400785		Office, Film, & Field Supplies	N
2441	Idexx Distribution, Inc				1,166.66		1 Transactions				
392	DEPT Total:				1,166.66	Water Wells		1 Vendors		1 Transactions	
601	DEPT					Extension					
89471	Aitkin Co 4-H Council	01-601-551-0000-5840			400.00	PLAT BOOK SALES (#684-#693)		08/01/2022		4-H Plat Book Sales	N
89471	Aitkin Co 4-H Council				400.00		1 Transactions				
9046	Loffler Companies, Inc.	01-601-000-0000-6220			4.78	August phone bill		IN-80010460111		Telephone	N
						08/01/2022	08/31/2022				
9046	Loffler Companies, Inc.				4.78		1 Transactions				
601	DEPT Total:				404.78	Extension		2 Vendors		2 Transactions	
700	DEPT					Promotion,Airport,Tourism, Misc.					
9612	Discovery Publishing, Inc.	01-700-909-0000-6801			769.50	YEARLY ATV GUIDE		3048		Appropriations-Grant	Y
						07/01/2022	07/01/2023				
9612	Discovery Publishing, Inc.				769.50		1 Transactions				
700	DEPT Total:				769.50	Promotion,Airport,Tourism, Misc.		1 Vendors		1 Transactions	
711	DEPT					Economic Development					
9561	Amazon Business	01-711-000-0000-6405			31.98	BUSINESS FRAMES		1WC9-DLCF-K7HH		Office Supplies	N
						07/27/2022	07/27/2022				
9561	Amazon Business				31.98		1 Transactions				
15240	AT&T Mobility										

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1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-711-000-0000-6220			44.74	JULY PHONE BILL 06/26/2022 07/25/2022	287298817699	Telephone	N
15240	AT&T Mobility			44.74	1 Transactions			
9046	Loffler Companies, Inc. 01-711-000-0000-6220			4.78	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.			4.78	1 Transactions			
8819	Mille Lacs Energy Coop-Aitkin 01-711-043-0000-6801			11,484.90	MILLE LACS BROADBAND 07/01/2022 07/29/2022	PO ID 3452575	Appropriations - Non Eligible	N
8819	Mille Lacs Energy Coop-Aitkin			11,484.90	1 Transactions			
711	DEPT Total:			11,566.40	Economic Development	4 Vendors	4 Transactions	
1	Fund Total:			120,503.19	General Fund		191 Transactions	

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2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
60	DEPT			Elections			
9243	Command Central, LLC 02-060-000-0000-6800		16,060.00	8/9/22 PRIMARY-ELECTION CODING	30340	Election Reserve Expense	Y
	02-060-000-0000-6800		1,309.63	8/9/2022 PRIMARY TEST BALLOTS	30343	Election Reserve Expense	Y
9243	Command Central, LLC		17,369.63	2 Transactions			
13129	SeaChange Printing & Marketing Serv LLC 02-060-000-0000-6800		188.80	ADDITIONAL PRIMARY BALLOTS	41646	Election Reserve Expense	N
	02-060-000-0000-6800		5,313.39	SG-1780 GATHER ORDER	INV011266	Election Reserve Expense	N
13129	SeaChange Printing & Marketing Serv LLC		5,502.19	2 Transactions			
60	DEPT Total:		22,871.82	Elections	2 Vendors	4 Transactions	
110	DEPT			Courthouse Maintenance			
9272	ARCHITECTURAL RESOURCES INC 02-110-011-0000-6605		8,030.00	FACILITIES ASSESSMENT 07/01/2022 07/31/2022	202179-1	Facilities Planning Reserve Expense	N
9272	ARCHITECTURAL RESOURCES INC		8,030.00	1 Transactions			
110	DEPT Total:		8,030.00	Courthouse Maintenance	1 Vendors	1 Transactions	
111	DEPT			Buildings			
9272	ARCHITECTURAL RESOURCES INC 02-111-011-0000-6605		45,717.75	JUDICIAL CENTER STEPS-APP 3 11/30/2021 07/28/2022	2021-05	Building Construction Reserve Expense	N
	02-111-011-0000-6605		2,306.25	DESIGN WORK FOR STEPS 07/01/2022 07/31/2022	2021025-3	Building Construction Reserve Expense	N
9272	ARCHITECTURAL RESOURCES INC		48,024.00	2 Transactions			
111	DEPT Total:		48,024.00	Buildings	1 Vendors	2 Transactions	
2	Fund Total:		78,925.82	Reserves Fund		7 Transactions	

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
10855	Culligan Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		55.00	1 Transactions			
301	DEPT Total:		55.00	R&B Administration	1 Vendors	1 Transactions	
302	DEPT			R&B Engineering/Construction			
9139	BABCOCK/DAVID 03-302-000-0000-6181		145.00	WORK BOOT REIMBURSEMENT	1936	Safety Footwear Allowance	N
9139	BABCOCK/DAVID		145.00	1 Transactions			
7525	Hometown Bldg Supply 03-302-000-0000-6550		27.42	FIX CURB/GUTTER	2207-063934	R & B Engineer Supplies	N
7525	Hometown Bldg Supply		27.42	1 Transactions			
2340	Hyytinen Hardware Hank 03-302-000-0000-6550		11.99	ENGINEER SUPPLIES	1487/1	R & B Engineer Supplies	N
2340	Hyytinen Hardware Hank		11.99	1 Transactions			
302	DEPT Total:		184.41	R&B Engineering/Construction	3 Vendors	3 Transactions	
303	DEPT			R&B Highway Maintenance			
170	Aitkin Motor Company 03-303-000-0000-6590		20.40	REPAIR PARTS	16924	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		21.80	REPAIR PARTS	16957	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		42.20	2 Transactions			
195	Aitkin Tire Shop 03-303-000-0000-6590		1,060.00	TIRES	0-061662	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		150.00	REPAIR LABOR	0-061662	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		1,210.00	2 Transactions			
9402	Ammala Excavating/Allen 03-303-000-0000-6521		1,200.00	HAUL CLASS 5		Maintenance Supplies	Y
	03-303-000-0000-6521		1,000.00	GRADING/SHOULDER WORK		Maintenance Supplies	Y
9402	Ammala Excavating/Allen		2,200.00	2 Transactions			

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12106	Antoine Electric 03-303-000-0000-6417		1,132.63	MCGREGOR SHOP	20819	Shop/Building Maintenance	Y
	03-303-000-0000-6417		1,773.31	JACOBSON SHOP	20826	Shop/Building Maintenance	Y
12106	Antoine Electric		2,905.94	2 Transactions			
10452	AT&T Mobility 03-303-000-0000-6220		38.23	MIKE LAPTOP SVC	287303768387X0	Telephone	N
	03-303-000-0000-6220		38.23	CAROL'S LAPTOP SVC	287303768387X0	Telephone	N
	03-303-000-0000-6220		38.23	PAUL'S IPAD SVC	287303768387X0	Telephone	N
10452	AT&T Mobility		114.69	3 Transactions			
14887	Cintas Corporation 03-303-000-0000-6360		15.82	SHOP LAUNDRY	4126948045	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4127701801	Services, Labor, Contracts	N
14887	Cintas Corporation		31.64	2 Transactions			
15149	COLLINS BROTHERS TOWING OF ST CLOL 03-303-000-0000-6590		575.00	TOWING	22-106985	Repair & Maintenance Supplies	N
15149	COLLINS BROTHERS TOWING OF ST CLOL		575.00	1 Transactions			
1115	Contech Engineered Solutions 03-303-000-0000-6515		58,952.30	2022 CULVERT ORDER	25104232/25438	Culverts	N
	03-303-000-0000-6515		15,048.00	24" ANNULAR CULVERT	25348638	Culverts	N
	03-303-000-0000-6515		1,068.00	24" BAND	25348638	Culverts	N
	03-303-000-0000-6515		915.14	15" ANNULAR CULVERT	25438875	Culverts	N
1115	Contech Engineered Solutions		75,983.44	4 Transactions			
2763	Countryside Sanitation, LLC 03-303-000-0000-6254		117.00	AUG MCGREGOR	2387	Utilities-Gas and Electric	Y
	03-303-000-0000-6254		81.90	AUG PALISADE	2388	Utilities-Gas and Electric	Y
2763	Countryside Sanitation, LLC		198.90	2 Transactions			
1430	Dotzler Power Equipment 03-303-000-0000-6417		30.79	AITKIN SHOP SUPPLIES	28559	Shop/Building Maintenance	N
1430	Dotzler Power Equipment		30.79	1 Transactions			
13910	FLIER/RICK 03-303-000-0000-6181		145.00	WORK BOOTS REIMBURSEMENT	L&M FLEET	Safety Footwear Allowance	N

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13910	FLIER/RICK		145.00		1 Transactions		
1701	Forestry Suppliers, Inc. 03-303-000-0000-6417		512.89	AITKIN SHOP SUPPLIES	274062-00	Shop/Building Maintenance	N
1701	Forestry Suppliers, Inc.		512.89		1 Transactions		
8622	Frontier Communications Holdings LLC 03-303-000-0000-6254		78.42	JACOBSON	218-752-6591	Utilities-Gas and Electric	N
	03-303-000-0000-6254		78.42	MCGREGOR	218-768-4481	Utilities-Gas and Electric	N
	03-303-000-0000-6254		78.42	PALISADE	218-845-2607	Utilities-Gas and Electric	N
	03-303-000-0000-6254		178.43	MCGRATH	320-592-3580	Utilities-Gas and Electric	N
8622	Frontier Communications Holdings LLC		413.69		4 Transactions		
1754	Garrison Disposal Company, Inc 03-303-000-0000-6254		140.28	AITKIN SHOP	306961	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		140.28		1 Transactions		
1880	Gravelle Plumbing & Heating, Inc 03-303-000-0000-6417		114.34	MCGREGOR SHOP	90285	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc		114.34		1 Transactions		
2340	Hyytinen Hardware Hank 03-303-000-0000-6417		55.48	AITKIN SHOP SUPPLIES	1804/1	Shop/Building Maintenance	N
	03-303-000-0000-6417		7.27	AITKIN SHOP SUPPLIES	1843/1	Shop/Building Maintenance	N
2340	Hyytinen Hardware Hank		62.75		2 Transactions		
10295	Knife River Corporation 03-303-000-0000-6520		232.05	APPLY CALCIUM CHLORIDE	956613	Calcium Chloride Dust Control	N
10295	Knife River Corporation		232.05		1 Transactions		
8101	Kris Engineering Inc 03-303-000-0000-6590		2,387.68	REPAIR PARTS	36928	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		2,387.68		1 Transactions		
91187	Lake Country Power 03-303-000-0000-6254		51.77	JUN/JUL CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.72	JUN/JUL CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		102.49		2 Transactions		

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3 Road & Bridge

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc. 03-303-000-0000-6220		86.09	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		86.09	1 Transactions			
2941	M R Sign Co Inc 03-303-000-0000-6417		205.69	ADOPT-A-HWY SIGNS-PALISADE EVE	216841	Shop/Building Maintenance	N
2941	M R Sign Co Inc		205.69	1 Transactions			
15300	MCGREGOR ACE HARDWARE 03-303-000-0000-6417		269.99	AITKIN SHOP	A51488	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		269.99	1 Transactions			
12927	Midwest Machinery Co. 03-303-000-0000-6590		62.28	REPAIR PARTS	9241063	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		890.10	MCGREGOR SHOP SUPPLIES	9246560	Shop/Building Maintenance	N
	03-303-000-0000-6590		373.18	REPAIR PARTS	9259525	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		1,325.56	3 Transactions			
9692	Minnesota Energy Resources Corporation 03-303-000-0000-6423		52.61	NAT GAS: AITKIN SHOP	JUL	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		52.61	1 Transactions			
9708	MOMENTUM TRUCK GROUP 03-303-000-0000-6590		349.34	REPAIR PARTS	R500004875:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		336.00	REPAIR LABOR	R500004875:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,250.00	REPAIR PARTS	X500008890:02	Repair & Maintenance Supplies	N
9708	MOMENTUM TRUCK GROUP		1,935.34	3 Transactions			
3555	Newman Signs Inc 03-303-000-0000-6516		975.15	RESIDENTIAL E-911 SIGNS	TRFINV041432	Signs & Posts	N
3555	Newman Signs Inc		975.15	1 Transactions			
8436	Northland Parts 03-303-000-0000-6417		27.98	MCGREGOR SHOP SUPPLIES	449170	Shop/Building Maintenance	N
8436	Northland Parts		27.98	1 Transactions			
10720	Nuss Truck Group Inc 03-303-000-0000-6590		113.36	REPAIR PARTS-FILTERS	6150217P	Repair & Maintenance Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		470.83	REPAIR PARTS-FILTERS	6150234P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		67.21	REPAIR PARTS-FILTERS	6150240P	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		651.40				
				3 Transactions			
10412	O'Reilly Auto Parts						
	03-303-000-0000-6590		141.74	REPAIR PARTS	1878-126229	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		70.00	REPAIR PARTS	1878-126251	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		70.00	REPAIR PARTS	1878-127684	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		352.34	REPAIR PARTS	1878-127845	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		354.08				
				4 Transactions			
14861	Parman Energy Group						
	03-303-000-0000-6590		384.80	REPAIR PARTS	0067113-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		384.80	REPAIR PARTS	0067115-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6570		3,391.40	MOTOR OIL	0067126-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6590		499.20	REPAIR PARTS	0067134-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6570		2,735.55	MOTOR OIL	67113A-IN	Motor Fuel & Lubricants	N
14861	Parman Energy Group		7,395.75				
				5 Transactions			
11900	Pomp's Tire Service						
	03-303-000-0000-6590		6,380.80	TIRES	530118025	Repair & Maintenance Supplies	N
11900	Pomp's Tire Service		6,380.80				
				1 Transactions			
8537	Powerplan OIB						
	03-303-000-0000-6590		60.56	REPAIR PARTS	2144412	Repair & Maintenance Supplies	N
8537	Powerplan OIB		60.56				
				1 Transactions			
9273	Reichert Enterprises, Inc						
	03-303-000-0000-6590		763.00	REPAIR LABOR-DUP PMT	114267	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		709.47	REPAIR PARTS-DUP PMT	114267	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		919.00	REPAIR LABOR	114399	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		895.78	REPAIR PARTS	114399	Repair & Maintenance Supplies	N
9273	Reichert Enterprises, Inc		342.31				
				4 Transactions			
4070	Riley Auto Supply						
	03-303-000-0000-6590		70.65	REPAIR PARTS	632936	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		30.01	REPAIR PARTS	632978	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		21.99	AITKIN SHOP SUPPLIES	633113	Shop/Building Maintenance	N
	03-303-000-0000-6590		64.99	REPAIR PARTS	633249	Repair & Maintenance Supplies	N

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3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		664.00	REPAIR PARTS	633301	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		179.88	REPAIR PARTS	6333381	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		7.18	REPAIR PARTS	633369	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		7.49	AITKIN SHOP SUPPLIES	633383	Shop/Building Maintenance	N
	03-303-000-0000-6590		11.99	REPAIR PARTS	633475	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		17.98	REPAIR PARTS	633481	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		1,076.16				
				10 Transactions			
13934	The Tire Barn						
	03-303-000-0000-6590		117.84	REPAIR PARTS	63864	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		27.00	REPAIR LABOR	63864	Repair & Maintenance Supplies	N
13934	The Tire Barn		144.84				
				2 Transactions			
12788	Timmer Implement of Aitkin						
	03-303-000-0000-6590		109.00	REPAIR PARTS	IA22163	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		227.00	REPAIR PARTS-FILTERS	IA22359	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,093.00	REPAIR PARTS-FILTERS	IA22359A	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		1,429.00				
				3 Transactions			
12125	Titan Machinery						
	03-303-000-0000-6590		433.42	REPAIR PARTS	17270820GP	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		272.37	REPAIR PARTS	17334771GP	Repair & Maintenance Supplies	N
12125	Titan Machinery		705.79				
				2 Transactions			
7758	Traffic Marking Service Inc.						
	03-303-000-0000-6514		21,832.99	PAVEMENT MARKING	12473	Pavement Striping	N
7758	Traffic Marking Service Inc.		21,832.99				
				1 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6220		425.22	DEPT CELL PHONES	9912482106	Telephone	N
6097	Verizon Wireless		425.22				
				1 Transactions			
303	DEPT Total:		133,081.08	R&B Highway Maintenance	39 Vendors	84 Transactions	
307	DEPT			R&B Capital Infrastructure			
86222	Aitkin Independent Age						
	03-307-000-0000-6230		104.61	AD FOR BID	1246823	Printing, Publishing & Adv	N
86222	Aitkin Independent Age		104.61				
				1 Transactions			

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9556	American Engineering Testing Inc 03-307-000-0000-6269		6,200.00	PROJECT TESTING SERVICES	INV-083976	Professional Services N
9556	American Engineering Testing Inc		6,200.00	1 Transactions		
8694	Department of Transportation 03-307-000-0000-6269		530.69	JOB COST TRANSFERS	P00015549	Professional Services N
8694	Department of Transportation		530.69	1 Transactions		
9239	Mn Dept Of Natural Resources-OMB 03-307-000-0000-6269		100.00	PUBLIC WATERS PERMIT	2022-0378	Professional Services N
9239	Mn Dept Of Natural Resources-OMB		100.00	1 Transactions		
5128	Widseth Smith & Nolting Inc 03-307-000-0000-6269		2,924.60	PROFESSIONAL SERVICES	218265	Professional Services N
5128	Widseth Smith & Nolting Inc		2,924.60	1 Transactions		
14998	WSB & Associates, Inc. 03-307-000-0000-6269		240.00	SURVEYING	R-018974-000-5	Professional Services Y
14998	WSB & Associates, Inc.		240.00	1 Transactions		
307	DEPT Total:		10,099.90	R&B Capital Infrastructure	6 Vendors	6 Transactions
3	Fund Total:		143,420.39	Road & Bridge		94 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9561	Amazon Business 05-400-440-0410-6405		6.29	OSS-CABLE/EXT CORD/PWR STRIP 08/05/2022 08/05/2022	1XKD-JHRK-C7QC	Office Supplies	N
9561	Amazon Business		6.29	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-400-440-0410-6405		2.06	AGENCY-OSS DYMO ADDRESS LABELS 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
	05-400-440-0410-6405		1.76	ADMIN-8-TAB DIVIDERS (CB) 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
	05-400-440-0410-6480		37.66	OSS-CHAIR (KS) 08/03/2022 08/03/2022	199X-64P1-C46X	Small Furniture/Equipment	N
	05-400-450-0451-6435		65.92	HE-SCHOOL ORI-2 POCKET FOLDERS 07/30/2022 07/30/2022	19JK-JJ6J-KNXR	Public Health Program Related Supplies	N
	05-400-440-0410-6405		17.78	APS-TRAINING TAPE/PLACE CARDS 08/01/2022 08/01/2022	1DFD-QQH3-6C6Y	Office Supplies	N
	05-400-440-0410-6405		6.72	OSS-ERGO FOOTREST (KS) 08/01/2022 08/01/2022	1DFD-QQH3-F1PP	Office Supplies	N
	05-400-440-0410-6405		14.42	AGENCY-POST-ITS, TAPE, PENS 08/04/2022 08/04/2022	1J3L-9419-MK7D	Office Supplies	N
	05-400-450-0451-6435		46.99	SHIP-HC ADJ SIGN STAND 08/03/2022 08/03/2022	1JH6-9XHW-4RYP	Public Health Program Related Supplies	N
	05-400-450-0451-6435		276.97	SHIP-HC GFSH -ADJ STAND,BASKET 07/31/2022 07/31/2022	1L6P-L9GY-NYK9	Public Health Program Related Supplies	N
	05-400-440-0410-6405		87.78	PH-PRINTER INK (EM) 08/03/2022 08/03/2022	1QPG-WQ3Q-7P37	Office Supplies	N
	05-400-430-0408-6435		218.81	MCH-PH TOOTHBRUSHES, CHANGPADS 07/29/2022 07/29/2022	1W4F-Y7RW-FKX3	Public Health Program Related Supplies	N
9608	AMAZON CAPITAL SERVICES		776.87	11 Transactions			
12106	Antoine Electric 05-400-440-0410-6360		21.32	REPAIR LIGHT-RM #224 08/01/2022 08/01/2022	20833	Services, Labor, Contracts	Y
12106	Antoine Electric		21.32	1 Transactions			
9553	Aramark Uniform Services 05-400-440-0410-6422		7.10	CLEANING SUPPLIES 08/09/2022 08/09/2022	2530037603	Janitorial Supplies	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9553	Aramark Uniform Services		7.10		1		
				Transactions			
10452	AT&T Mobility						
	05-400-400-0402-6220		38.23	VACCINE CLINIC PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-410-0413-6220		44.74	WIC TRAVELER PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-410-0413-6220		49.77	WIC/HV CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-410-0413-6220		38.23	WIC HOTSPOT 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-430-0408-6220		49.77	PH HV/FP CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-440-0410-6220		6.97	ACCT CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-440-0410-6220		5.35	AGENCY HOTSPOT 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-440-0410-6220		189.02	PH ADMIN CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-400-440-0410-6220		6.97	DIR CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
10452	AT&T Mobility		429.05		9		
				Transactions			
9684	CARASOFT TECHNOLOGY CORPORATIO						
	05-400-440-0410-6266		104.90	AGENCY-DOCUSIGN 07/29/2022 07/29/2022	34946005	Software Fees/License Fees	N
9684	CARASOFT TECHNOLOGY CORPORATIO		104.90		1		
				Transactions			
2340	Hyytinen Hardware Hank						
	05-400-440-0410-6422		0.70	JANI-SINK FLANGE 07/31/2022 07/31/2022	2067	Janitorial Supplies	N
2340	Hyytinen Hardware Hank		0.70		1		
				Transactions			
9046	Loffler Companies, Inc.						
	05-400-440-0410-6220		8.03	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	05-400-440-0410-6220		2.00	August phone bill 08/01/2022 08/31/2022	IN-80010460111	Telephone	N
	05-400-440-0410-6220		57.39	August phone bill	IN-80010460111	Telephone	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		67.42	08/01/2022 08/31/2022 3 Transactions			
89765	Minnesota Elevator, Inc 05-400-440-0410-6300		28.21	ELEVATOR SERVICE AUG '22 08/01/2022 08/31/2022	976367	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		28.21	1 Transactions			
1652	Northland Fire Protection, LLC 05-400-440-0410-6300		39.95	MAINTENANCE RE-CERTIFICATION 07/29/2022 07/29/2022	50079	Maintenance/Service Contracts	N
1652	Northland Fire Protection, LLC		39.95	1 Transactions			
9014	PAPER STORM 05-400-440-0410-6360		13.61	PAPER SHREDDING 08/02/2022 08/02/2022	19848	Services, Labor, Contracts	N
9014	PAPER STORM		13.61	1 Transactions			
10657	Quadient Finance USA, Inc 05-400-440-0410-6405		25.88	AGENCY-INK 07/26/2022 07/26/2022	044080769098	Office Supplies	N
10657	Quadient Finance USA, Inc		25.88	1 Transactions			
4010	Rasley Oil Company 05-400-410-0413-6335		36.10	WIC-GAS CHARGES FOR 7/22 07/13/2022 07/13/2022	AITCOHHSS 7.22	Gas/Vehicle Fuel Charges	N
	05-400-430-0408-6335		24.87	TANF-GAS CHARGES FOR 7/22 07/31/2022 07/31/2022	AITCOHHSS 7.22	Gas/Vehicle Fuel Charges	N
	05-400-440-0410-6335		36.49	PH-ADMIN GAS CHARGES FOR 7/22 07/31/2022 07/31/2022	AITCOHHSS 7.22	Gas/Vehicle Fuel Charges	N
	05-400-450-0451-6335		37.61	HE-GAS CHARGES FOR 7/22 07/31/2022 07/31/2022	AITCOHHSS 7.22	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		135.07	4 Transactions			
88859	Spee*Dee-St Cloud 05-400-430-0408-6205		76.75	FAP SERVICE - 111 07/06/2022 07/30/2022	629473	Postage	N
88859	Spee*Dee-St Cloud		76.75	1 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9615	WEX BANK - HHS 05-400-430-0408-6335		14.27	GAS CHARGES FOR JULY '22 08/06/2022 08/06/2022	82902322	Gas/Vehicle Fuel Charges	N
9615	WEX BANK - HHS		14.27	1 Transactions			
400	DEPT Total:		1,747.39	Public Health Department	15 Vendors	38 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERT 07/29/2022 07/29/2022	92105	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00	1 Transactions			
9561	Amazon Business 05-420-600-4800-6405		32.97	IM-CELLPHONE CASE/PROT (DL) 07/31/2022 07/31/2022	1X9H-WJF7-NJN6	Office Supplies	N
	05-420-600-4800-6405		14.83	OSS-CABLE/EXT CORD/PWR STRIP 08/05/2022 08/05/2022	1XKD-JHRK-C7QC	Office Supplies	N
9561	Amazon Business		47.80	2 Transactions			
9608	AMAZON CAPITAL SERVICES 05-420-600-4800-6405		4.85	AGENCY-OSS DYMO ADDRESS LABELS 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
	05-420-600-4800-6405		4.15	ADMIN-8-TAB DIVIDERS (CB) 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
	05-420-640-4800-6405		24.01	CS-PLANNER 07/31/2022 07/31/2022	16H9-9PD7-Q1R1	Office Supplies	N
	05-420-600-4800-6480		88.77	OSS-CHAIR (KS) 08/03/2022 08/03/2022	199X-64P1-C46X	Small Furniture/Equipment	N
	05-420-600-4800-6405		15.84	OSS-ERGO FOOTREST (KS) 08/01/2022 08/01/2022	1DFD-QQH3-F1PP	Office Supplies	N
	05-420-640-4800-6485		69.99	CS-ERGO KEYBOARD (KP) 08/04/2022 08/04/2022	1G6P-3MP1-N4VM	Computer/Technology Supplies	N
	05-420-600-4800-6405		33.98	AGENCY-POST-ITS, TAPE, PENS 08/04/2022 08/04/2022	1J3L-9419-MK7D	Office Supplies	N
	05-420-600-4800-6480		27.99	IM-COMP SPEAKER (NL) 08/04/2022 08/04/2022	1W97-P63F-46PY	Small Furniture/Equipment	N
9608	AMAZON CAPITAL SERVICES		269.58	8 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12106	Antoine Electric 05-420-600-4800-6360		50.24	REPAIR LIGHT-RM #224 08/01/2022 08/01/2022	20833	Services, Labor, Contracts	Y
12106	Antoine Electric		50.24	1 Transactions			
9553	Aramark Uniform Services 05-420-600-4800-6422		16.72	CLEANING SUPPLIES 08/09/2022 08/09/2022	2530037603	Janitorial Supplies	N
9553	Aramark Uniform Services		16.72	1 Transactions			
10452	AT&T Mobility 05-420-600-4800-6220		269.09	IM CELL PHONES 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-420-600-4800-6220		16.42	DIR CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-420-600-4800-6220		16.42	ACCT CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-420-600-4800-6220		12.62	AGENCY HOTSPOT 06/26/2022 07/25/2022	287298057356	Telephone	N
	05-420-640-4800-6220		139.25	CS CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
10452	AT&T Mobility		453.80	5 Transactions			
9684	CARASOFT TECHNOLOGY CORPORATIO 05-420-600-4800-6266		247.27	AGENCY-DOCUSIGN 07/29/2022 07/29/2022	34946005	Software Fees/License Fees	N
	05-420-640-4800-6266		2,247.90	CS-DOCUSIGN 07/29/2022 07/29/2022	34946005	Software Fees/License Fees	N
9684	CARASOFT TECHNOLOGY CORPORATIO		2,495.17	2 Transactions			
11051	Department of Human Services 05-420-620-4400-6026		3,098.62	MCRE/GAMC/NONRES ESTATE-6/22 06/01/2022 06/30/2022	A300MM1A011	State Share - GAMC Estate	N
	05-420-650-4400-6025		3,654.75	MA LTC UN65 06/01/2022 06/30/2022	A300MM1A011	State/Fed Share - MA Program	N
	05-420-650-4400-6025		350.41	G8 LTC LT65CY20 06/01/2022 06/30/2022	A300MM1A011	State/Fed Share - MA Program	N
	05-420-650-4400-6026		191.69	MA ESTATE COLLECTIONS - STATE 06/01/2022 06/30/2022	A300MM1A011	State/Fed Share - MA Estate	N

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Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
	05-420-650-4400-6026			383.39	MA ESTATE COLLECTIONS - FED	06/01/2022 06/30/2022	A300MM1A011		State/Fed Share - MA Estate	N
	05-420-620-4100-6011			1,579.00	MAXIS GRH RECOVERIES	04/01/2022 04/30/2022	A300MX012301		County Share - Ga	N
11051	Department of Human Services			9,257.86		6 Transactions				
2340	Hyytinen Hardware Hank			1.65	JANI-SINK FLANGE	07/31/2022 07/31/2022	2067		Janitorial Supplies	N
2340	Hyytinen Hardware Hank			1.65		1 Transactions				
9046	Loffler Companies, Inc.			4.74	August phone bill	08/01/2022 08/31/2022	IN-80010460111		Telephone	N
	05-420-600-4800-6220			52.61	August phone bill	08/01/2022 08/31/2022	IN-80010460111		Telephone	N
	05-420-600-4800-6220			18.94	August phone bill	08/01/2022 08/31/2022	IN-80010460111		Telephone	N
	05-420-640-4800-6220			28.70	August phone bill	08/01/2022 08/31/2022	IN-80010460111		Telephone	N
9046	Loffler Companies, Inc.			104.99		4 Transactions				
89765	Minnesota Elevator, Inc			66.50	ELEVATOR SERVICE AUG '22	08/01/2022 08/31/2022	976367		Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc			66.50		1 Transactions				
1652	Northland Fire Protection, LLC			94.17	MAINTENANCE RE-CERTIFICATION	07/29/2022 07/29/2022	50079		Maintenance/Service Contracts	N
1652	Northland Fire Protection, LLC			94.17		1 Transactions				
9014	PAPER STORM			32.08	PAPER SHREDDING	08/02/2022 08/02/2022	19848		Services, Labor, Contracts	N
9014	PAPER STORM			32.08		1 Transactions				
10657	Quadient Finance USA, Inc			61.00	AGENCY-INK		044080769098		Office Supplies	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10657	Quadient Finance USA, Inc		61.00	07/26/2022 07/26/2022 1 Transactions			
89003	Seven County Process Servers LLC 05-420-640-4800-6379		75.00	IV-D SERVICE 001573669801 08/09/2022 08/09/2022 1 Transactions	20220974	Other Iv-D Charges	Y
89003	Seven County Process Servers LLC		75.00	08/09/2022 08/09/2022 1 Transactions			
86177	Sheriff Aitkin County 05-420-640-4800-6270		60.00	IV-D SERVICE 0010696513-02 08/09/2022 08/09/2022 1 Transactions	C2200255	Aitkin Co Sheriff Fees Iv-D	N
86177	Sheriff Aitkin County		60.00	08/09/2022 08/09/2022 1 Transactions			
88859	Spee*Dee-St Cloud 05-420-600-4800-6205		82.75	IM SERVICE - 101 07/06/2022 07/30/2022 1 Transactions	629473	Postage	N
88859	Spee*Dee-St Cloud		82.75	07/06/2022 07/30/2022 1 Transactions			
15347	St Louis County - PHHS 05-420-650-4400-6211		68.32	MTM ADMIN FEE NON-FFP 06/07/2022 06/07/2022	IP-00025848	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		231.22	MTM ADMIN FEE NON-FFP 06/22/2022 06/22/2022	IP-00025852	Medical Assistance - MTM Admin	N
15347	St Louis County - PHHS		299.54	06/22/2022 06/22/2022 2 Transactions			
13025	ST LOUIS COUNTY AUDITOR 05-420-600-4800-6266		3,066.00	REG. 3 EDMS-IT SUPPORT Q2 2022 04/01/2022 06/30/2022	IN-00000898	Software Fees/License Fees	N
	05-420-640-4800-6266		1,811.85	REG. 3 EDMS-IT SUPPORT Q2 2022 04/01/2022 06/30/2022	IN-00000898	Software Fees/License Fees	N
13025	ST LOUIS COUNTY AUDITOR		4,877.85	04/01/2022 06/30/2022 2 Transactions			
420	DEPT Total:		18,359.70	Income Maintenance	19 Vendors	42 Transactions	
430	DEPT 9561 Amazon Business 05-430-700-4800-6405		23.82	Social Services OSS-CABLE/EXT CORD/PWR STRIP 08/05/2022 08/05/2022	1XKD-JHRK-C7QC	Office Supplies	N

Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		23.82		1 Transactions		
9608	AMAZON CAPITAL SERVICES						
05-430-700-4800-6405			7.81	AGENCY-OSS DYMO ADDRESS LABELS 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
05-430-700-4800-6405			6.67	ADMIN-8-TAB DIVIDERS (CB) 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
05-430-700-4800-6405			22.87	SS-PLANNER 08/04/2022 08/04/2022	11D7-DY67-J957	Office Supplies	N
05-430-700-4800-6405			20.73	PLANNER 07/31/2022 07/31/2022	16H9-9PD7-Q1R1	Office Supplies	N
05-430-700-4800-6405			21.52	PLANNER 07/31/2022 07/31/2022	16H9-9PD7-Q1R1	Office Supplies	N
05-430-700-4800-6405			27.51	SS-PLANNER 08/02/2022 08/02/2022	16KG-DVNX-2R11	Office Supplies	N
05-430-700-4800-6480			142.56	OSS-CHAIR (KS) 08/03/2022 08/03/2022	199X-64P1-C46X	Small Furniture/Equipment	N
05-430-700-4800-6405			25.43	OSS-ERGO FOOTREST (KS) 08/01/2022 08/01/2022	1DFD-QQH3-F1PP	Office Supplies	N
05-430-700-4800-6405			54.58	AGENCY-POST-ITS, TAPE, PENS 08/04/2022 08/04/2022	1J3L-9419-MK7D	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		329.68		9 Transactions		
12106	Antoine Electric						
05-430-700-4800-6360			80.69	REPAIR LIGHT-RM #224 08/01/2022 08/01/2022	20833	Services, Labor, Contracts	Y
12106	Antoine Electric		80.69		1 Transactions		
9553	Aramark Uniform Services						
05-430-700-4800-6422			26.86	CLEANING SUPPLIES 08/09/2022 08/09/2022	2530037603	Janitorial Supplies	N
9553	Aramark Uniform Services		26.86		1 Transactions		
10452	AT&T Mobility						
05-430-700-4800-6220			1,233.66	SS CELL PHONE 06/26/2022 07/25/2022	287298057356	Telephone	N
05-430-700-4800-6220			41.23	HOTSPOT (RI) 06/26/2022 07/25/2022	287298057356	Telephone	N
05-430-700-4800-6220			26.38	DIR CELL PHONE	287298057356	Telephone	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6220		20.26	06/26/2022 07/25/2022 AGENCY HOTSPOT	287298057356	Telephone	N
	05-430-700-4800-6220		26.38	06/26/2022 07/25/2022 ACCT CELL PHONE	287298057356	Telephone	N
	05-430-760-3040-6020		76.46	06/26/2022 07/25/2022 IPAD-APS GRANT	287298057356	APS Assessment/Investigation	N
10452	AT&T Mobility		1,424.37		6 Transactions		
9684	CARASOFT TECHNOLOGY CORPORATIO 05-430-700-4800-6266		397.13	07/29/2022 07/29/2022 AGENCY-DOCUSIGN	34946005	Software Fees/License Fees	N
9684	CARASOFT TECHNOLOGY CORPORATIO		397.13		1 Transactions		
2340	Hyytinen Hardware Hank 05-430-700-4800-6422		2.64	07/31/2022 07/31/2022 JANI-SINK FLANGE	2067	Janitorial Supplies	N
2340	Hyytinen Hardware Hank		2.64		1 Transactions		
9046	Loffler Companies, Inc. 05-430-700-4800-6220		30.42	08/01/2022 08/31/2022 August phone bill	IN-80010460111	Telephone	N
	05-430-700-4800-6220		7.61	08/01/2022 08/31/2022 August phone bill	IN-80010460111	Telephone	N
	05-430-700-4800-6220		119.58	08/01/2022 08/31/2022 August phone bill	IN-80010460111	Telephone	N
9046	Loffler Companies, Inc.		157.61		3 Transactions		
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		106.82	08/01/2022 08/31/2022 ELEVATOR SERVICE AUG '22	976367	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		106.82		1 Transactions		
1652	Northland Fire Protection, LLC 05-430-700-4800-6300		151.23	07/29/2022 07/29/2022 MAINTENANCE RE-CERTIFICATION	50079	Maintenance/Service Contracts	N
1652	Northland Fire Protection, LLC		151.23		1 Transactions		
9014	PAPER STORM						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6360		51.51	PAPER SHREDDING 08/02/2022 08/02/2022	19848	Services, Labor, Contracts	N
9014	PAPER STORM		51.51	1 Transactions			
10657	Quadient Finance USA, Inc 05-430-000-0000-1205		2,000.00	POSTAGE 08/03/2022 08/03/2022	044080769098	Postage Account	N
	05-430-700-4800-6405		97.96	AGENCY-INK 07/26/2022 07/26/2022	044080769098	Office Supplies	N
10657	Quadient Finance USA, Inc		2,097.96	2 Transactions			
4010	Rasley Oil Company 05-430-700-4800-6335		252.73	SS-GAS CHARGES FOR 7/22 07/31/2022 07/31/2022	AITCOHHSS 7.22	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		252.73	1 Transactions			
9615	WEX BANK - HHS 05-430-700-4800-6335		0.31	SS-CHARGE ERROR 08/06/2022 08/06/2022	82902322	Gas/Vehicle Fuel Charges	N
	05-430-700-4800-6335		343.21	GAS CHARGES FOR JULY '22 08/06/2022 08/06/2022	82902322	Gas/Vehicle Fuel Charges	N
	05-430-710-3090-6027		15.00	CONCURRENT PLANNING-GAS CARD 07/18/2022 07/18/2022	85831032	Concurrent Planning Assessment	N
9615	WEX BANK - HHS		358.52	3 Transactions			
430	DEPT Total:		5,461.57	Social Services	14 Vendors	32 Transactions	
5	Fund Total:		25,568.66	Health & Human Services		112 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		724.00	DEATH SURCHARGE	JULY 2022	Birth/Death Surcharges	N
	09-000-000-0000-2022		112.00	BIRTH SURCHARGE	JULY 2022	Birth/Death Surcharges	N
	09-000-000-0000-2024		84.00	CHILDREN SURCHARGE	JULY 2022	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2030		660.00	MONTHLY MARRIAGE	JULY 2022	State Fees, Assessments & Surcharges	N
				07/01/2022 07/31/2022			
	09-000-000-0000-2031		19.50	TORRENS SURCHARGE	JULY 2022	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		280.00	STATE GEN FUND 2010 LEG. SURCH	JULY 2022	Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2036		5,239.50	STATE GENERAL FUND	JULY 2022	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		7,119.00	7 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2027		1,190.00	STATE WELL CERTIFICATE	JULY 2022	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		1,190.00	1 Transactions			
9998	Simplifile						
	09-000-000-0000-2026		519.82	STATE PORTION	MRT REFUND	State Share Of Mortgage Registry (97%)	N
9998	Simplifile		519.82	1 Transactions			
0	DEPT Total:		8,828.82	Undesignated	3 Vendors	9 Transactions	
9	Fund Total:		8,828.82	State		9 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
86222	Aitkin Independent Age						
	10-923-000-0000-6230		81.20	SEALED TIMBER AUCTION	1243177	Printing, Publishing & Adv	Y
	10-923-000-0000-6230		40.60	BUD CAPPING BID	1246786	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		121.80	2 Transactions			
170	Aitkin Motor Company						
	10-923-000-0000-6590		58.93	2011 FORD OLF	39514	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		528.20	2015 F250 - WINDSHIELD	39693	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		535.97	2012 F150 - WINDSHIELD	39695	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		1,123.10	3 Transactions			
9561	Amazon Business						
	10-923-000-0000-6590		185.36	BOBCAT STARTER	14PT-XXDX-4J6M	Repair & Maintenance Supplies	N
9561	Amazon Business		185.36	1 Transactions			
10452	AT&T Mobility						
	10-923-000-0000-6220		834.08	CELL PHONES AND TABLETS 06/26/2022 07/25/2022	287302631438X0	Telephone	N
10452	AT&T Mobility		834.08	1 Transactions			
13725	Beartooth True Value						
	10-923-000-0000-6450		121.34	CULTIVATOR SPRAYER KEYS & MISC	ACCT #1009	Field Supplies	N
13725	Beartooth True Value		121.34	1 Transactions			
10855	Culligan Water						
	10-923-000-0000-6342		40.00	OFFICE WATER 08/01/2022 08/31/2022	150-10046456-2	Office/Equipment-Rental	N
10855	Culligan Water		40.00	1 Transactions			
1754	Garrison Disposal Company, Inc						
	10-923-000-0000-6254		110.30	SHOP GARBAGE 07/01/2022 07/31/2022	3121600	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		110.30	1 Transactions			
9963	Handt/Greg						
	10-923-000-0000-6590		1,912.20	400 POL BRAKES, STARTER, MISC	64	Repair & Maintenance Supplies	Y
9963	Handt/Greg		1,912.20	1 Transactions			

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2340	Hyytinen Hardware Hank	10-923-000-0000-6450			50.21	VISPO SIGNS		2060		Field Supplies		N
		10-923-000-0000-6450			10.98	CLEANING SUPPLIES		2060		Field Supplies		N
2340	Hyytinen Hardware Hank				61.19		2 Transactions					
9046	Loffler Companies, Inc.	10-923-000-0000-6220			66.96	August phone bill		IN-80010460111		Telephone		N
						08/01/2022	08/31/2022					
9046	Loffler Companies, Inc.				66.96		1 Transactions					
9692	Minnesota Energy Resources Corporation	10-923-000-0000-6254			46.35	GAS SHOP		4231902346		Utilities-Gas and Electric		N
						06/28/2022	07/27/2022					
9692	Minnesota Energy Resources Corporation				46.35		1 Transactions					
3390	Minnesota UC Fund	10-923-000-0000-6172			113.77	2022 Q2 MN UNEMPLOYMENT		15537482		Unemployment Compensation		N
						04/01/2022	06/30/2022					
3390	Minnesota UC Fund				113.77		1 Transactions					
4010	Rasley Oil Company	10-923-000-0000-6254			1,913.27	NL AND # 2 OFF ROAD		AITCOL&PS		Utilities-Gas and Electric		N
4010	Rasley Oil Company				1,913.27		1 Transactions					
86235	The Office Shop Inc	10-923-000-0000-6342			353.84	COPIER CONTRACT		ACCT #108		Office/Equipment-Rental		N
						04/06/2022	07/11/2022					
		10-923-000-0000-6405			68.55	ENVELOPES		ACCT #108		Office Supplies		N
86235	The Office Shop Inc				422.39		2 Transactions					
12788	Timmer Implement of Aitkin	10-923-000-0000-6590			826.81	EQUIPMENT SUPPLIES		ACCT 09465		Repair & Maintenance Supplies		N
12788	Timmer Implement of Aitkin				826.81		1 Transactions					
9642	WEX BANK	10-923-000-0000-6254			4,306.09	GAS		82953416		Utilities-Gas and Electric		N
						07/08/2022	08/07/2022					
9642	WEX BANK				4,306.09		1 Transactions					

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
923	DEPT Total:		12,205.01	Forfeited Tax Sales	16 Vendors	21 Transactions	
10	Fund Total:		12,205.01	Trust		21 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James M						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.75	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
14742	Berg/James M		58.75	2 Transactions			
12526	Bixby/James						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		40.00	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
12526	Bixby/James		75.00	2 Transactions			
2030	Hansen/Dale G.						
	11-925-000-0000-6360		3,282.00	MOWING	215	Services, Labor, Contracts	S
2030	Hansen/Dale G.		3,282.00	1 Transactions			
14014	Hughes/Steve						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	N
	11-925-000-0000-6330		21.88	NRAC MILEAGE	080822	Transportation/Travel/Parking	N
14014	Hughes/Steve		56.88	2 Transactions			
10890	Insley/Kevin						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.75	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
10890	Insley/Kevin		58.75	2 Transactions			
11990	Lange/David						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		48.75	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
11990	Lange/David		83.75	2 Transactions			
12512	MARCUM/ROBERT						
	11-925-000-0000-6278		35.00	NRAC - MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		30.00	NRAC - MILEAGE	080822	Transportation/Travel/Parking	Y
12512	MARCUM/ROBERT		65.00	2 Transactions			
10906	Shipp/Dale						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		20.00	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y

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11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10906	Shipp/Dale		55.00		2 Transactions		
4927	Turnock/Franklin Allen						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		37.50	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
4927	Turnock/Franklin Allen		72.50		2 Transactions		
10017	Tveit/Galen						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		22.50	NRAC MILEAGE	080822	Transportation/Travel/Parking	Y
10017	Tveit/Galen		57.50		2 Transactions		
8612	Veenker/Thomas H						
	11-925-000-0000-6278		35.00	NRAC MTG	080822	Advisory Board/Committee Per Diem	N
	11-925-000-0000-6330		50.00	NRAC MILEAGE	080822	Transportation/Travel/Parking	N
8612	Veenker/Thomas H		85.00		2 Transactions		
925	DEPT Total:		3,950.13	Resource Management	11 Vendors	21 Transactions	
939	DEPT			County Surveyor			
9046	Loffler Companies, Inc.						
	11-939-000-0000-6220		4.78	August phone bill 08/01/2022	08/31/2022	IN-80010460111 Telephone	N
	11-939-000-0000-6220		4.78	August phone bill 08/01/2022	08/31/2022	IN-80010460111 Telephone	N
9046	Loffler Companies, Inc.		9.56		2 Transactions		
939	DEPT Total:		9.56	County Surveyor	1 Vendors	2 Transactions	
11	Fund Total:		3,959.69	Forest Development		23 Transactions	

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 12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
931	DEPT		Towns			
	7014 Town Of Lakeside Treasurer					
	12-931-116-0000-2045		Replaces Warrant #86590		Payable To Lakeside Twp	N
	7014 Town Of Lakeside Treasurer			1 Transactions		
931	DEPT Total:		130,201.52	Towns	1 Vendors	1 Transactions
12	Fund Total:		130,201.52	Townships/Cities/ARDC/Ambulan		1 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		105.30	AUGUST 2022 08/01/2022 08/31/2022	2445	Garbage	Y
	2763 Countryside Sanitation, LLC		105.30	1 Transactions			
9977	Hubbard Radio Brainerd 19-521-000-0000-6230		255.00	GEAR DADDIES RADIO	IN-1220757714	Printing, Publishing & Adv	N
	9977 Hubbard Radio Brainerd		255.00	1 Transactions			
521	DEPT Total:		360.30	LLCC Administration	2 Vendors	2 Transactions	
522	DEPT			LLCC Education			
13725	Beartooth True Value 19-522-000-0000-6431		23.89	SUPPLIES TO REPAIR BOG BOOTS	A117175	Educational Supplies	N
	13725 Beartooth True Value		23.89	1 Transactions			
522	DEPT Total:		23.89	LLCC Education	1 Vendors	1 Transactions	
523	DEPT			LLCC Food			
13694	CHENGWATANA COMMUNITY FARM 19-523-000-0000-6418		87.00	FARM-FRESH EGGS	000337	Groceries-Students	Y
	13694 CHENGWATANA COMMUNITY FARM		87.00	1 Transactions			
4761	Sysco Minnesota Inc 19-523-000-0000-6418		37.35	DROP SHIPPED ITEM	253200184	Groceries-Students	N
	4761 Sysco Minnesota Inc		37.35	1 Transactions			
523	DEPT Total:		124.35	LLCC Food	2 Vendors	2 Transactions	
524	DEPT			LLCC Maintenance			
9253	Gull Lake Glass Inc. 19-524-000-0000-6590		480.00	ACRYLIC SHIELD FOR KITCHEN WIN	9888272	Repair & Maintenance Supplies	N
	9253 Gull Lake Glass Inc.		480.00	1 Transactions			
15300	MCGREGOR ACE HARDWARE 19-524-000-0000-6590		86.29	WATER SOFTENER SALT 07/01/2022 07/31/2022	A49136	Repair & Maintenance Supplies	N

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 19 Long Lake Conservation Cen

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
15300	MCGREGOR ACE HARDWARE		86.29	1 Transactions		
11946	McGuire Mechanical					
	19-524-000-0000-6590		425.97	REPAIR AC UNIT IN OFFICE	32330	Repair & Maintenance Supplies N
11946	McGuire Mechanical		425.97	1 Transactions		
524	DEPT Total:		992.26	LLCC Maintenance	3 Vendors	3 Transactions
19	Fund Total:		1,500.80	Long Lake Conservation Center		8 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
111	Aitkin Co Soil & Water 21-520-000-0000-6523		44.39	BEARTOOTH-TIEDOWN/HARDWARE	B190885	Misc Bldg & Shop Supplies	N
111	Aitkin Co Soil & Water		44.39	1 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6360	B	223.47	BERGLUND PARK - GARBAGE 08/01/2022 08/31/2022	2396	Services, Labor, Contracts	Y
2763	Countryside Sanitation, LLC		223.47	1 Transactions			
10618	Erik's Lawn Service 21-520-000-0000-6360		160.00	MOWING 07/01/2022 07/31/2022	8554	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		160.00	1 Transactions			
9995	Fairchild Construction LLC 21-520-000-0000-6361		960.00	CLASS 5 BLIND LAKE	1383	Road Construction Service	Y
9995	Fairchild Construction LLC		960.00	1 Transactions			
14921	Kalvin Welle Lawn Care 21-520-000-0000-6360	B	320.00	AITKIN CAMPGROUND 07/01/2022 07/31/2022	08062022	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	500.00	BERGLUND PARK 07/01/2022 07/31/2022	08062022	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	440.00	JACOBSON CAMPGROUND 07/01/2022 07/31/2022	08062022	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	680.00	SNAKE RIVER 07/01/2022 07/31/2022	08062022	Services, Labor, Contracts	Y
14921	Kalvin Welle Lawn Care		1,940.00	4 Transactions			
3024	Kingsley/Russell Lee 21-520-000-0000-6802	Q	8,835.00	HILL CITY CONNECTOR 07/27/2022 08/09/2022	274677	Trail Grants-State	Y
3024	Kingsley/Russell Lee		8,835.00	1 Transactions			
15211	Quality Disposal Systems Inc 21-520-000-0000-6360		387.12	SNAKE RIVER GARBAGE 06/01/2022 07/31/2022	1187622	Services, Labor, Contracts	N

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
15211	Quality Disposal Systems Inc				387.12				1 Transactions			
9617	Timber Lakes Septic Service, Inc.	21-520-000-0000-6360	B		130.00	CAMP RV DUMPSTATION		30348		Services, Labor, Contracts		N
9617	Timber Lakes Septic Service, Inc.				130.00				1 Transactions			
11507	Waste Management of Minnesota, Inc	21-520-000-0000-6360	B		94.64	AITKIN CAMP	07/01/2022	6753936-1767-4		Services, Labor, Contracts		N
		21-520-000-0000-6360	B		89.95	JACOBSON CAMP	07/01/2022	6896862-0412-4		Services, Labor, Contracts		N
11507	Waste Management of Minnesota, Inc				184.59				2 Transactions			
13627	Wruck Sewer and Portable Rental	21-520-000-0000-6360			170.00	PORTABLE RENTAL		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			85.00	BLIND LAKE		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			85.00	AXTELL RIDING		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			85.00	CITY OF MCGRATH		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			85.00	LAWLER TRAILHEAD		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			175.00	ROUND LAKE BEACH		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			350.00	LONE LAKE BEACH		12645		Services, Labor, Contracts		N
		21-520-000-0000-6360			85.00	MCGREGOR TRAILHEAD		12645		Services, Labor, Contracts		N
13627	Wruck Sewer and Portable Rental				1,120.00				8 Transactions			
520	DEPT Total:				13,984.57	Parks			10 Vendors			21 Transactions
21	Fund Total:				13,984.57	Parks						21 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
716	DEPT			American Rescue Plan - COVID			
22	Aitkin Area Chamber of Commerce 22-716-000-0000-6802		1,000.00	BDR GRANT 07/25/2022 07/25/2022	07252022-BDR	Category: Negative Economic Impacts	N
	22 Aitkin Area Chamber of Commerce		1,000.00		1 Transactions		
9479	Aitkin County Habitat for Humanity 22-716-000-0000-6802		1,000.00	BDR GRANT 07/12/2022 07/12/2022	07122022-BDR	Category: Negative Economic Impacts	N
	9479 Aitkin County Habitat for Humanity		1,000.00		1 Transactions		
176	City Of Palisade 22-716-000-0000-6802		1,000.00	BDR GRANT 08/01/2022 08/01/2022	08012022	Category: Negative Economic Impacts	N
	176 City Of Palisade		1,000.00		1 Transactions		
9990	Forgotten Heroes Ranges & Retreat 22-716-000-0000-6802		1,000.00	BDR GRANT 08/03/2022 08/03/2022	08032022	Category: Negative Economic Impacts	N
	9990 Forgotten Heroes Ranges & Retreat		1,000.00		1 Transactions		
9996	Kehn/Cheryl I 22-716-000-0000-6802		2,500.00	CHILD CARE GRANT-KEHN 08/04/2022 08/04/2022	KEHN-CHILDCARE	Category: Negative Economic Impacts	N
	9996 Kehn/Cheryl I		2,500.00		1 Transactions		
9994	South Aitkin First Responders, Inc 22-716-000-0000-6802		4,402.00	COMMUNITY GRANT 08/01/2022 08/01/2022	08012022	Category: Negative Economic Impacts	N
	9994 South Aitkin First Responders, Inc		4,402.00		1 Transactions		
716	DEPT Total:		10,902.00	American Rescue Plan - COVID	6 Vendors	6 Transactions	
22	Fund Total:		10,902.00	Coronavirus Relief Fund		6 Transactions	
	Final Total:		550,000.47	295 Vendors	493 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	120,503.19	General Fund
2	78,925.82	Reserves Fund
3	143,420.39	Road & Bridge
5	25,568.66	Health & Human Services
9	8,828.82	State
10	12,205.01	Trust
11	3,959.69	Forest Development
12	130,201.52	Townships/Cities/ARDC/Ambulan
19	1,500.80	Long Lake Conservation Center
21	13,984.57	Parks
22	10,902.00	Coronavirus Relief Fund
All Funds	550,000.47	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Auditor Warrants

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8/4/22 11:35AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	DEPT			Enforcement			
	170 Aitkin Motor Company						
	02-200-028-0000-6620		37,440.00	2022 Ford F150	33392	Sheriff Enforcement/Squad Cars	N
	170 Aitkin Motor Company		37,440.00	1 Transactions			
200	DEPT Total:		37,440.00	Enforcement	1 Vendors	1 Transactions	
2	Fund Total:		37,440.00	Reserves Fund		1 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
303	DEPT 12032 Nelson's Agri Structures 03-303-000-0000-6417		1,750.00	R&B Highway Maintenance			
	12032 Nelson's Agri Structures		1,750.00	McGregor Shop	Winkler	Shop/Building Maintenance	Y
				1 Transactions			
303	DEPT Total:		1,750.00	R&B Highway Maintenance	1 Vendors	1 Transactions	
307	DEPT 9911 KGM CONTRACTORS INC 03-307-000-0000-6262		1,569,897.01	R&B Capital Infrastructure			
	9911 KGM CONTRACTORS INC		1,569,897.01	Partial Pay #1	20223	Contract Payments	N
				1 Transactions			
307	DEPT Total:		1,569,897.01	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:		1,571,647.01	Road & Bridge		2 Transactions	
	Final Total:		1,609,087.01	3 Vendors	3 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	2	37,440.00	Reserves Fund
	3	1,571,647.01	Road & Bridge
	All Funds	1,609,087.01	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sales, Use Tax and Diesel Tax July 2022

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
89991	Bremer Bank						
	01-040-021-0000-5840		0.64	Receipt Nbr 18648 07/13/2022		Misc Receipts	N
	01-040-021-0000-5840		0.64	Receipt Nbr 18686 07/19/2022		Misc Receipts	N
	89991 Bremer Bank		1.28	2 Transactions			
40	DEPT Total:		1.28	Auditor	1 Vendors	2 Transactions	
43	DEPT			Assessor			
89991	Bremer Bank						
	01-043-000-0000-5840		0.26	Receipt Nbr 18671 07/18/2022		Misc Receipts	N
	89991 Bremer Bank		0.26	1 Transactions			
43	DEPT Total:		0.26	Assessor	1 Vendors	1 Transactions	
90	DEPT			Attorney			
89991	Bremer Bank						
	01-090-000-0000-5840		0.64	Receipt Nbr 18609 07/06/2022		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 18609 07/06/2022		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 18609 07/06/2022		Misc Receipts	N
	01-090-000-0000-5840		1.93	Receipt Nbr 18626 07/08/2022		Misc Receipts	N
	01-090-000-0000-5840		1.93	Receipt Nbr 18626 07/08/2022		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 18626 07/08/2022		Misc Receipts	N
	01-090-000-0000-5840		7.08	Receipt Nbr 18669 07/15/2022		Misc Receipts	N
	01-090-000-0000-5840		2.57	Receipt Nbr 18684 07/19/2022		Misc Receipts	N
	01-090-000-0000-5840		9.65	Receipt Nbr 18723 07/27/2022		Misc Receipts	N
	89991 Bremer Bank		26.37	9 Transactions			
90	DEPT Total:		26.37	Attorney	1 Vendors	9 Transactions	
100	DEPT			Recorder			
89991	Bremer Bank						
	01-100-000-0000-5840		0.84	Receipt Nbr 4174 07/06/2022		Misc Receipts	N
	01-100-000-0000-5840		12.87	Receipt Nbr 4180 07/07/2022		Misc Receipts	N
	01-100-000-0000-5840		4.82	Receipt Nbr 4189 07/08/2022		Misc Receipts	N
	01-100-000-0000-5840		6.60	Receipt Nbr 4209 07/12/2022		Misc Receipts	N
	01-100-000-0000-5840		2.77	Receipt Nbr 4232 07/18/2022		Misc Receipts	N
	01-100-000-0000-5840		0.96	Receipt Nbr 4248 07/20/2022		Misc Receipts	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
			Amount			
	01-100-000-0000-5840		8.77	Receipt Nbr 4283 07/26/2022	Misc Receipts	N
	01-100-000-0000-5840		0.58	Receipt Nbr 4285 07/27/2022	Misc Receipts	N
89991	Bremer Bank		38.21	8 Transactions		
100	DEPT Total:		38.21	Recorder	1 Vendors	8 Transactions
252	DEPT			Corrections		
	89991 Bremer Bank					
	01-252-252-0000-5872		69.48	Receipt Nbr 18660 07/14/2022	Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		69.48	1 Transactions		
252	DEPT Total:		69.48	Corrections	1 Vendors	1 Transactions
1	Fund Total:		135.60	General Fund		21 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5505		83.61	Receipt Nbr 18625 07/08/2022		Culverts	N
	03-000-000-0000-5517		1.93	Receipt Nbr 18623 07/08/2022		Charges-Individuals	N
	03-000-000-0000-5517		1.93	Receipt Nbr 18625 07/08/2022		Charges-Individuals	N
	03-000-000-0000-5517		3.44	Receipt Nbr 18625 07/08/2022		Charges-Individuals	N
	03-000-000-0000-5517		3.44	Receipt Nbr 18625 07/08/2022		Charges-Individuals	N
	03-000-000-0000-5517		0.13	Receipt Nbr 18625 07/08/2022		Charges-Individuals	N
	03-000-000-0000-5517		3.86	Receipt Nbr 18661 07/14/2022		Charges-Individuals	N
	03-000-000-0000-5517		10.31	Receipt Nbr 18661 07/14/2022		Charges-Individuals	N
	03-000-000-0000-5517		1.93	Receipt Nbr 18673 07/18/2022		Charges-Individuals	N
	03-000-000-0000-5517		11.58	Receipt Nbr 18698 07/21/2022		Charges-Individuals	N
	03-000-000-0000-5517		6.88	Receipt Nbr 18698 07/21/2022		Charges-Individuals	N
	03-000-000-0000-5517		1.93	Receipt Nbr 18708 07/25/2022		Charges-Individuals	N
	03-000-000-0000-5517		3.86	Receipt Nbr 18710 07/25/2022		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 18713 07/25/2022		Charges-Individuals	N
	03-000-000-0000-5517		3.86	Receipt Nbr 18730 07/28/2022		Charges-Individuals	N
	03-000-000-0000-5517		6.88	Receipt Nbr 18730 07/28/2022		Charges-Individuals	N
	89991 Bremer Bank		151.36	16 Transactions			
0	DEPT Total:		151.36	Undesignated	1 Vendors	16 Transactions	
303	DEPT			R&B Highway Maintenance			
89991	Bremer Bank						
	03-303-000-0000-6570		1,254.57	Diesel Tax: July 2022		Motor Fuel & Lubricants	N
	89991 Bremer Bank		1,254.57	1 Transactions			
303	DEPT Total:		1,254.57	R&B Highway Maintenance	1 Vendors	1 Transactions	
3	Fund Total:		1,405.93	Road & Bridge		17 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
	89991 Bremer Bank					
	10-923-000-0000-5260		7.40	Receipt Nbr 2947 07/12/2022	FTS-Leases/Easements	N
	89991 Bremer Bank		7.40	1 Transactions		
923	DEPT Total:		7.40	Forfeited Tax Sales	1 Vendors	1 Transactions
10	Fund Total:		7.40	Trust		1 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

19 Long Lake Conservation Cen

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
	89991 Bremer Bank					
	19-521-000-0000-5885		6.00 Receipt Nbr 18585 07/01/2022		Commissary Sales Taxable	N
	19-521-000-0000-5885		12.09 Receipt Nbr 18592 07/05/2022		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.50 Receipt Nbr 18617 07/07/2022		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.84 Receipt Nbr 18619 07/07/2022		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.85 Receipt Nbr 18716 07/26/2022		Commissary Sales Taxable	N
	19-521-000-0000-5885		7.91 Receipt Nbr 18724 07/27/2022		Commissary Sales Taxable	N
	89991 Bremer Bank		28.19	6 Transactions		
521	DEPT Total:		28.19	LLCC Administration	1 Vendors	6 Transactions
19	Fund Total:		28.19	Long Lake Conservation Center		6 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		3.86	Receipt Nbr 2935 07/06/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 2935 07/06/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 2935 07/06/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 2936 07/06/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 2937 07/06/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 2938 07/07/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 2938 07/07/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		16.73	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		10.10	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.63	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.25	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		10.36	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.60	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.80	Receipt Nbr 2939 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 2940 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2940 07/08/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2942 07/11/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 2943 07/11/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 2946 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 2946 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2946 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		27.15	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.82	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.11	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.61	Receipt Nbr 2950 07/12/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2951 07/13/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2951 07/13/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		10.29	Receipt Nbr 2952 07/14/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		18.01	Receipt Nbr 2953 07/15/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2953 07/15/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 2954 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 2954 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		14.15	Receipt Nbr 2955 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 2955 07/18/2022		Co. Parks Campground Fees	N

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-5510		3.86	Receipt Nbr 2956 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		20.26	Receipt Nbr 2957 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.13	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.54	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.44	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.64	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.62	Receipt Nbr 2961 07/18/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 2962 07/19/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2963 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2963 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		20.58	Receipt Nbr 2964 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 2965 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2965 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 2966 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2966 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 2966 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		18.01	Receipt Nbr 2967 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2967 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 2968 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 2969 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		28.30	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.18	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.58	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.73	Receipt Nbr 2970 07/26/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 2973 07/27/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 2974 07/28/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 2974 07/28/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 2977 07/29/2022		Co. Parks Campground Fees	N
	21-520-000-0000-5510		8.68	Receipt Nbr 2977 07/29/2022		Co. Parks Campground Fees	N
89991	Bremer Bank		419.45		70	Transactions	
520	DEPT Total:		419.45	Parks		1 Vendors	70 Transactions
21	Fund Total:		419.45	Parks			70 Transactions

KMR1
8/9/22 11:23AM
21 Parks

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		1,996.57	10 Vendors	115 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	135.60	General Fund
3	1,405.93	Road & Bridge
10	7.40	Trust
19	28.19	Long Lake Conservation Center
21	419.45	Parks
All Funds	1,996.57	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RB Contract Payments

WLC1
8/17/22 11:48AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
307	DEPT			R&B Capital Infrastructure			
	9741 REDSTONE CONSTRUCTION, LLC						
	03-307-000-0000-6262		207,854.06	Partial Payment #2	20222	Contract Payments	Y
	9741 REDSTONE CONSTRUCTION, LLC		207,854.06	1 Transactions			
307	DEPT Total:		207,854.06	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:		207,854.06	Road & Bridge		1 Transactions	
	Final Total:		207,854.06	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	207,854.06	Road & Bridge
All Funds		207,854.06	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LLCC Credit Card Fees and Refund

KMR1

8/4/22

1:53PM

Aitkin County



19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	8410 Bremer Bank					
2	19-522-000-0000-6820		200.00			N
1	19-522-000-0000-6267		267.11		July 2022	N
	8410 Bremer Bank		467.11	2 Transactions		
19 Fund Total:			467.11	Long Lake Conservation Center	1 Vendors	2 Transactions
Final Total:			467.11	1 Vendors	2 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	19	467.11	Long Lake Conservation Center
All Funds		467.11	Total
			Approved by,
		
		

Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

MTG Reg and Deed Tax, July 2022

FSA Claims 40325001

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
780 Bremer Bank							
3	01-040-000-0000-5081		0.02	Mtg Reg - July 2022		Mortgage Registry-3%	N
4	01-042-000-0000-5079		0.04	Deed Tax - July 2022		3% State Deed Tax	N
	780 Bremer Bank		0.06	2 Transactions			
8410 Bremer Bank							
5	01-044-904-0000-6360		116.76	Dep Care FSA Claims 2022	40325001	Flex Plan Withdrawals	N
6	01-044-904-0000-6360		124.16	Med FSA Claims 2022	40325001	Flex Plan Withdrawals	N
	8410 Bremer Bank		240.92	2 Transactions			
1 Fund Total:			240.98	General Fund	2 Vendors	4 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	780 Bremer Bank 09-000-000-0000-2025		56,894.96	Deed Tax - July 2022		State's Share Of Deed Tax (97%)	N
1	780 Bremer Bank 09-000-000-0000-2026		31,483.94	Mtg Reg - July 2022		State Share Of Mortgage Registry (97%)	N
	780 Bremer Bank		88,378.90		2 Transactions		
9 Fund Total:			88,378.90	State	1 Vendors	2 Transactions	
Final Total:			88,619.88	3 Vendors	6 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	240.98	General Fund
9	88,378.90	State
All Funds	88,619.88	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LLCC Refund

KMR1
 8/11/22 10:11AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 19-522-000-0000-6820		54.37	NNSF Refund, Wrong Program		Refunds & Reimbursements	N
	8410 Bremer Bank		54.37	1 Transactions			
19 Fund Total:			54.37	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			54.37	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	54.37	Long Lake Conservation Center
All Funds	54.37	Total

Approved by,

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WLC1
8/12/22

8:57AM



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN pd 08.04.2022

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
5462	Bremer Bank (Elan ACH)						
17	01-001-000-0000-6332		155.68	Holiday Inn-Michigan Mine trip		Hotel / Motel Lodging	N
	5462 Bremer Bank (Elan ACH)		155.68	1 Transactions			
1	DEPT Total:		155.68	Commissioners	1 Vendors	1 Transactions	
43	DEPT			Assessor			
5462	Bremer Bank (Elan ACH)						
20	01-043-000-0000-6240		53.75	MN DOR- licensing (MB)		Dues & License Renewal	N
35	01-043-000-0000-6332		354.78	Holiday Inn 7/11-7/14 (SP)		Hotel / Motel Lodging	N
36	01-043-000-0000-6332		354.78	Holiday Inn 7/11-7/14 (KS)		Hotel / Motel Lodging	N
19	01-043-000-0000-6240		52.50	MAAO membership (MB)	5058	Dues & License Renewal	N
	5462 Bremer Bank (Elan ACH)		815.81	4 Transactions			
43	DEPT Total:		815.81	Assessor	1 Vendors	4 Transactions	
44	DEPT			Central Services			
5462	Bremer Bank (Elan ACH)						
38	01-044-000-0000-6800		7,635.32-	Elan paid 8.4.22		ELAN - Statement Payment	N
	5462 Bremer Bank (Elan ACH)		7,635.32-	1 Transactions			
44	DEPT Total:		7,635.32-	Central Services	1 Vendors	1 Transactions	
49	DEPT			Information Technologies			
5462	Bremer Bank (Elan ACH)						
37	01-049-000-0000-6266		10.63	iSunshare-BitGenius	807554443	Software Fees/License Fees	N
13	01-049-000-0000-6266		836.30	Lansweeper-Upgrade	BKD-7364137618	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		846.93	2 Transactions			
49	DEPT Total:		846.93	Information Technologies	1 Vendors	2 Transactions	
53	DEPT			Human Resources			
5462	Bremer Bank (Elan ACH)						
16	01-053-000-0000-6199		75.00	Amazon- Emp Recog (BM)		Employee Recognition	N
14	01-053-000-0000-6268		195.00	MN Safety Council-intruder pla		Staff Training, Development	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)		270.00		2 Transactions		
53	DEPT Total:		270.00	Human Resources	1 Vendors	2 Transactions	
110	DEPT			Courthouse Maintenance			
5462	Bremer Bank (Elan ACH)						
18	01-110-000-0000-6335		99.50	Palisade One Stop-gas for pick		Gas/Vehicle Fuel Charges	N
5462	Bremer Bank (Elan ACH)		99.50		1 Transactions		
110	DEPT Total:		99.50	Courthouse Maintenance	1 Vendors	1 Transactions	
122	DEPT			Planning & Zoning			
5462	Bremer Bank (Elan ACH)						
24	01-122-000-0000-6360		14.99	Zoom subscrip	158624382	Services, Labor, Contracts	N
5462	Bremer Bank (Elan ACH)		14.99		1 Transactions		
122	DEPT Total:		14.99	Planning & Zoning	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
5462	Bremer Bank (Elan ACH)						
31	01-200-000-0000-6302		23.07	Amazon-Veh remote batteries		Vehicle Maintenance	N
32	01-200-000-0000-6405		23.93	Amazon-Paper towels		Office Supplies	N
33	01-200-000-0000-6405		76.86	Amazon-Charging station		Office Supplies	N
28	01-200-019-0000-6360		37.10	Nationwide-Reno Ins		Services, Labor, Contracts	N
29	01-200-200-0000-6265		875.00	Amazon-Binoculars w/ laser		Programs	N
27	01-200-019-0000-6460		127.98	PetSmart-dog food		Deputy Supplies	N
5462	Bremer Bank (Elan ACH)		1,163.94		6 Transactions		
200	DEPT Total:		1,163.94	Enforcement	1 Vendors	6 Transactions	
252	DEPT			Corrections			
5462	Bremer Bank (Elan ACH)						
30	01-252-000-0000-6430		35.98	Amazon-Gatorade		Medical Expense/Supplies - Inmates	N
5462	Bremer Bank (Elan ACH)		35.98		1 Transactions		
252	DEPT Total:		35.98	Corrections	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			Solid Waste			
	5462 Bremer Bank (Elan ACH)						
26	01-391-000-0000-6332		317.88	Holiday Inn-SSTS (AC)		Hotel / Motel Lodging	N
25	01-391-000-0000-6339		47.45	Meals-SSTS training (AC)		Meals (Overnight)	N
	5462 Bremer Bank (Elan ACH)		365.33	2 Transactions			
391	DEPT Total:		365.33	Solid Waste	1 Vendors	2 Transactions	
711	DEPT			Economic Development			
	5462 Bremer Bank (Elan ACH)						
15	01-711-000-0000-6241		80.00	U of M Cont Learning- 2022 CEC		Registration Fee	N
	5462 Bremer Bank (Elan ACH)		80.00	1 Transactions			
711	DEPT Total:		80.00	Economic Development	1 Vendors	1 Transactions	
1	Fund Total:		3,787.16-	General Fund		22 Transactions	

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8/12/22 8:57AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	DEPT			Enforcement			
	5462 Bremer Bank (Elan ACH)						
34	02-200-020-0000-6360		350.00	Caltopo-Search & Rescue		Sheriff Search & Rescue Reserve Expen	N
	5462 Bremer Bank (Elan ACH)		350.00	1 Transactions			
200	DEPT Total:		350.00	Enforcement	1 Vendors	1 Transactions	
2	Fund Total:		350.00	Reserves Fund		1 Transactions	

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
21	5462 Bremer Bank (Elan ACH) 03-301-000-0000-6405		36.54	Amazon- Office Supplies	2181035	Office Supplies	N
	5462 Bremer Bank (Elan ACH)		36.54	1 Transactions			
301	DEPT Total:		36.54	R&B Administration	1 Vendors	1 Transactions	
302	DEPT			R&B Engineering/Construction			
22	5462 Bremer Bank (Elan ACH) 03-302-000-0000-6550		44.88	Amazon-Eng supplies	7550632	R & B Engineer Supplies	N
	5462 Bremer Bank (Elan ACH)		44.88	1 Transactions			
302	DEPT Total:		44.88	R&B Engineering/Construction	1 Vendors	1 Transactions	
303	DEPT			R&B Highway Maintenance			
23	5462 Bremer Bank (Elan ACH) 03-303-000-0000-6417		11.75	Amazon-Shop supplies	2181035	Shop/Building Maintenance	N
	5462 Bremer Bank (Elan ACH)		11.75	1 Transactions			
303	DEPT Total:		11.75	R&B Highway Maintenance	1 Vendors	1 Transactions	
3	Fund Total:		93.17	Road & Bridge		3 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
5462	Bremer Bank (Elan ACH)						
2	05-400-420-4800-6435		58.68	SAMHSA - MAC Supplies 07/26/2022 07/27/2022		Public Health Program Related Supplies	N
12	05-400-430-0403-6360		60.00	C&TC-FB Boosts 07/29/2022		Services, Labor, Contracts	N
3	05-400-450-0451-6435		63.34	SHIP-HC Decals 07/14/2022		Public Health Program Related Supplies	N
9	05-400-400-0402-6435		500.00	Vax Grant-TS Booth 07/15/2022	4378	Public Health Program Related Supplies	N
10	05-400-420-4800-6435		300.00	Suicide Prevention-TS Booth 07/15/2022	4378	Public Health Program Related Supplies	N
8	05-400-430-0403-6435		320.00	C&TC-TS Booth 07/15/2022	4378	Public Health Program Related Supplies	N
7	05-400-430-0408-6435		500.00	MECSH-Strong Foundations TS Bo 07/15/2022	4378	Public Health Program Related Supplies	N
6	05-400-450-0451-6435		750.00	SHIP-HC TradShow Booth 07/15/2022	4378	Public Health Program Related Supplies	N
11	05-400-450-0451-6435		378.99	PH-EDU-Fair Levy-TS Booth 07/15/2022	4378	Public Health Program Related Supplies	N
	5462 Bremer Bank (Elan ACH)		2,931.01	9 Transactions			
400	DEPT Total:		2,931.01	Public Health Department	1 Vendors	9 Transactions	
430	DEPT			Social Services			
5462	Bremer Bank (Elan ACH)						
5	05-430-700-4800-6804		173.60	MH Init - Housing 07/19/2022 07/20/2022	82920002	Mh Init - Housing Expense	N
1	05-430-700-4800-6805		229.13	MH-Flex Car Repair 07/27/2022 07/27/2022	84101019	Mh Init - Transportation	N
4	05-430-710-3650-6027		10.25	RX-Concurrent Perm Planning 07/28/2022	85554000	Serv For Concurrent Perm Plan	N
	5462 Bremer Bank (Elan ACH)		412.98	3 Transactions			
430	DEPT Total:		412.98	Social Services	1 Vendors	3 Transactions	
5	Fund Total:		3,343.99	Health & Human Services		12 Transactions	

WLC1
8/12/22 8:57AM
5 Health & Human Services

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		0.00	17 Vendors	38 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-3,787.16	General Fund
	2	350.00	Reserves Fund
	3	93.17	Road & Bridge
	5	3,343.99	Health & Human Services
	All Funds	0.00	Total

Approved by,
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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Returned, Account Closed - Land Department

KMR1
8/12/22 1:28PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	8410 Bremer Bank					
4	01-000-000-0000-2318		46.00	Returned Acct Closed	21-0-009400	Unavailable Rev-Land Recording Funds N
2	01-000-000-0000-2319		59.40	Returned Acct Closed	21-0-009400	Unavailable Rev-Land Deed Tax Funds N
3	01-000-000-0000-2319		25.00	Returned Acct Closed	21-0-009400	Unavailable Rev-Land Deed Tax Funds N
	8410 Bremer Bank		130.40	3 Transactions		
1 Fund Total:			130.40	General Fund	1 Vendors	3 Transactions

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8/12/22 1:28PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	8410 Bremer Bank 09-000-000-0000-2031		540.00	Returned Acct Closed	21-0-009400	Real Estate Assurance (Was 5874 And	N
	8410 Bremer Bank		540.00	1 Transactions			
9 Fund Total:			540.00	State	1 Vendors	1 Transactions	

KMR1
8/12/22 1:28PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 10-923-000-0000-5258		18,000.00	Returned Acct Closed	21-0-009400	FTS-Land	N
	8410 Bremer Bank		18,000.00	1 Transactions			
10 Fund Total:			18,000.00	Trust	1 Vendors	1 Transactions	
Final Total:			18,670.40	3 Vendors	5 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	130.40	General Fund
	9	540.00	State
	10	18,000.00	Trust
All Funds		18,670.40	Total

Approved by,

.....

.....

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Camping Refund 08.12.2022

KMR1
 8/12/22 1:30PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 21-520-000-0000-5510		70.00	Camping Refund	5678 Adams	Co. Parks Campground Fees	N
	8410 Bremer Bank		70.00	1 Transactions			
21 Fund Total:			70.00	Parks	1 Vendors	1 Transactions	
Final Total:			70.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	70.00	Parks
All Funds		70.00	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: County VSO Operational Enhancement Grant Program

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Penny Harms		Department: Veteran Services Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: <p>Aitkin County Veteran Services is eligible to receive a CVSO Operational Enhancement Grant for FY23 in the amount of \$10,000 from the MN Department of Veterans Affairs.</p> <p>The purpose of this grant is to enhance the operations of the Aitkin County Veterans Service Office. The grant can be used for outreach, marketing, enhancement of services to veterans, transportation and office equipment.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution: County VSO Operational Enhancement Grant Program		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xxx

20220823-xxx

County VSO Operational Enhancement Grant Program

BE IT RESOLVED by Aitkin County that the County enter in to the attached B with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Improvement Grant Program. The grant must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED, by Aitkin County that the County Veterans Service Officer, Penny Harms, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Large Assembly License - White Pine Logging

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): <p style="text-align: center;">N/A</p>		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: Seeking County Board approval for a Large Assembly License for September 3rd-5th, 2022, for the White Pine Logging & Threshing Show, subject to completion of all required paperwork and signatures.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 23, 2022

By Commissioner: xxx

20220823-xxx

Large Assembly License – White Pine Logging

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.

This is scheduled to take place September 3rd, 4th & 5th, 2022 from 7:00 A.M. to 12:00 Midnight.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: 08/23/2022

Title of Item: Donation to Aitkin County Sheriff's Office

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Dan Guida	Department: Sheriff's Office
---	--

Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
---	-------------------------------

Summary of Issue:
Accept donation of \$75 to the Aitkin County Sheriff's Office from private citizen Ms. Deloris Goetzke. Ms. Goetzke's annual donation is used for children's safety and drug education materials that are distributed by the sheriff's office.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*
 This is a budgeted revenue item.

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 23, 2022

By Commissioner: xxx

20220823-xxx

Sheriff's Office Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Ms. Deloris Goetzke, a private citizen \$75.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Ms. Deloris Goetzke Aitkin County Sheriff's Office

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2Q

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Resolution to apply for IRRRB Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: DJ Thompson		Department: Land
Presenter (Name and Title): DJ Thompson, Land Commissioner		Estimated Time Needed: 10 Minutes
Summary of Issue: <p>The Aitkin County Land Department, with the recommendation from the Natural Resources Advisory Committee, desires to apply for an Iron Range Resources and Rehabilitation Board (IRRRB) Grant to help cover the costs of demolishing a house with attached garage and shed at 227 Pacific Street SE in the City of Aitkin. Grant will fund 75% of the demolition costs or \$3/square foot whichever is less. Demolition costs are expected to be between \$15,000 and \$20,000. Total grant eligible square footage of the structures is 3,092 so grant dollars would be approximately \$9,276. The Land Department budgeted \$30,000 for structure demolition in 2022. This would be the only demolition project for 2022.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Estimating demolition to be \$15,000 to \$20,000 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 23, 2022

By Commissioner: xxx

20220823-xxx

IRRRB Grant

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Iron Range Resources and Rehabilitation Board (IRRRB). The application is to help fund the demolition of a house with attached garage and shed, and

WHEREAS, The Aitkin County Land Department has budgeted the remaining costs of the demolition,

THEREFORE, BE IT RESOLVED, IF Aitkin County is awarded the grant by the IRRRB, Aitkin County agrees to accept the grant award and may enter into an agreement with the IRRRB. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2R

Agenda Item #

Requested Meeting Date: September 13, 2022

Title of Item: Set Unorganized Township Levies for 2023

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar, County Auditor		Department: Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Set Unorganized Township Road and Bridge Levy for 2023. (see attached) Set Unorganized Township Fire Protection levies for 2023. (see attached) Set Unorganized Township Cemetery Levies for 2023. (see attached)		
Alternatives, Options, Effects on Others/Comments: Cemetery and Road & Bridge levies stayed at the same level; Fire Protection levies were adjusted for changes in costs.		
Recommended Action/Motion: Adopt resolutions establishing 2023 levies for the unorganized townships.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xxx

20220823-xxx

Unorganized Townships- Road and Bridge

BE IT RESOLVED, that the following sum of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Road and Bridge purposes: \$46,000.00.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator

By Commissioner: xxx

20220823-xxx

Unorganized Townships- Cemetery (Revenue)

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery		
51-27		\$600
52-27		\$600
Hebron Cemetery		
50-25		\$1,500

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 23, 2022

By Commissioner: xxx

20220823-xxx

Unorganized Townships- Fire Protection

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2023 for Fire Protection purposes:

Unorg Township	
52-22	\$13000
51-22	\$150
45-24	\$750
47-24	\$1500
52-24	\$1500
50-25	\$1500
51-25	\$250
52-25	\$1500
50-26	\$1500
48-27	\$1000
49-27	\$5000
50-27	\$350
51-27	\$1500
52-27	\$2500

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2S
Agenda Item #

Requested Meeting Date: 08/23/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: The Aitkin County Search & Rescue team has been given a donation from the Community Foundation in the amount of \$1,000 to assist in purchasing thermal imaging cameras.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xxx

20220823-xxx

SR Donation- Community Foundation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Community Foundation	\$1,000.00
----------------------	------------

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Community foundaiton	Aitkin County Search and Rescue
----------------------	---------------------------------

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: 2023 Sheriff's Office Preliminary Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Dan Guida		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed: 30
Summary of Issue: Presentation of the Draft 2023 Sheriff's Office Budget. Materials will be presented at the time of discussion.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion Only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin
County

Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 8-23-22

Title of Item: 2023 Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: John Welle	Department: Highway Department
------------------------------------	--

Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 50 minutes
--	---

Summary of Issue:
Attached are the detailed 2023 budget sheets for the Highway Department Budget including the Operations, Capital Equipment/Facilities, and Capital Infrastructure budgets. The proposed 2023-2027 Capital Facilities-Equipment plan and the 2023-2027 Capital Road Improvement Plan are also included. The budget will be summarized by a brief presentation.

Alternatives, Options, Effects on Others/Comments:
NA

Recommended Action/Motion:
Discussion only, for future action.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

2023 Highway Department Budget Summary

Revenue:

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
Operating	\$ 4,959,470	\$ 5,196,610	\$ 5,505,221	\$ 2,633,036	\$ 5,994,196
Capital Equipment/Facilities	\$ 516,400	\$ 547,885	\$ 576,000	\$ 576,000	\$ 577,300
Capital Infrastructure	\$ 6,032,164	\$ 4,439,677	\$ 4,023,600	\$ 1,248,281	\$ 7,930,200
Total:	\$ 11,508,034	\$ 10,184,172	\$ 10,104,821	\$ 4,457,317	\$ 14,501,696

Expenditures:

Operating	\$ 4,520,375	\$ 5,124,918	\$ 4,745,041	\$ 2,590,188	\$ 5,994,196
Capital Equipment/Facilities	\$ 787,050	\$ 911,937	\$ 576,000	\$ 794,739	\$ 577,300
Capital Infrastructure	\$ 6,016,514	\$ 6,345,450	\$ 4,023,600	\$ 190,038	\$ 7,930,200
Total:	\$ 11,323,939	\$ 12,382,305	\$ 9,344,641	\$ 3,574,965	\$ 14,501,696

2023 Highway Department Budget Levy Revenue Summary

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
Operating	\$ 1,337,007	\$ 1,223,681	\$ 1,310,691	\$ 208,729	\$ 1,788,321
Capital Equipment/Facilities	\$ 516,400	\$ 547,885	\$ 576,000	\$ 547,885	\$ 577,300
Capital Infrastructure	\$ 600,000	\$ 600,000	\$ 650,000	\$ 600,000	\$ 750,000
Total:	\$ 2,453,407	\$ 2,371,566	\$ 2,536,691	\$ 1,356,614	\$ 3,115,621

% Increase Over Previous Year's Budget:

22.82%

Highway Department Operations Budget Fund 003

Revenue:

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
5001 Current/Delinquent Taxes	1,356,950	1,223,681	1,310,691	208,729	1,788,321
5201 MV Credit MS Statute 273.1384		30,578	-	-	
5209 Disparity Aid Reduction		1,688	-	-	
5216 Taconite Credit		102,713	-	-	
5227 Twp Road Allotment Gas Tax	455,617	419,081	458,000	624,272	643,000
5233 State-aid: Regular Construction Funds	139,008	182,212	420,000	-	100,000
5234 State-aid: Municipal Construction Funds	46,798	2,492	10,000	-	-
5235 State-aid: Regular Maintenance Funds	2,229,073	2,022,687	2,212,320	1,217,897	2,474,000
5236 State-aid: Municipal Maintenance Funds	126,245	107,354	120,000	67,618	136,000
5251 In Lieu Apportionments and Receipts		22,514	-	2,765	
5330 State Grants - Disaster Funds	-	11,200	-	-	-
5425 Federal Grants - FEMA	-	31,241	-	-	-
5505 Culverts (Individual) Receipts	3,440	16,141	3,000	2,545	5,000
5507 Wetland Bank Credits	41,948	58,265	-	34,599	-
5517 Individual Receipts	23,552	22,963	13,500	62,547	17,800
5526 Township/City/Public Drainage Ditch Receipts	448,158	553,810	525,710	53,278	542,075
5840 Misc. Refunds and Reimbursements	75,398	134,086	335,000	349,498	158,000
5910 Transfer In	-	192,800		-	
5920 Auction Receipts	13,283	28,218	5,000	9,288	10,000
5948 County Ditch/County Development Funds		32,885	92,000	-	120,000
Total Revenue:	\$ 4,959,470	\$ 5,196,610	\$ 5,505,221	\$ 2,633,036	\$ 5,994,196

Highway Department Operations Budget

Fund 003

Department 301 (Administration) Expenditures:

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
6101 Salaries, Full Time	374,431	369,040	388,462	143,243	406,822
6108 Meals Reimbursed	11	22	100	-	100
6124 Medicare - Employer (1.45%)	5,104	5,121	5,633	1,974	5,899
6148 Employer Deductible Contribution- H.S.A.	12,040	11,040	11,040	4,600	11,040
6150 Health Insurance - Employer	50,272	46,653	50,098	20,874	56,699
6152 Life Insurance - Employer	322	372	372	155	372
6154 Long Term Disability - Employer	854	865	1,061	369	1,100
6159 PERA - Employer	26,185	25,677	27,168	10,358	28,156
6165 FICA - Employer (6.2%)	20,967	21,898	24,085	8,441	25,223
6171 Workers Compensation Insurance	3,981	8,832	4,172	4,172	4,380
6205 Postage	296	1,206	500	-	500
6240 Membership/Dues/Association Fees	3,111	3,396	3,200	2,665	3,200
6241 Meeting/Conference Registration Fee	1,642	10,924	1,500	2,085	2,000
6296 Meeting Expense/Physicals (INACTIVE 2022)	(64)	1,965	1,500	-	
6300 Maintenance/Service Contracts	4,837	21,101	14,000	2,484	12,000
6330 Highway Travel	-	-	-	92	500
6332 Hotel/Motel Lodging	-	-	-	257	1,500
6339 Meals (Overnight)	-	-	-	105	200
6342 Office Equipment Rental/Contracts	-	-	-	1,319	4,000
6352 Insurance	51,620	57,099	49,427	48,954	51,400
6405 Office Supplies	7,558	9,509	6,000	2,953	8,000
6422 Janitorial Services/Supplies	-	149	-	47	500
6500 R&B Supplies & Materials	-	-	-	13	500
6900 Transfers to Other Funds	80,800	-	-	-	
Total Administration Expenditures:	\$ 643,968	\$ 594,869	\$ 588,318	\$ 255,160	\$ 624,091

Highway Department Operations Budget Fund 003

Department 302 (Engineering) Expenditures:

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
6101 Salaries	351,590	334,532	397,504	148,410	423,542
6108 Meals Reimbursed	43	-	100	-	100
6109 Overtime	51,551	39,065	46,470	470	49,581
6124 Medicare - Employer (1.45%)	5,679	5,193	6,438	2,059	6,860
6148 Employer Deductible Contribution- H.S.A.	2,260	1,130	2,260	942	2,260
6150 Health Insurance - Employer	67,342	71,584	75,909	31,904	78,244
6152 Life Insurance - Employer	427	476	522	218	522
6154 Long Term Disability - Employer	900	896	1,140	444	1,217
6159 PERA - Employer	29,555	27,571	32,675	11,166	34,862
6165 FICA - Employer (6.2%)	24,142	22,205	27,527	8,803	29,335
6171 Workers Compensation Insurance	1,749	2,511	1,965	1,965	2,060
6181 Safety Footwear	525	559	725	189	725
6241 Registration Fee	-	-	-	299	3,000
6296 Meeting Expense/Physicals (INACTIVE 2022)	9,247	3,478	6,000	-	-
6300 Maintenance/Service Contracts	-	12,417	6,000	-	7,000
6330 Highway Travel	-	-	-	92	250
6332 Hotel/Motel Lodging	-	-	-	257	1,500
6339 Meals (Overnight)	-	-	-	39	250
6550 Engineering Supplies	5,327	10,692	6,000	5,136	8,000
Total Engineering Expenditures:	\$ 550,335	\$ 532,310	\$ 611,235	\$ 212,393	\$ 649,307

Highway Department Operations Budget Fund 003

Department 303 (Road Maintenance) Expenditures:

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
6101 Salaries, Full Time	1,034,736	1,052,604	1,198,262	453,331	1,272,268
6108 Meals Reimbursed	14	46	100	30	100
6109 Overtime	41,513	32,539	57,173	42,903	60,526
6124 Medicare - Employer (1.45%)	15,186	15,069	18,205	6,895	19,327
6148 Employer Deductible Contribution- H.S.A.	2,260	2,260	2,260	942	2,260
6150 Health Insurance - Employer	246,930	250,515	265,749	112,894	271,444
6152 Life Insurance - Employer	1,516	1,749	1,860	754	1,860
6154 Long Term Disability - Employer	2,749	2,822	3,439	1,317	3,645
6159 PERA - Employer	80,091	79,974	92,302	36,486	97,849
6165 FICA - Employer (6.2%)	64,193	64,436	77,835	29,484	82,633
6171 Workers Compensation Insurance	34,504	40,785	36,930	36,930	38,800
6181 Safety Footwear	2,530	2,203	2,610	1,094	2,610
6199 Employee Recognition		(225)	-	-	400
6220 Telephone		-	-	3,514	8,500
6241 Registration Fee		-	-	184	2,000
6254 Utilities - Gas & Electric	55,006	57,558	57,000	28,601	60,000
6296 Meeting Expense/Physicals (INACTIVE 2022)	772	2,740	2,500	-	
6352 Insurance	5,672	7,283	9,143	9,108	9,600
6360 Services, Labor, Contracts		-	-	41,423	38,000
6417 Shop Maintenance and supplies	49,502	63,044	55,000	43,780	60,000
6423 Fuel for Buildings	18,635	18,145	24,000	30,978	40,000
6514 Pavement Striping	51,961	48,076	63,000	-	58,275
6515 Culverts	98,695	82,540	60,000	-	90,000
6516 Signs and Posts	14,619	23,683	20,000	1,846	20,000
6517 Asphalt, Crack Sealant, Etc	49,722	47,747	73,000	44,165	55,000
6518 De-icing Salt	105,426	84,670	136,000	109,201	125,600
6519 Gravel & Royalty	51,012	285,782	170,000	192,268	210,000
6520 Calcium Chloride	311,517	438,158	522,000	-	693,500
6521 Maintenance Supplies (Road only)	40	322,938	340,500	6,034	10,500
6524 Winter Sand	33,855	8,580	10,000	-	10,000
6570 Motor Fuel and Lubricants	187,997	220,126	266,800	130,380	419,100
6590 Repair and Maintenance of Equipment	269,000	289,693	240,000	133,821	270,000
6825 Municipal Maintenance Agreements	40,804	33,119	42,000	-	44,000
6830 Twp Road Allotment Gas Tax	455,617	419,081	458,000	624,272	643,000
Total Road Maintenance Expenditures:	\$ 3,326,072	\$ 3,997,740	\$ 4,305,668	\$ 2,122,635	\$ 4,720,798
Grand Total Operations Expenditures:	\$ 4,520,375	\$ 5,124,918	\$ 5,505,221	\$ 2,590,188	\$ 5,994,196

Highway Department Capital Equipment and Facilities Budget Fund 308

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2023 Budget
Revenue:					
5001 Taxes, Aids, etc.	516,400	547,885	576,000	576,000	577,300
5840 Miscellaneous Receipts	-	-	-	-	-
5947 Transfer from Fund Balance			\$ -	\$ -	\$ -
Total Revenue:	\$ 516,400	\$ 547,885	\$ 576,000	\$ 576,000	\$ 577,300
Expenditures:					
6374 Auto & Trailer License		\$ 505		\$ 2,966	\$ -
6605 Capital Outlay - Facilities	156,631	803,397	90,000	33,608	120,000
6610 Capital Outlay - Equipment	630,419	108,036	486,000	758,165	457,300
Total Expenditures:	\$ 787,050	\$ 911,937	\$ 576,000	\$ 794,739	\$ 577,300

Highway Department Capital Infrastructure Budget Fund 307

	2020 Actual	2021 Actual	Adopted 2022 Budget	2022 As of 5/31/2022	Proposed 2022 Budget
Revenue:					
5001 Taxes, Aids, etc.	600,000	600,000	650,000	650,000	750,000
5230 State Park Funds	-	-	-	255,541	-
5231 State Aid - Town Bridge	-	-	50,000	-	485,300
5232 LRIP/LBRP Bonding	-	825,832	546,417	59,208	1,410,000
5233 State Aid - Regular Construction	5,078,460	2,754,515	1,883,910	170,466	3,219,900
5234 State Aid - Municipal Construction	131,196	11,919	-	113,066	-
5410 Federal Grants	217,513	195,804	399,090	-	1,820,000
5526 Township/City/Private Funds	-	-	48,300	-	140,000
5840 Misc Receipts	4,994	23,293	-	-	-
5947 Planned Use of Fund Balance	-	-	445,883	-	5,000
5948 County Ditch/County Development Funds	-	28,314	-	-	100,000
Total Revenue:	\$ 6,032,164	\$ 4,439,677	\$ 4,023,600	\$ 1,248,281	\$ 7,930,200
Expenditures:					
6230 Printing and Publishing	1,091	1,090	1,500	566	1,200
6262 Contract Payments	5,779,615	6,186,399	3,827,100	42,528	7,675,000
6269 Professional Services	189,007	65,916	20,000	47,804	106,000
6295 Utility Moves	17,790	62,611	-	-	40,000
6311 Transfer to Fund Balance	-	-	-	-	-
6362 Right of Way	29,011	29,434	175,000	99,140	108,000
Total Expenditures:	\$ 6,016,514	\$ 6,345,450	\$ 4,023,600	\$ 190,038	\$ 7,930,200

Notes: Revenue line item 5001 based on proposed 2023-2027 Capital Road Improvement Program average per year.

2023 Disbursements						2023 Receipts										Notes
Project	Printing and Publishing	Professional Services	Contract Payments	Utility Moves	Right of Way	Property Tax Revenue	Federal Transportation Funds	State Park Funds	State-aid Disaster Funds	Town Bridge Funds	LRRP/LRIP Funds	State-aid Regular Construction	State-aid Municipal Construction	Township/City/State/Other Funds		
2022 Projects																
S.P. 001-090-003			\$ 150,000				\$ 120,000							\$ 30,000	\$240,300 budgetted previous years	
C.P.001-076-002			\$ 70,000			\$ 70,000									\$680,300 budgetted previous years	
C.P. 001-77W-001			\$ 125,000			\$ 125,000										
2023 Projects																
S.A.P. 001-599-041															\$120,250 budgetted previous years	
S.A.P. 001-599-043	\$ 300	\$ 45,000	\$ 450,000							\$ 485,300				100000		
S.A.P. 001-605-016	\$ 300		\$ 950,000		\$ 4,000					\$ 410,000	\$ 544,300				\$50,000 budgetted previous years	
S.P. 001-611-003	\$ 300	\$ 10,000	\$ 3,560,000	\$ 40,000			\$ 1,700,000			\$1,000,000	\$ 910,300				\$205,000 budgetted previous years	
S.A.P. 001-631-003	\$ 300	\$ 5,000	\$ 680,000								\$ 663,300					
S.A.P. 001-640-003		\$ 10,000	\$ 930,000								\$ 940,000					
C.P. 001-062-004		\$ 5,000	\$ 455,000			\$ 480,000										
S.A.P. 001-030-008			\$ 150,000								\$ 150,000					
MnDOT Coop. Const. Agrmt. CH 54/56 Intersection		\$ 6,000	\$ 75,000			\$ 81,000										
C.P. 001-470-001			\$ 100,000											\$ 100,000		
Future Projects																
S.A.P 001-605-014															\$225,000 budgetted previous years	
S.A.P. 001-605-015															\$50,000 budgetted previous years	
S.A.P. 001-598-016					\$ 4,000	\$ 4,000									\$35,000 budgetted previous years	
CH 22 Bridge Replacement		\$ 10,000									\$ 10,000					
CH 62/71 Reconstruction		\$ 15,000			\$ 100,000	\$ 115,000										
Totals:	\$ 1,200	\$ 106,000	\$ 7,675,000	\$ 40,000	\$ 108,000	\$ 855,000	\$ 1,820,000	\$ -	\$ -	\$ 485,300	\$1,410,000	\$ 3,219,900	\$ -	\$ 140,000		

Notes: Total professional service expenditures/revenues for a given project are listed in first anticipated year of the expenditure.
Total right of way expenditures/revenues for a given project are listed in first anticipated year of the expenditure.
Total contract, utility move, and printing and publishing expenditures/revenue are all listed in anticipated year of contract letting.

Aitkin Area Maintenance Facility:

- constructed 1975
- addition constructed in 2000, 2020, salt shed 2012

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Shop Reconfiguration/Addition			100,000	100,000	100,000	100,000	400,000		To address shortage of bay length for trucks w/plows
Total:		\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000		

Jacobson Area Maintenance Facility:

- constructed 1992

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							-		
Total:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

McGrath Area Maintenance Facility:

- constructed 1973
- new roof, siding, and insulation 2011

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Diesel Fuel Tank Replacement			40,000				40,000		Installed 1988
Total:		\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000		

McGregor Area Maintenance Facility:

- constructed 1974
- addition, new roof, siding, and insulation 2008

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Diesel Fuel Tank Replacement		45,000					45,000		Installed 1988
Replace Fabric Salt Shed Roof		5,000			16,000		0		
Total:		\$ 50,000	\$ -	\$ -	\$ 16,000	\$ -	\$ 45,000		

Palisade Area Maintenance Facility:

- constructed 2004

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Cold Storage Building		70,000					70,000		
Gate			5,000						\$50,000 budgetted in 2022
Total:		\$ 70,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 70,000		

Swatara Area Maintenance Facility:

- constructed 2006

DESCRIPTION	PROJ LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Gate			5,000				5,000		
Total:		\$0	\$5,000	\$0	\$0	\$0	\$5,000		
Grand Total Capital Facilities:		\$120,000	\$150,000	\$100,000	\$116,000	\$100,000	\$560,000		

ADMIN
Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #631 Office Desk - Maintenance Foreman		03/06/00 \$ 3,031.74	10							
Unit #632 Office Desk - Asst Maint. Foreman		03/06/00 \$ 2,323.78	10							
Unit #644 Computer - Maintenance Foremen		1/22/2020 \$ 867.00	4							
John's Laptop Surface Book 2 - 13.5" Display	420174254	12/28/17 \$ 2,089.07	4			2,000			2,000	
Unit #653 (Carol) Office Assistant Computer		1/22/2020 \$ 867.00	4			1,200			1,200	
Unit #657 (John) Engineer Computer		7/2/2018 \$ 1,376.00	4	1,300					1,300	
Unit #658 Maintenance Employees Computer #2		12/7/2016 \$ 910.00	4							
Unit #659 (Butch) Assistant Maint Supervisor Computer		12/7/2016 \$ 1,288.00	4							
Unit #661 Mechanic Computer		1/22/2020 \$ 867.00	4							
Unit #662 Maintenance Employees Computer #1		1/22/2020 \$ 867.00	4							
Unit #663 Aitkin Office Furniture		4/16/2021 \$ 60,966.81	20							
Unit #664 (Mike) Asst. Engineer Computer		05/21/21 \$ 1,699.00	4				1,800		1,800	
Unit #665 (Dave) ROW - Permitting Agent Computer		05/21/21 \$ 1,699.00	4				1,800		1,800	
Unit #666 (Sarah) Accountant Computer		5/21/2021 \$ 1,095.00	4				1,300		1,300	
Unit #785 NewRoads ACS Software		10/1/2013 \$ 9,084.38	30							
Sarah's Laptop Latitude 5511 - Dell	4TDRZ53	09/01/20 \$ 2,300.00	4							
Mike's Laptop Precision 7750 - Dell	B5BK063	09/01/20 \$ 3,410.00	4							
Carol's Laptop Latitude 5511 - Dell	2QDRZ53	09/01/20 \$ 2,300.00	4							
Conference Room Projector Panasaonic LCD Projector	GA0661968	06/30/21 \$ 2,500.00	4							
Total:				\$ 1,300	\$ -	\$ 3,200	\$ 4,900	\$ -	\$ 9,400	R&B levy

ATV

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #13 2011 Polaris 500 Ranger ATV	4XARH50A6BB070008 2,323 miles	4/15/2011 \$ 9,894.94	8						-	
Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	R&B levy

BELLY DUMPS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #499 1995 Red River Belly Dump	1R9BD423XS1051056 151,944 miles	05/04/95 \$ 26,417.80	20				22,000		22,000	
Unit #501 2001 Red River Belly Dump	4ZYBD42311000233 122,004 miles	05/22/01 \$ 28,462.32	20						-	
Unit #503 2015 CPS Belly Dump	5MC434214F3149962	4/3/2020 \$ 21,400.00	20						-	
Total:				\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	R&B levy

CONST

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #709: Pin Finder Locator FT150	45B9086F	01/01/89 \$ 500.00	10						-	
Unit #711: Concrete Air Tester	P116	04/07/95 \$ 575.18	20						-	
Unit #718: Laser Level	14165	06/06/97 \$ 2,337.68	10						-	
Unit #726: Course Sieve Shaker		06/19/01 \$ 3,522.26	5						-	
Unit #727 Digital Scale		03/27/02 \$ 1,452.00	5						-	
Unit #731 One Office DataBase/Egram		9/2/2005 \$ 15,763.93	10						-	
Unit #738 HP Laserjet 5200 DTN Printer		11/27/2012 \$ 2,396.00	8						-	
Unit #739 Autocad Civil 3D 2017		1/12/2017 \$ 41,224.62	5						-	
Unit #740 Trimble Survey Equipment 2019	5834F00202	5/28/2019 \$ 67,863.01	8						-	
Unit #769 Toughbooks #1		9/21/2011 \$ 1,757.03	5						-	
Unit #772 IPAD - Sign Truck		9/2/2015 \$ 930.97	4						-	
Unit #777 Nikon Auto Level		6/3/2009 \$ 1,050.94	1						-	
Unit #778 E-TimeCard		12/24/2009 \$ 9,570.00							-	
Unit #784 Engineer Tech Computer #5		4/14/2013 \$ 1,159.59	4						-	
Unit #786 Eng. Tech Desktop Computers - 4		1/1/2018 \$ 6,664.36	4	7,000					7,000	
Unit #787 Eng. Tech Laptop's - 4		1/1/2018 \$ 7,210.80	4			7,000			7,000	
Upgrade R8 GPS Receivers				25,000					25,000	
Total:				\$ 32,000	\$ -	\$ 7,000	\$ -	\$ -	\$ 39,000	R&B levy

DUMP TRUCKS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #127: (Spare) 2000 Ford Single Axle	2FZHOJBB2YAB12882 117,819 miles	10/22/99 \$ 93,834.69	8							
Unit #135 (Aitkin - Greg) 2012 International Tandem	1HTGRSJT1CJ634654 181,261 miles	2/13/2012 \$ 180,115.33	8	240,000					240,000	
Unit #136 (Aitkin - Randy) 2012 International Tandem	1HTGRSJT1CJ634655 183,766 miles	2/13/2012 \$ 180,115.32	8		130,000	110,000			240,000	
Unit 137 (Scott - McGregor) 2012 International Tandem	1HTGRSJT1CJ634656 127,309 miles	2/13/2012 \$ 181,528.21	8			190,000	50,000		240,000	
Unit 138 (Aitkin - Al) 2012 International Tandem	1HTGRSJT1CJ634657 149,745 miles	2/13/2012 \$ 181,837.07	8				240,000		240,000	
Unit 139 (McGrath - Ben) 2016 Mack GU 713	1M2AX09C5GM031563 84,451 miles	11/25/2015 \$ 182,454.37	8					245,000	245,000	
Unit 140 (Palisade - Gary) 2016 Mack GU 713	1M2AX09C7GM031564 69,086 miles	11/25/2015 \$ 182,454.37	8							
Unit 141 (McGrath - Randy) 2016 Mack GU 713	1M2AX09C9GM031565 66,825 miles	11/25/2015 \$ 182,454.37	8							
Unit 142 (Jacobson) 2010 Mack GU812 Single Axle	1M2AX11C0AM001296 113,655 miles	10/30/2018 \$ 93,234.00	8							
Unit 143 (Palisade - Don) 2019 Mack GR64F	1M2GR3C1KM011697 42,256 miles	5/2/2019 \$ 192,262.32	8							
Unit 144 (Aitkin - Rick) 2020 Mack GR64F	1M2GR3GC1LM011698 64,739 miles	5/2/2019 \$ 192,262.32	8							
Unit 145 (McGregor - Dave) 2019 Mack GR64F	1M2GR3GC5KM011699 66,411 miles	5/2/2019 \$ 192,262.32	8							
Unit 146 (Chassis Only) 2015 International ProStar	1HSDJAPR1FH528155 351,536 miles	3/27/2020 \$ 51,707.50	8							
Unit 147 (McGregor - Kyle) 2022 MACK GR64F	1M2GR3GC1NM028908 1,762 miles	4/25/2022 \$ 217,254.73	8							
Unit 148 (Palisade - Josh) 2022 MACK GR64F	1M2GR3GCXMN028907 1,356 miles	5/9/2022 \$ 215,259.73	8							
Unit 149 (Swatara - Florian) 2022 MACK GR64F	1M2GR3GC3NM028909 696 miles	5/18/2022 \$ 222,161.99	8							
Chassis Only Tandem Truck							52,000		52,000	
Total:				\$ 240,000	\$ 130,000	\$ 300,000	\$ 342,000	\$ 245,000	\$ 1,257,000	R&B levy

LOADERS

Aitkin County Highway Department

DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #010 1989 Case 1840 Skidsteer	JAF 0046781 1,889 hours	06/30/91 \$ 14,320.00	5						-	
Unit #020 Bobcat Skidsteer	519025062 1,891 hours	8/21/2009 \$12,500	6						-	
Unit #366: 1985 John Deere Tractor-Loader	4S6575 7,690 hours	06/01/85 \$ 27,895.00	7						-	
Unit #371 (Aitkin) 2008 John Deere 624J Loader	DW624J2620150 3,619 hours	5/15/2008 \$ 102,623.40	10						-	
Unit #386: (Swatara) 2003 JD 410E Wheel Loader Backhoe	T0410EX885689 378 hours	11/21/2013 \$ 30,459.38	10						-	
Unit #389: (Jacobson) 1994 Ford Loader/Backhoe	A428046 3,498 hours	11/01/94 \$ 49,456.05	10			80,000			80,000	
Unit #391: (Palisade) 1997 Cat 938F Loader	1KM02373 5,501 hours	06/09/97 \$ 121,976.00	10					150,000	150,000	
Unit #397 (McGrath) John Deere Loader/Backhoe	T0310SG927807 2,820 hours	12/22/2003 \$ 45,382.85	12						-	
Unit #398 (McGregor) John Deere 624J Loader	DW624JZ591593 3,101 hours	4/8/2004 \$ 114,444.90	12						-	
Total:				\$ -	\$ -	\$ 80,000	\$ -	\$ 150,000	\$ 230,000	R&B levy

MAINT

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE						5 YEAR TOTAL	FUNDING SOURCE
				2023	2024	2025	2026	2027		
Unit #016 Stow VPC80E Plate Compactor	9301000	10/01/93 \$ 1,618.80	8							
Unit #018 Graco Pavement Marker	3003	06/17/94 \$ 6,704.18	8							
Unit #019 Roscoe SweepPro	4820-44017 2,372 hours	3/21/2006 \$ 30,625.14	10							
Unit #041 2014 Cimline 230DH Gen IV Melter	1,094 hours	3/26/2015 \$ 36,495.00	5							
Unit #042 Ingersoll Rand Compressor	327328UBM288 1,146 hours	02/26/02 \$ 11,762.93	5							
Unit #43 Pavement Compactor CATCB24	24001325 497 hours	10/15/2012 \$ 27,787.50	10							
Unit #048: Hydro Tek Steamer	201400566	3/13/2014 \$ 6,478.90	8							
Unit #50 STEPP Pothole Patch Trailer	4S9PH15Y1ES127059	5/29/2014 \$ 15,572.00	8							
Unit #066 Honda Water Pump		8/15/2003 \$ 2,628.51	5							
Unit #067 Pull-type Pneumatic Roller	190604	11/15/2004 \$ 11,182.50	5							
Unit #096 All American Disk	105DH	12/11/95 \$ 4,473.00	7							
Unit #098 Ford Tandem Wheel Disc		07/25/88 \$ 1,600.00	4							
Unit #300 PT100G Terex Track Brush Machine	ASVPT100LDWF00338 2,232 hours	6/27/2011 \$ 71,832.83	10				110,000		110,000	
Unit #306 2013 LB Performance RW35 Road Wick	91161 623 hours	3/27/2020 \$ 38,500.00	10							
Unit #369 1999 Self-propelled Steel Drum Roller	3TM01311 2,076 hours	11/16/2004 \$ 43,665.00	5							
Unit #372 2020 Volvo Excavator	EC140EL 1,067 hours	5/28/2020 \$145,406	10							
Unit #399 Caterpillar D5NLGP Dozer	ADK01236 3,360 hours	12/29/2004 \$ 107,649.54	12							
Unit #498 Water Tanker Trailer	OMA102901	6/11/2003 \$ 2,500.00	2							
Unit #815 Turfmaker 325 - Hydroseeder		3/17/2021 \$ 11,075.00	10							
Snow Blower Attachment				14,000					14,000	
Mastic Patch Trailer						70,000			70,000	
Total:				\$ 14,000	\$ -	\$ 70,000	\$ 110,000	\$ -	\$ 194,000	R&B levy

MOTOR GRADERS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit 200 (McGregor) Caterpillar 120M Motor Grader	CAT0120MJD9W00208 6,125 hours	2/28/2013 \$ 193,743.00	15							
Unit 201 (McGrath - Randy) Caterpillar 120M Motor Grader	CAT0120MPD9W00206 5,000 hours	2/28/2013 \$ 193,743.00	15							
Unit 205: (Swatara) 2016 John Deere 670GP	1DW670GPCGF678041 3,275 hours	11/17/2016 \$ 208,090.00	15							
Unit #208: (McGrath-Ben) 2016 John Deere 670GP	1DW670GPAGF678048 3,011 hours	11/17/2016 \$ 208,090.00	15							
Unit #211: (Jacobson) Caterpillar 140G Motor Grader	72V11844: Rebuilt '06 16,987 hours	04/19/89 \$ 118,166.00	7		230,000				230,000	
Unit #213: (Palisade) Caterpillar 120M2 Motor Grader	CAT0120MKM9C01011 2,609 hours	11/27/2018 \$ 207,780.00	7							
Unit #214: (Aitkin) 2020 John Deere 670GP Motor Grader	1DW670GPCLF707211 1,286 hours	7/15/2020 \$ 296,120.00	7							
Total:				\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000	R&B levy

PICKUPS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #440: (Mower) 1999 Ford Pickup	1FTSF30S7XEE77886 245,657 miles	06/24/99 \$ 27,307.66	5							
Unit #448 (mower) 2004 Ford F-150 4x4	2FTRF18W04CA57284 148,733 miles	9/9/2004 \$ 18,264.12	5							
Unit #454 (Randy) 2008 Ford F-150	1FTRX14W58FC 133,622 miles	5/13/2008 \$ 20,588.85	5	30,000					30,000	
Unit #456 (Maint.) 2008 Ford F-350 Flatbed	1FDWF36Y88EE41635 76,462 miles	8/21/2008 \$ 25,893.33	5	60,000					60,000	
Unit #458 (McGregor) 2010 Ford F150 CrewCab	1FTW1E82AFC37178 127,579 miles	5/21/2010 \$ 26,065.86	5			34,000			34,000	
Unit #459 (Austin) 2010 Ford F150	1FTEX1E81AKE10754 67,014 miles	5/14/2010 \$ 23,704.75	5					38,000	38,000	
Unit #460 (Survey) 2011 Ford F350 SD	1FD8W3B66BEA79874 132,290 miles	8/4/2010 \$ 39,336.40	5		45,000				45,000	
Unit #462 (Swatara) 2012 Chevy 4DR Ext.	IGC2KXCG3CZ177243 219,240 miles	12/19/2011 \$ 24,912.00	5		32,000				32,000	
Unit 464 (Dave Banta) 2012 Ford F150 Ext Cab	IDRPX12VX8FB81383 56,292 miles	6/4/2012 \$ 12,000.00	5					38,000	38,000	
Unit #466: (Paul K) 2014 Ford F-150	1FTEX1EM3EKE13609 50,485 miles	04/10/2014 \$ 25,382.88	8							
Unit #468 (McGrath) 2007 Ford F-150	1FTPX14V37KD14388 162,478 miles	10/6/2015 \$ 17,895.95	5	30,000					30,000	
Unit #470 (Palisade Shop) 2006 GMC Sierra 150	1GTEK19B26Z186669 134,850 miles	5/26/2016 \$ 16,867.75	5							
Unit #471 (Sign Truck) 2017 Ford F-450 Super Duty	1FOUF4GY5HED18824 122,438 miles	5/12/2017 \$ 47,292.13	5					70,000	70,000	
Unit #472 (Butch) 2018 Ford F-250 SuperDuty	1FT7X2B63JEC64325 124,035 miles	6/5/2018 \$ 26,631.91	5		50,000				50,000	
Unit #473 (Maintenance w/lift) 2018 Ford F-250 SuperDuty	1FT7X2B61JEC64324 126,065 miles	6/11/2018 \$ 33,554.41	5							
Unit #474 (Dave Babcock) 2020 F-150 4x4 Extended Cab	1FTEX1EB2LKF17679 15,385 miles	8/31/2020 \$ 28,675.14	5							
Unit #475 (Mechanic) 2020 Ford F550 Super Duty	1FD0W5HT2LEE47703 23,670 miles	12/21/2020 \$ 98,293.73	5							
Unit #476 (Quale) 2021 GMC Sierra	3GTU9AEFXMG244525 8,218 miles	3/19/2021 \$ 30,433.83	5							
Unit #477 (Jacobson) 2015 Ford F-150 Supercab	1FTFX1EFXFFD08825 63,249 miles	3/22/2022 \$ 30,532.50	5							
Unit #478 (Kellerman) 2022 Chevy Silverado	1GCRYDED2NZ177560 7,095	3/25/2022 \$ 44,915.00	5							
Total:				\$ 120,000	\$ 127,000	\$ 34,000	\$ -	\$ 146,000	\$ 427,000	R&B levy

SHOP

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #802: Airco Welder Outfit	DH911005	01/01/80 \$ 1,758.88	10						-	
Unit 803 Gray Wireless Portable Life System		1/30/2020 \$ 38,233.00	10						-	
Unit #804: (Aitkin) Pressure Washer	118215	01/01/80 \$ 750.49	10						-	
Unit #806: John Deere Snowblower	TY0522A003004	01/11/76 \$ 800.00	10						-	
Unit 807: Sears Portable Generator		03/17/95 \$ 1,124.24	10						-	
Unit #809 Plasma Cutter		1/12/2007 \$ 2,343.00	4						-	
Unit #811 Husqvarna Chop Saw K760		9/11/2013 \$ 1,916.92	4						-	
Unit #812 AC/DC 225/115 Welder		6/12/2018 \$ 701.87	1						-	
Unit #813 Power Mig 256 Mig Welder		6/12/2018 \$ 2,483.40	1						-	
Unit #814 2020 John Deere Z7E Trak	32 hours	3/1/2021 \$ 5,345.00	4						-	
Total:				-	-	-	-	-	-	

TRACTORS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #350 (Aitkin) John Deer Tractor/Mower	L06430H520378 6,989 hours	4/19/2007 \$ 75,268.00	10	50,000					50,000	
Unit #351 New Holland Tractor Mower	NT01172M 2,626 hours	10/6/2016 \$ 66,121.56	10							
Unit #352 New Holland - Guardrail Mower	1,245 hours	7/12/2019 \$ 103,838.50	10							
Total:				\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	R&B levy

TRAILERS

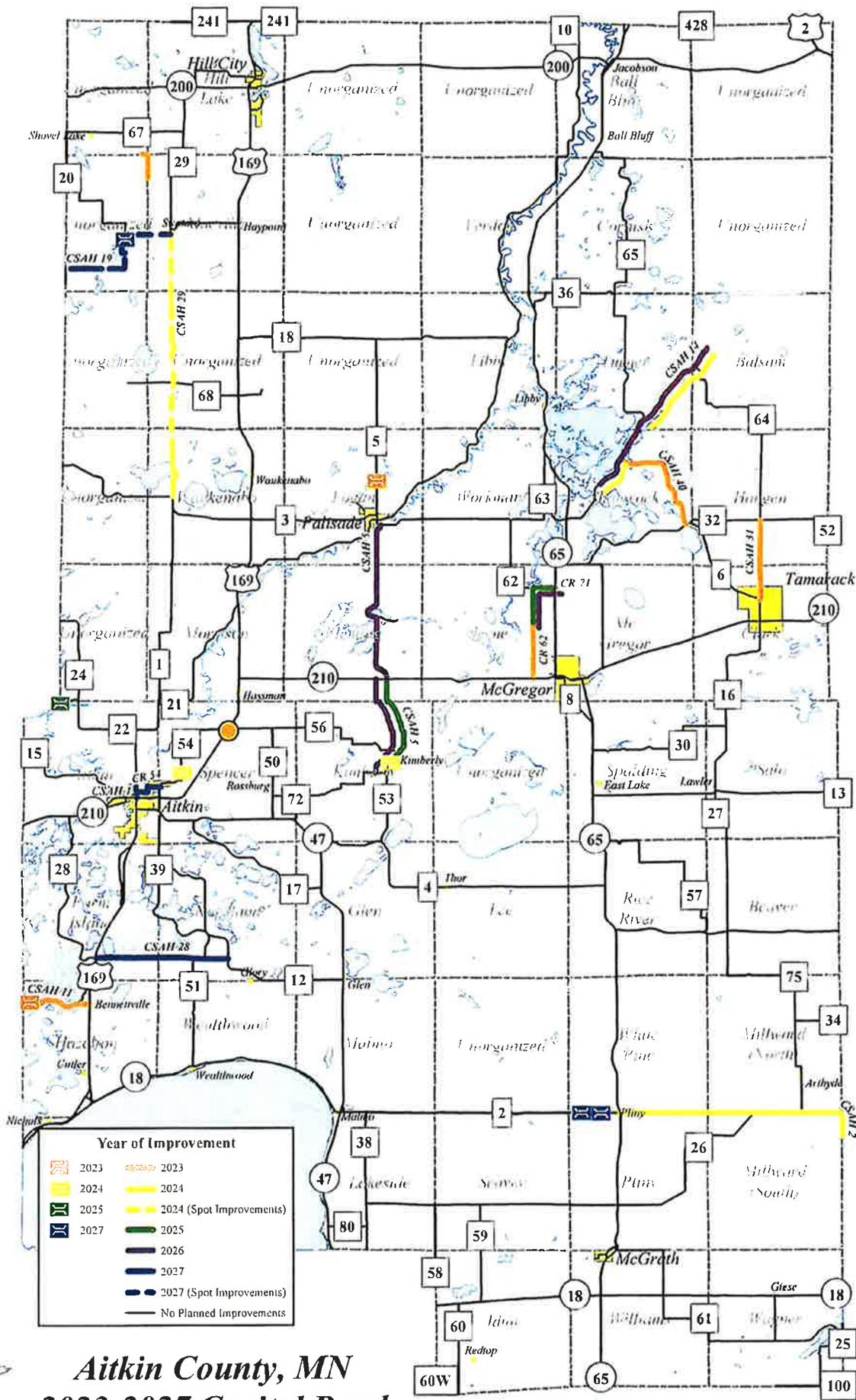
Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2023	2024	2025	2026	2027	5 YEAR TOTAL	FUNDING SOURCE
Unit #028 (McGrath) Felling Trailer	5FTDA292871027973	6/21/2006 \$ 15,819.88	8							
Unit #029 (HydroSeeder) Felling Trailer	1F9FS1425M1072074	05/08/91 \$ 9,400.00	8							
Unit #031 Survey Trailer	4P5671213B2160170	4/1/2011 \$ 1,760.25	8							
Unit #033 Homemade Culvert Trailer	DPWMN890722	01/01/90 \$ -	5							
Unit #034 (Jacobson) Towmaster Trailer	2471	06/21/86 \$ 10,705.35	8				32,000.0		32,000	
Unit #035 Homemade 6X8 Trailer	DPSMN890723	03/14/86 \$ 100.00	8							
Unit #051 (Aitkin) Towmaster Trailer T-50	4KNFT2431EL162184	05/30/2014 \$ 26,005.96	10							
Unit #52 Continental Cargo 6x10 Trailer	5NHUVH019FN079008	4/14/2016 \$ 3,243.93	10							
Unit #53 (Skid Loader) Kaufman Trailer	5SHFD222XMB001728	7/6/2021 \$ 6,780.30	10							
Unit #54 (Trackhoe) 2022 TM T-50 Trailer	4KNBF3432NL162626	2/2/2022 \$ 28,041.00	10							
Unit #97 (pipe trailer) Home Made Trailer	DSPMN890724	03/10/89 \$ 694.34	8							
Total:				\$ -	\$ -	\$ -	\$ 32,000	\$ -	\$ 32,000	R&B levy
Grand Total Capital Equipment:				\$ 457,300	\$ 487,000	\$ 494,200	\$ 510,900	\$ 541,000	\$ 2,490,400	

Proposed 2023 through 2027 Capital Road Improvement Plan

(*projects added from previous program*)

	Length	Location	Pavement Age/2021 RQI	Estimated Construction Cost
2023				
SAP 001-605-016 - CSAH 5 Bridge No. 01509 Replacement	0.1	CSAH 5 over Willow River	LPI 44	\$ 950,000
SP 001-611-003 - CSAH 11 Widening/Resurfacing/Bridge No. 88100 Replacement	3.2		2003/2.8-2.9	\$ 3,556,725
SAP 001-631-003 - CSAH 31 Resurfacing	3.53		2002/2.2	\$ 660,000
SAP 001-640-003 - CSAH 40 Resurfacing	4.9		2002/2.6-2.7	\$ 930,000
CP 001-062-004 - CR 62 Resurfacing	2.64	TH 210 to 435th Street	2002/2.3-2.5	\$ 455,000
*SAP 001-030-008 (CH 6, 14 Culvert Rep, CH 1 SG repair, CH 8,12 Patch, others)				\$ 150,000
Intersection Improvements on CH 54/56/US Hwy 169				\$ 81,000
C.P. 001-470-001 - UT 470 (400th Place) improvements	1.2	630th Lane to 1.2 miles northwest		\$ 100,000
			Total:	\$ 6,882,725
2024				
SP 001-602-014 Resurfacing	10.4	TH 65 to Pine County Line	2004/3.2	\$ 2,125,000
SAP 001-605-015 - CSAH 5 Bridge No. 01508 Replacement	0.1	CSAH 5 over Rice River	LPI 38	\$ 780,000
CSAH 14 Culvert Replacements (6)	1.88	2.3 miles NE of TH 65 to CSAH 40		\$ 515,000
CSAH 14 Culvert Replacements (16)	4.44	CSAH 36 to State Park		\$ 800,000
SAP 001-598-016 - CR 54 Bridge No. 7375 Replacement	0.5	CR 54 over Sissabagamah Creek	LPI 52	\$ 510,000
CSAH 29 Gravel Road Spot Improvements (2.8 of 6.6 miles)	2.8	CR 68 to CSAH 19		\$ 590,000
			Total:	\$ 5,320,000
2025				
SAP 001-605-014 - CSAH 5 Reconstruction (Grading and Agg. Base)	4.7	CR 53 to TH 210		\$ 4,000,000
CSAH 22 Bridge No. 01502 Replacement	0.1	CSAH 22 over Wakefield Brook	LPI 61	\$ 400,000
CR 62 Reconstruction (Grading and Agg. Base)	1.36	435th Street to CR 71		\$ 755,000
CR 71 Reconstruction (Grading and Agg. Base)	1			\$ 555,000
			Total:	\$ 5,710,000
2026				
CSAH 5 Resurfacing	7.5	TH 210 to CSAH 3	2009/2.5-2.6	\$ 1,800,000
CSAH 5 Bituminous Paving	4.7	CR 53 to TH 210		\$ 1,600,000
CSAH 14 Resurfacing	1.88	2.3 miles NE of TH 65 to CSAH 40	2001/2.8-3.0	\$ 400,000
CSAH 14 Resurfacing	4.44	CSAH 36 to State Park	2001/2.8-3.0	\$ 780,000
CSAH 14 Reconstruction	1.92	CSAH 40 to CSAH 36	2001/2.8-3.0	\$ 2,000,000
CR 62/71 Bituminous Paving	2.36			\$ 780,000
SP 001-070-009 HSIP Pavement Markings	33.2			\$ 306,000
			Total:	\$ 7,666,000
2027				
CSAH 1 Resurfacing	0.45	US Hwy 169 to Mississippi River	2005/1.9-2.2	\$ 160,000
CSAH 2 Bridge No. 7215/7216 Replacement	0.2	CSAH 2 over Snake/Unnamed River	LPI 58/61	\$ 1,700,000
CSAH 28 Resurfacing	5.8	CSAH 12 to US Hwy 169	2003/3.2-3.3	\$ 1,200,000
CR 54 Resurfacing (length expanded from previous program)	1.3	CSAH 1 to CR 83	2003-13/2.5-2.6	\$ 250,000
CSAH 19 Gravel Road Improvements (2.1 of 6.8 miles)	2.1	Cass County Line to CSAH 29		\$ 490,000
CSAH 19 Bridge No. 88102 Replacement	0.1	CSAH 19 over Moose River		\$ 220,000
			Total:	\$ 4,020,000
Five Year Total:				\$ 29,598,725



Aitkin County, MN
2023-2027 Capital Road
Improvement Plan



Map prepared by Aitkin County GIS for graphic display purposes only

Project Selection Process

Identified improvements fall into one of four construction categories. Those categories, listed in priority order are as follows.

1. Bridge Replacement
2. Pavement Resurfacing/Shoulder Widening
3. Gravel Road Reconstruction to Paved Road Standards
4. Gravel Road Improvement

1. Bridge Replacement

Bridge replacement projects are selected based on calculated sufficiency ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction. See attached listing of all local highway bridges in Aitkin County. Highlighted bridges on the attachment are included in the current 5-year capital improvement program.

2. Pavement Resurfacing/Shoulder Widening

Pavement resurfacing projects are selected based on pavement condition data collected on a two-year frequency. In addition, observed pavement conditions and geographical grouping of projects for lower construction costs are considered when scheduling resurfacing projects. See attached listing of Ride Quality Index (RQI) information for all of Aitkin County's paved highway segments. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Chipseal, overlay, mill and overlay, reclaim and pave, and cold in-place recycle are included in this construction category.

For segments that have deficient shoulder width, slopes, or culverts, additional work to correct these deficiencies may be added to the resurfacing project.

3. Gravel Road Reconstruction to Paved Road Standards

Projects in this category are programmed for existing gravel roads to reconstruct them as improved, paved highways. Projects are chosen based on a prioritization worksheet that ranks the various gravel road segments based on annual average daily traffic (AADT) count, residence density, functional classification, sight distance deficiencies, improved route system layout, and private land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update. See attached priority rating worksheet. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

4. Gravel Road Improvement

Projects in this category involve drainage and roadbed improvements on roads that will remain as gravel surfaced roads. Projects constructed under this category are programmed based on observed deficiencies of gravel road segments.

**AITKIN COUNTY
BRIDGE ROSTER**

(Highlighted Bridges replaced in 2022 or included in 2023-2027 Capital Road Improvement Plan)

08/15/2022

Bridge Number	Roadway Name	Feature Crossed	Main Span Type	Deficiency Status	Sufficiency Rating	Status
01502	CSAH 22	WAKEFIELD BROOK	TIMB SLAB SPAN	S.D.	62.0	OPEN
01513	CSAH 29	WILLOW RIVER	TIMB SLAB SPAN	S.D.	67.8	LOAD POSTED
01508	CSAH 5	RICE RIVER	TIMB SLAB SPAN	S.D.	68.3	LOAD POSTED
01505	CSAH 18	WILLOW RIVER	TIMB SLAB SPAN	S.D.	68.4	LOAD POSTED
01509	CSAH 5	WILLOW RIVER	TIMB SLAB SPAN	S.D.	69.9	LOAD POSTED
88100	CSAH 11	RIPPLE RIVER	STEEL PIPE ARCH	ADEQ	73.5	OPEN
7375	CR 54	SISSABAGAMAH CREEK	TIMB SLAB SPAN	ADEQ	73.9	LOAD POSTED
7216	CSAH 2	SNAKE RIVER	TIMB BEAM SPAN	ADEQ	75.6	OPEN
7215	CSAH 2	STREAM	TIMB BEAM SPAN	ADEQ	78.0	OPEN
94156	CSAH 16	SANDY RIVER TRIB	TIMB BOX CULV	ADEQ	78.1	OPEN
94157	CSAH 16	SANDY RIVER	TIMB BOX CULV	ADEQ	78.1	OPEN
94154	CSAH 16	SANDY RIVER TRIB	TIMB BOX CULV	ADEQ	78.2	OPEN
94155	CSAH 16	RICE LAKE OUTLET	TIMB BOX CULV	ADEQ	79.2	OPEN
88102	CSAH 19	MOOSE RIVER	STEEL PIPE CULV	ADEQ	82.6	OPEN
L9181	CNTY 67	WILLOW RIVER	TIMB SLAB SPAN	ADEQ	85.0	OPEN
R0716	CSAH 3 FIELD ENT	DRAINAGE DITCH	STEEL PIPE ARCH	ADEQ	89.8	OPEN
R0717	CSAH 3 350TH PL. ENT	DRAINAGE DITCH	STEEL PIPE ARCH	ADEQ	89.8	OPEN
01516	CSAH 23	CHAN BETWEEN TWO LAKES	PRESTR QUAD TEE	ADEQ	90.1	OPEN
01512	CSAH 28	RIPPLE RIVER	PRESTR QUAD TEE	ADEQ	91.3	OPEN
92699	CSAH 21	DITCH	STEEL PIPE CULV	ADEQ	94.8	OPEN
01506	CSAH 1	MISSISSIPPI RIVER	PRESTR BM SPAN	ADEQ	95.9	OPEN
01518	CSAH 26	SNAKE RIVER	PRESTR DOUB TEE	ADEQ	96.9	OPEN
01011	CSAH 3	CHAN BETWEEN TWO LAKES	PRESTR BM SPAN	ADEQ	97.2	OPEN
01515	CR 54	RIPPLE RIVER	PRESTR QUAD TEE	ADEQ	97.9	OPEN
01521	CR 56	RICE RIVER	TIMB SLAB SPAN	ADEQ	98	OPEN
01012	CSAH 3	MISSISSIPPI RIVER	PRESTR BM SPAN	ADEQ	98.4	OPEN
01J36	CSAH 32	CO DITCH #13	PRECST BOX CULV	ADEQ	98.9	OPEN
01526	CSAH 22	MISS R DIVERSION CHANNEL	PRESTR BM SPAN	ADEQ	99.3	OPEN
01530	CSAH 3	BIG WILLOW RIVER	PRESTR BM SPAN	ADEQ	99.3	OPEN
93455	CSAH 4	DAM BROOK	PRECST PIPE ARCH	ADEQ	99.3	OPEN
01J35	CSAH 3	WHITE ELK BROOK	PRECST BOX CULV	ADEQ	99.4	OPEN
01J04	CSAH 39	RIPPLE RIVER	PRECST BOX CULV	ADEQ	99.5	OPEN
01J08	CSAH 3	Little Willow River	PRECST BOX CULV	ADEQ	99.5	OPEN
01J28	CSAH 28	CHAN BETWEEN TWO LAKES	PRECST BOX CULV	ADEQ	99.5	OPEN
01531	CSAH 14	PRAIRIE RIVER	PRESTR BM SPAN	ADEQ	99.6	OPEN
01532	CSAH 4	RICE RIVER	PRESTR BM SPAN	ADEQ	99.6	OPEN
01533	CSAH 12 (RIPPLE RIVER	CCONC SLAB SPAN	ADEQ	99.6	OPEN
01J33	CSAH 10	POKEGAMA CREEK	PRECST BOX CULV	ADEQ	99.6	OPEN
01J39	CSAH 15	CEDAR CREEK	PRECST BOX CULV	ADEQ	99.6	OPEN
01J45	CSAH 5	FLEMING LAKE INLET	PRECST BOX CULV	ADEQ	99.6	OPEN
92844	CSAH 3	DITCH	PRECST PIPE ARCH	ADEQ	99.6	OPEN
96703	CSAH 4	CREEK	PRECST BOX CULV	ADEQ	99.6	OPEN
01534	CR 62	SANDY RIVER	CCONC SLAB SPAN	ADEQ	99.8	OPEN
93178	CSAH 38	SEVENTEEN CREEK	PRECST PIPE ARCH	ADEQ	99.8	OPEN
96811	CSAH 2	SNAKE RIVER	PRECST PIPE ARCH	ADEQ	99.8	OPEN
01527	CSAH 1	Miss. R. Diversion Chan.	PRESTR BM SPAN	ADEQ	99.9	OPEN
01528	CSAH 32	TAMARACK RIVER	PRESTR BM SPAN	ADEQ	99.9	OPEN
01J07	CSAH 1 (LITTLE WILLOW RIVER	PRECST BOX CULV	ADEQ	99.9	OPEN
01J22	CSAH 29	MOOSE RIVER	PRECST BOX CULV	ADEQ	99.9	OPEN
01J26	CSAH 26	STREAM	PRECST BOX CULV	ADEQ	99.9	OPEN
01J27	CR 73	MINNEWAWA CREEK	PRECST BOX CULV	ADEQ	99.9	OPEN
01J31	CR 73	SANDY RIVER	PRECST BOX CULV	ADEQ	99.9	OPEN
01J43	CSAH 14	SAVANNA RIVER	PRECST BOX CULV	ADEQ	99.9	OPEN
91895	CNTY 64	PRAIRIE RIVER	PRECST PIPE ARCH	ADEQ	99.9	OPEN
91896	CNTY 64	TAMARACK RIVER	PRECST PIPE ARCH	ADEQ	99.9	OPEN
92917	CSAH 12	RIPPLE RIVER	PRECST PIPE ARCH	ADEQ	99.9	OPEN
93122	CSAH 26	DITCH	PRECST PIPE ARCH	ADEQ	99.9	OPEN
95330	CSAH 36	STREAM	PRECST PIPE ARCH	ADEQ	99.9	OPEN
95331	CSAH 1	LITTLE WILLOW RIVER	PRECST PIPE ARCH	ADEQ	99.9	OPEN
95332	CSAH 5	SISSABAGAMAH CREEK	PRECST PIPE ARCH	ADEQ	99.9	OPEN
95612	CNTY 51	RIPPLE RIVER	PRECST PIPE ARCH	ADEQ	99.9	OPEN
01517	CSAH 10	WILLOW RIVER	PRESTR DOUB TEE	ADEQ	100.0	OPEN
01524	CR 62	SANDY RIVER	CCONC SLAB SPAN	ADEQ	100.0	OPEN
01J01	CNTY 74	MORRISON BROOK	PRECST PIPE ARCH	ADEQ	100.0	OPEN
01J02	CSAH 10	WHITE ELK BROOK	PRECST PIPE ARCH	ADEQ	100.0	OPEN
01J11	CSAH 9	Bear Creek	PRECST BOX CULV	ADEQ	100.0	OPEN
01J14	CSAH 34	BIRCH CREEK	PRECST BOX CULV	ADEQ	100.0	OPEN
01J29	CR 75	BIRCH CREEK	PRECST BOX CULV	ADEQ	100.0	OPEN
92918	CNTY 61	CHESLEY BROOK	PRECST PIPE ARCH	ADEQ	100.0	OPEN
92924	CSAH 23	STREAM	PRECST PIPE ARCH	ADEQ	100.0	OPEN
93123	CNTY 75	SPLIT ROCK RIVER	PRECST PIPE ARCH	ADEQ	100.0	OPEN
93424	CNTY 67	LITTLE HILL RIVER	PRECST PIPE ARCH	ADEQ	100.0	OPEN
94221	CNTY 61	STREAM	PRECST PIPE ARCH	ADEQ	100.0	OPEN
96142	CSAH 29	LITTLE HILL RIVER	PRECST PIPE ARCH	ADEQ	100.0	OPEN

Bituminous Pavements - Age and RQI Data

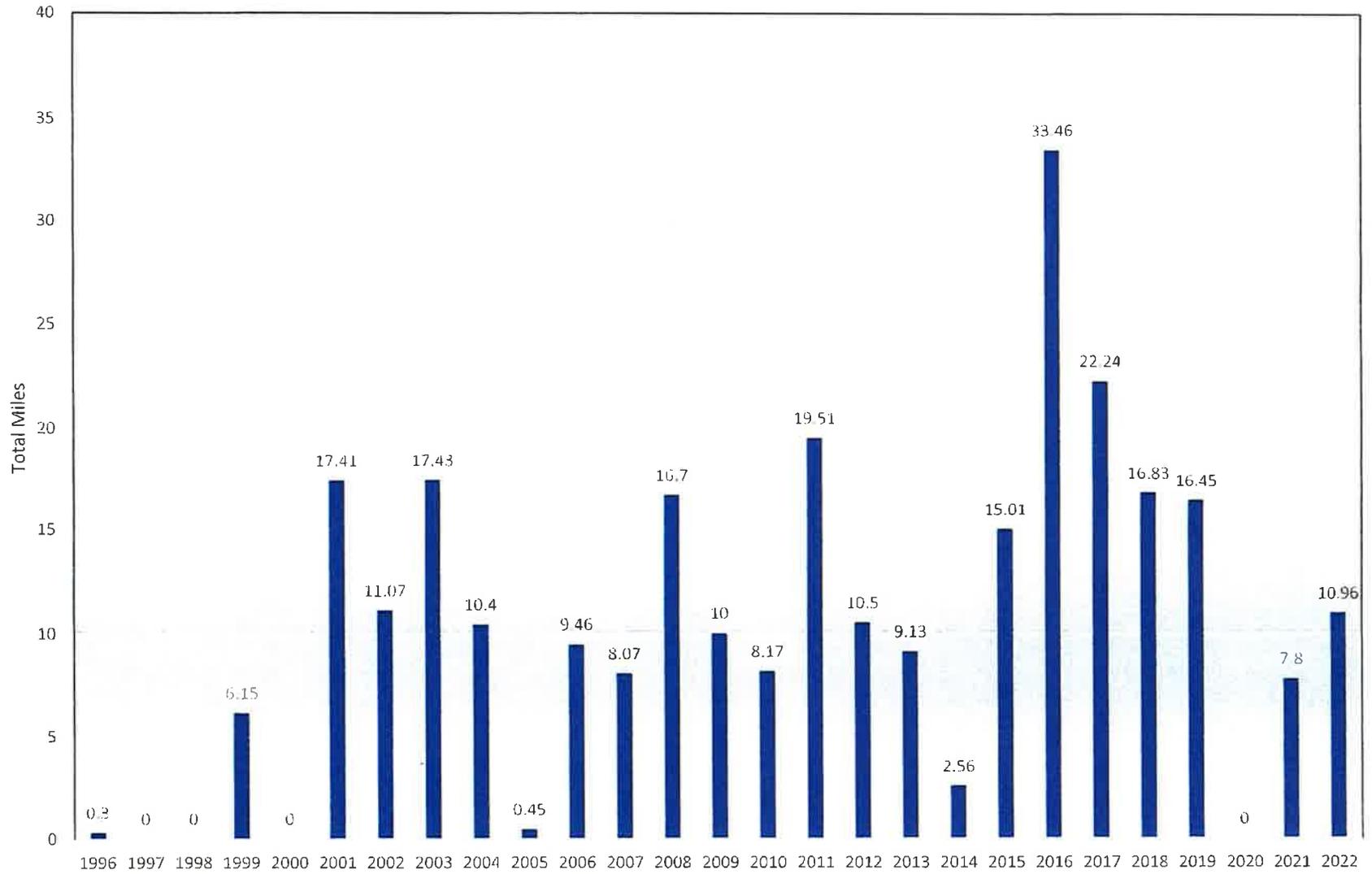
(Highlighted Segments Included in 2023-2027 Capital Road Improvement Program)

		Length	2019 RQI	2021 RQI		Length	2019 RQI	2021 RQI
1996					2013			
CR 69		0.3			CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (NW)	0.47	2.3/2.5	1.9-2.3
1997					CR 54 from CSAH 1 to .47 miles east	0.56	2.4/2.8	2.7/2.8
1998					CR 54 from CR 83 to end of pavement	3.98	3.6/3.7	3.6
1999					CR 60	0.83	2.3/2.4	2.1
CSAH 39 (2021 Chipseal)		5.1	3.5	3.4	CR 66 from 0.26 miles east of US 169 to US 169	0.57		2.3-3.2
CR 81 (2020 Chipseal)		1.05	2.9/3.1	3.0/3.1	CR 77	1.03	2.1/2.4	1.8-2.1
2000					CR 82	0.49	3.3/3.4	3.1/3.2
2001					CR 83	1.2	2.9	2.7/2.8
CSAH 14 from 2.3 m. northeast of TH 65 to Slate Park		8.61		2.8-3.0	2014			
CSAH 22 (2022 Chipseal)		4.6		3.3/3.4	CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (Wear)	2.56	3.4	3.5
CSAH 24 (2022 Chipseal)		4.2			2015			
2002					CSAH 10 from US Hwy 169 to CSAH 3	7.01	3.7	3.1
CSAH 31		3.53	2.3	2.2	CSAH 28 from TH 210 to TH 169	8	3.6	
CSAH 40		4.9	2.8/2.9	2.6/2.7	2016			
CR 82 from TH 210 to 435th Street		2.64	2.5/2.7	2.3-2.5	CSAH 2 from TH 47 to TH 65	12.38		
2003					CSAH 3 from north jct. CSAH 5 to 6.36 miles east	6.2		
CSAH 11		3.2	2.8/3.0	2.8/2.9	CSAH 12 from TH 47 to TH 210	0.58		
CSAH 23 (2022 Chipseal)		5.3			CSAH 12 from TH 47 to 375th Avenue	6.88		
CSAH 28 from TH 169 to CSAH 12		5.8		3.2/3.3	CSAH 13 from TH 65 to CSAH 16	5.39		
CSAH 37		2.3	2.6/2.9	2.5/2.7	CSAH 41 from 1st Street to west jct. TH 210	1.01		3.1/3.2
CR 54 from .47 miles east of CSAH 1 to CR 83		0.83	2.4/2.5	2.5/2.6	CR 88	1.02		2.8/3.3
2004					2017			
CSAH 2 from TH 65 to Pine County Line		10.4		3.3 3.2	CSAH 1 from CSAH 22 to 3.6 miles north	3.6		
2005					CSAH 10 from CSAH 3 to CSAH 18	11.06		
CSAH 1 from TH 210 to beginning of Mississippi River B		0.45	2.2/2.4	1.9-2.2	CSAH 15 from Crow Wing County Line to CSAH 1	6.08		
2006					CR 74	1.5	3.5/3.7	
CSAH 3 from Crow Wing County Line to CSAH 29		5.74		3.2	2018			
CSAH 7		3.2		2.8/2.9	CSAH 6 from TH 65 to 5.3 miles east	4.9	4.1	4.0
CR 66 from US 169 to 0.26 miles east		0.26		3.1	CSAH 8 from TH 210 to old Soo Line RR	0.87	3.0	2.9/3.0
CSAH 29 from CSAH 19 to CSAH 7		0.26			CSAH 12 from 375th Avenue to Lanie's corner	2.74		3.5/3.6
2007					CSAH 12 from Lanie's Corner to n. jct. CSAH 39	1.95		
CSAH 8 from old Soo Line RR to TH 65		1.97		3.3 3.1	CSAH 32 from CSAH 6 to CSAH 31	3.29		
CSAH 38		6.1	3.2/3.3	3.2	CR 53 from CSAH 4 to 0.78 mile north	3.08		
2008					2019			
CSAH 4 from TH 47 to TH 65		14.4	3.2/3.3	3.0/3.1	CSAH 3 from CSAH 29 to TH 169	4.15		
CSAH 29 from CSAH 3 to 509th Lane		2.3	2.6/2.7	2.6	CSAH 10 from TH 200 to Itasca County Line	2.25		
2009					CSAH 16	8.9		
CSAH 1 from beginning of Mississippi River Bridge to CS		2.5		3.2 3.2/3.3	CSAH 41 from east jct. TH 210 to 1st Street	0.07		
CSAH 5 from TH 210 to TH 232		7.5	2.6/2.7	2.5/2.6	CR 70	1.08		
2010					2020			
CSAH 10 from CSAH 18 to 8.2 miles south of TH 200		6.88		3.5 3.4	2021			
CSAH 33		0.29	1.3/2.0	2.0/2.1	CSAH 3 from 6.36 miles east of north jct CSAH 5 to TH 65	3.2		
CR 62 from TH 232 to 1.0 mile south		1.0		3.4	CSAH 9	0.77		
2011					CSAH 25	3.29		
CSAH 6 from 5.27 miles est of TH 65 to TH 210		8.08	2.8/3.0	2.7-3.0	CR 79	0.54		
CSAH 10 from TH200 to 8.12 miles south		8.12		3.2 2.9	2022			
CSAH 32 from CSAH 31 to Carlton County Line		3.01	3.6/3.7	3.5	CSAH 17	7.1		
CR 241		0.3			CR 76	2.82		
2012					CR 77W	1.04		
CSAH 3 from US Hwy 169 to n. jct. CSAH 5		5.6	3.3/3.5	3.1-3.5	Subtotal:	134.44		
CSAH 5 from TH 47 to CR 50		1		3-3.4	Grand Total:	280.06		
CSAH 14 from TH 65 to 2.3 miles northeast		2.3						
CSAH 36 from CSAH 14 to 1.6 mile north		1.6	2.6/2.9	2.6-2.8				
Sub-total:		145.62						

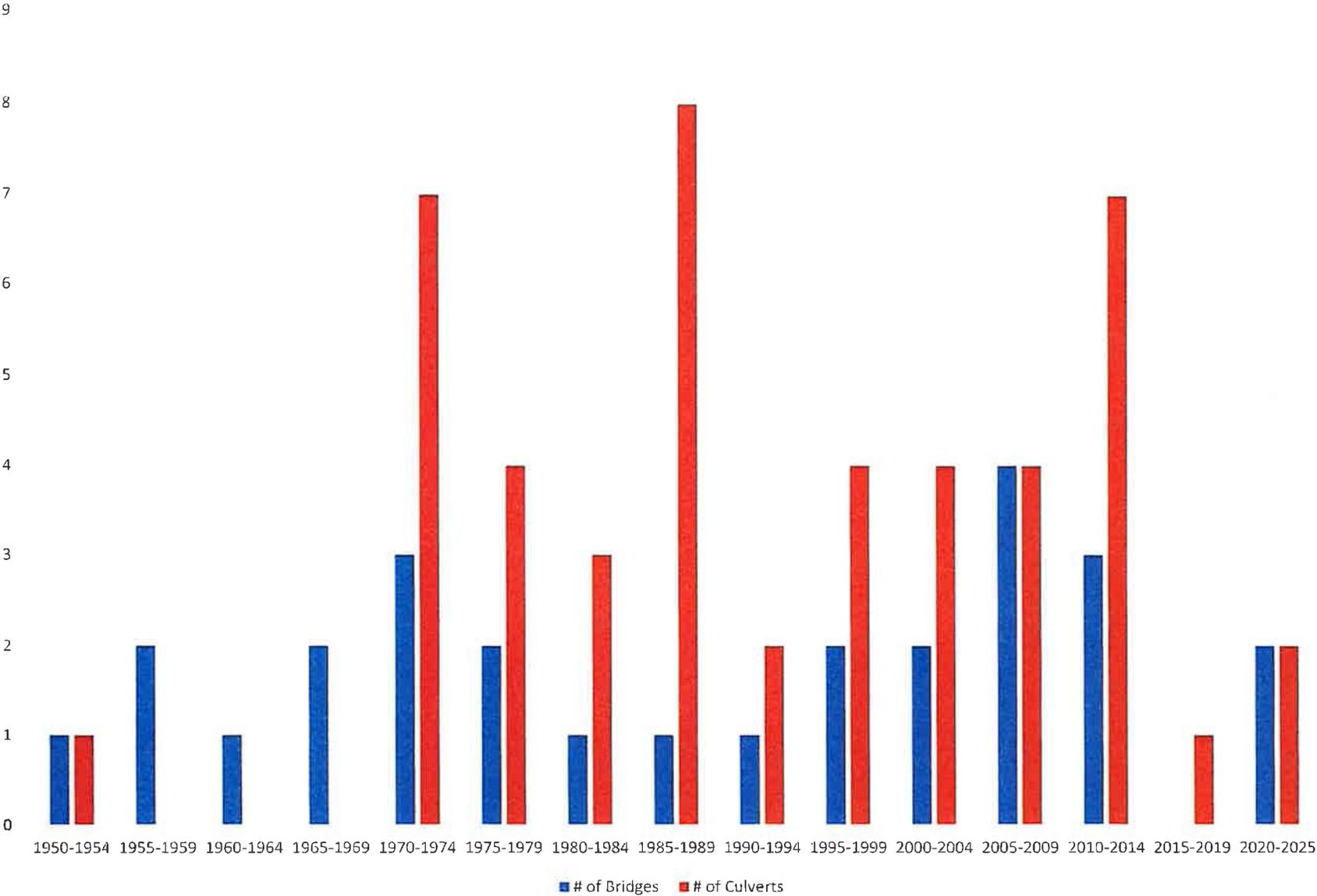
Updated: 8-15-22

2021 Pavement Quality Summary		
	Good (RQI≥3)	Poor (RQI<3)
MnDOT District 1 (non-NHS)*	65.2%	5.9%
MnDOT District 3 (non-NHS)*	71.4%	0.7%
Aitkin County Roads and County State-Aid Highways	80.0%	0.4%
<i>*Based on 2020 Report</i>		

Pavement Age of Aitkin County Highways



Bridge Age of Bridges on Aitkin County Highways



Priority Rating Worksheet

(Highlighted Segments Included in 2023-2027 Capital Road Improvement Program)

8/15/2022

Road Number	Segment Description	Length	2016 ADT (20 point decile)	Residence Density (20 point decile)	Functional Classification (10 points)	Sight Distance Deficiency (10 point decile)	Improved Route System Layout (10 points)	Privately-Owned Land (10 point decile)	Priority Rating (80 points)
5.2	CR 53 to TH 210	4.7	12	20	10	6	10	7	58.7
71		1	20	12	4	1	10	10	48.0
1	3.6 miles N of CSAH 22 to CSAH 3	7.4	16	6	10	2	10	6	44.6
30	TH 65 to CSAH 16	7	16	14	7	6	0	10	44.0
51	TH 18 to CSAH 28	4.77	12	14	4	3	10	8	43.8
62.1	2 miles N of TH 210 to CR 71	1.36	20	6	4	1	10	10	42.0
64.2	CSAH 32 to 5 miles North	5	16	16	4	3	0	3	39.3
50	CSAH 5 to CR 58	2.95	18	2	4	3	10	10	38.0
13	CSAH 16 to Carlton County Line	5.6	12	2	7	4	10	5	35.5
62.2	CR 71 to 1 mile south of TH 232	3	10	8	4	1	10	10	34.0
19.2	CSAH 20 to CSAH 29	2	14	4	10	5	0	3	33.3
19.1	Cass County Line to CSAH 20	4.8	6	10	10	7	0	2	33.2
5.1	CR 50 to CR 53	5.9	8	10	10	4	0	10	33.0
57.1	TH 65 to 5 miles east	5	14	8	4	5	0	10	32.0
27	CSAH 13 to TH 27	6.6	4	6	7	4	10	9	31.9
74		2.07	4	6	4	4	10	10	29.0
36.2	CR 65 to 1.5 miles N of CSAH 14	5.2	8	6	7	7	0	5	28.5
59		4.28	16	4	4	3	0	10	28.0
63		2.69	6	8	4	9	0	10	28.0
54	End of Blacktop to TH 210	4.88	8	2	4	3	10	10	28.0
29.3	CSAH 7 to CR 67	4.54	10	6	7	4	0	6	27.6
36.1	TH 65 to CR 65	4.2	8	4	7	8	0	3	27.3
65		8.96	6	6	4	10	0	3	26.3
61.1	TH 65 to TH 18	4.23	6	10	4	5	0	10	26.0
72		1.2	8	8	4	5	0	10	26.0
64.1	5 miles N of CSAH 32 to CSAH 14	4.49	6	10	4	5	0	6	25.6
21	CSAH 1 to TH 169	6.9	6	4	10	4	0	10	25.0
75	TH 27 to CSAH 34	6.9	4	8	7	5	0	6	24.6
73		5.1	14	4	4	2	0	6	24.6
5.3	CSAH 3 to CSAH 18	7.81	10	6	7	1	0	5	24.5
26.3	TH 65 to CSAH 2	9.1	8	4	7	4	0	3	23.3
29.4	CR 67 to TH 200	2	10	4	7	2	0	2	23.2
26.1	CSAH 38 to CR 59	5	8	4	7	3	0	10	23.0
60W		1.08	10	6	4	2	0	10	23.0
35	TH 65 to Itasca County Line	0.4	8	4	7	1	0	10	21.0
20	Cass County Line to CSAH 19	5.9	6	4	7	3	0	6	20.6
61.2	TH 18 to CSAH 23	7	4	6	4	5	0	9	19.9
68.1	CSAH 29 to dead end west	2	4	6	4	5	0	8	19.8
26.2	CR 59 to TH 65	6	4	6	7	2	0	7	19.7
29.2	CR 68 to CSAH 7	6.3	6	4	7	2	0	1	19.1
34	CSAH 2 to CR 75	6.3	4	4	7	3	0	6	18.6
80		1.7	6	4	4	3	0	10	18.0
29.1	2.3 miles N of CSAH 3 to CR 68	3.3	6	2	7	2	0	3	17.3
57.2	TH 27 to 4 miles North	4.04	2	4	4	6	0	10	17.0
58		2.67	4	4	4	4	0	8	16.8
67		5.17	2	4	4	6	0	8	16.7
56.1	TH 210 to CR 50	2	8	2	4	1	0	6	15.6
68.2	CSAH 29 to TH 169	3.3	4	4	4	3	0	2	15.2
68.3	TH 169 to dead end east	1.2	4	4	4	2	0	8	14.8
18.2	CSAH 5 to CSAH 10	6.1	2	2	7	2	0	10	14.0
56.2	CR 50 to CSAH 5	6.4	2	2	4	5	0	8	13.7
18.1	TH 169 to CSAH 5	6.1	2	2	7	1	0	3	12.3

2016 ADT: Up to 20 points in ten decile ranges based on actual 2016 Average Annual Daily Traffic Count

Residence Density: Up to 20 points in ten decile ranges based on total number of residences on segment and adjacent road segments

Functional Classification: 10 points for major collector classification, 7 points for minor collector classification, 4 points for local road classification

Sight Distance Safety Rating: Up to 10 points in ten decile ranges based on horizontal and vertical curve sight distance deficiency

Improved Route System Layout: 10 points if either a) part of route is improved or b) does not have parallel improved route within 4 miles for 50% of segment length, and segment connects two improved routes within a distance of less than 8 miles

Privately Owned Land: Up to 10 points based on percentage of privately-owned land adjacent to segment



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Juvenile Detention Center Joint Powers Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Kameron Genz	Department: Community Corrections
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Presenter (Name and Title): Kameron Genz - Director, Community Corrections	Estimated Time Needed: 15 minutes
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Summary of Issue:

Join the Joint Powers Agreement for secure juvenile detention beds at East Central Regional Juvenile Center in Lino Lakes, MN, Anoka County. Original Joint Powers Agreement is for a period of January 1, 2022 through December 31, 2026 with the proposed addition of Aitkin County Community Corrections beginning September 1, 2022 through December 31, 2026. This agreement has been reviewed by the County Attorney and no legal concerns were noted.

With the rising cost of juvenile detention beds and decrease in availability of juvenile detention beds, this contract would guarantee our juvenile probation unit with the equivalent of one (1) secure detention bed per day at East Central Regional Secure Juvenile Detention Center (RJC) in Anoka County. This is the detention center most utilized by Aitkin County Community Corrections over the past two years. By joining the Joint Powers Agreement, we will be guaranteed the equivalent of one (1) secure detention bed per day at RJC at a reduced per diem cost.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

It is recommended the board approve the "Joint Powers Agreement for Secure Detention and Treatment Facility" and provide signatures as noted on page 20 of the Joint Powers Agreement.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 2022 per diem is \$285.00 per day/per bed

Is this budgeted? Yes No *Please Explain:*

The past budgets and the 2023 proposed budget for juvenile detention costs is a total of \$220,000 and this contract cost would come out of that budgeted amount.

**JOINT POWERS AGREEMENT
FOR
SECURE JUVENILE DETENTION
AND TREATMENT FACILITY**

THIS AGREEMENT is made and entered into this 1st day of January 2022, by and between Anoka County, Benton County, Chisago County, Isanti County, Kanabec County, Mille Lacs County, Pine County, Sherburne County, Stearns County, Washington County and Wright County.

WHEREAS, in 1995, the undersigned counties and others utilized State of Minnesota grant monies for construction of a 36-bed secure juvenile detention and treatment facility, and financed the balance of construction costs with general obligation bonds issued by Anoka County; and

WHEREAS, the counties worked together pursuant to a Joint Powers Agreement to cooperatively address their long-term needs for secure juvenile detention and treatment facility capacity since that time;

WHEREAS, the undersigned counties wish to continue to cooperatively address these needs; and

WHEREAS, the undersigned counties may enter into this joint powers agreement pursuant to the authority set forth in Minn. Stat. § 471.59.

THEREFORE, in consideration of the mutual promises and benefits that each party shall derive herein, and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

**ARTICLE I
Definitions**

In the interpretation of this Agreement, the following definitions shall have the meanings given to them.

- (1) "Advisory Board" means the committee created by this Agreement pursuant to Section 7.01.
- (2) "Agreement for Contract Beds" means an agreement between Anoka County and another Member County pursuant to Section 6.01 and Exhibit B of this Agreement.

- (3) "Contract Bed" means a Facility bed that Anoka County reserves for use by a Member County for secure detention or programming of juvenile offenders and for which said Member County guarantees to make payment, whether or not used by that Member County.
- (4) "Facility" means the secure juvenile detention and treatment facility at the Anoka County Juvenile Center in Lino Lakes, Anoka County, Minnesota.
- (5) "Facility Superintendent" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.
- (6) "Joint Contract Bed" means a Contract Bed that Anoka County reserves for the shared use by two Member Counties for secure detention or programming of juvenile offenders and for which each of the two Member Counties guarantees to make payment, whether or not used by that Member County.
- (7) "Member County" means any of the following counties that enter into this Agreement: Anoka County, Benton County, Chisago County, Isanti County, Kanabec County, Mille Lacs County, Pine County, Sherburne County, Stearns County, Washington County and Wright County.
- (8) "Non-Member County" means a county that is not a party to this Agreement.
- (9) "Unreserved Bed" means a Facility bed other than a Contract Bed.
- (10) "Prior Agreement" means the Joint Powers Agreement between the Member Counties and others in effect from January 1, 2012 until December 31, 2021 which served the same purpose as this Agreement.

ARTICLE II
Purpose

This Agreement has been executed for the purpose of jointly addressing the Member Counties' long-term needs for secure juvenile detention and treatment facility capacity.

ARTICLE III
Term

Section 3.01: Automatic Termination of Prior Agreement.

Adoption of this Agreement by all the Member Counties shall automatically terminate all prior agreements effective December 31, 2021.

Section 3.02: Commencement Date and Term of This Agreement.

This Agreement shall commence on January 1, 2022, notwithstanding the dates of the signatures of the parties, and shall continue in full force and effect until December 31, 2026 unless earlier terminated by the parties pursuant to Article IX of this Agreement.

Section 3.03: Automatic Renewal Term.

This Agreement shall automatically renew for a period of five years effective January 1, 2027 unless the parties notify one another of their intent to terminate their participation in this agreement, prior to January 1, 2026. This Agreement may be renewed subsequently by written agreement of Anoka County and any or all of the other Member Counties for such period of time as may be agreed upon and to perform all of its obligations under this Agreement.

**ARTICLE IV
Delegation of Authority**

The Member Counties hereby delegate to Anoka County all authority necessary and convenient to equip, own, maintain and operate the Facility in accordance with the terms of this Agreement. Anoka County shall have all authority necessary or convenient to accomplish the purpose of this Agreement.

**ARTICLE V
Rights and Obligations of Anoka County**

Section 5.01: Ownership of the Facility.

The Facility is owned by Anoka County and constructed on property owned by Anoka County at the site of the Anoka County Juvenile Center in Lino Lakes, Anoka County, Minnesota. The Facility is designed and constructed with three living units for twelve juveniles each, for a total of 36 beds. Anoka County is responsible and in control of the method and manner used for the maintenance and repair of the facility in consultation with the Advisory Board.

Section 5.02: Operation of the Facility.

Anoka County shall provide all labor, equipment, tools, supplies and other materials necessary to operate the Facility. Anoka County specifically reserves the right to operate only the number of living units necessary to satisfy its obligations under this Agreement and all Agreements for Contract Beds. Anoka County shall maintain and operate the Facility in accordance with all agreements contained within this Joint Powers Agreement and all applicable laws and rules governing its operation, including Minn. Stat. chapter 241.

Section 5.03: Contract Beds.

Anoka County reserves for each Member County the right to use the number of Contract Beds for which it contracts in accordance with Section 6.01 of this Agreement. It is anticipated by the parties that there are two basic types of Contract Beds available: (1) beds for detention, and (2) beds for short-term programming. If a Member County reserves Contract Beds but does not use them, Anoka County will attempt to fill those Contract Beds. A Member County may purchase available bed space in excess of its Contract Beds. At the beginning of each calendar year, Anoka County shall reconcile all accounts in accordance with Section 8.04.

Section 5.04: Allocation of Unused Contract Beds.

Unused Beds are available for allocation according to the following priority:

- (1) A Member County;
- (2) Any other Non-Member County.

Anoka County will attempt to fill unused beds in order to minimize costs to the Member Counties; provided, however, that Anoka County reserves the right to make the final decision concerning allocation of unused beds.

ARTICLE VI

Rights and Obligations of Member Counties

Section 6.01: Agreements for Contract Beds.

Anoka County and each other Member County shall enter into an Agreement for Contract Beds as outlined in Exhibit A, attached and made a part of this Agreement. After consultation with the Advisory Board, the allocation of Contract Beds to a Member County in Exhibit A may be modified by agreement of Anoka County and each Member County whose number of Contract Beds will be affected by the modification. Two Member Counties may be allocated a Joint Contract Bed for the shared use of the two Member Counties in accordance with the requirements of this section and Section 6.06. Agreements for Contract Beds shall be in the form of the agreement set forth in Exhibit B, attached and made a part of this Agreement. After consultation with the Advisory Board, Anoka County and any other Member County may make modifications to the agreement set forth in Exhibit B if all parties to that agreement agree.

Section 6.02: Cooperation.

Each Member County shall cooperate and use its best efforts to ensure the most expeditious implementation of the various provisions of this Agreement. The parties agree in good faith to undertake resolution of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

Section 6.03: Compliance with Legal Requirements.

Each Member County agrees to comply with all legal requirements in effectuating this Agreement. Where provisions of this Agreement are in conflict with the requirements of law, the law shall control.

Section 6.04: Payments.

Each Member County shall pay equal monthly payments for all Contracted Beds based on the annualized calculation of cost associated for the number of beds each county has contracted. $((\text{Contracted Beds} \times \text{per diem} \times 365) \div 12)$. The monthly payments are established based on the per diem as established for Member Counties. Each Member County shall pay the full per diem rate for contracted beds even if they were unused. Additional beds used by Member Counties will be billed to each county based on the membership rate established at the beginning of the year. Once reconciliation of over used beds occurs Anoka County will invoice each county for beds used in excess of contracted amount. This will be done in accordance with the requirements of Article VIII and its Agreement for Contract Beds. A budget deficit will be absorbed by Member Counties as more fully set out in Section 8.04 and illustrated in Exhibit C. In addition to monthly and additional over utilized per diem payments, each Member County shall pay all additional amounts due, including but not limited to, medical, transportation, security and other special services, as specified in its Agreement for Contract Beds (Exhibit B).

Section 6.05: Joint Contract Beds.

If two Member Counties reserve a Joint Contract Bed pursuant to Section 6.02, the Joint Contract Bed shall be used on a first-come, first-served basis according to the following priority:

- (1) If a Member County has separately contracted for one or more Contract Beds, those beds shall be filled before the Member County is allowed to fill its Joint Contract Bed.

All provisions of the Agreement relating to Contract Beds shall apply to Joint Contract Beds, except:

- (1) A Member County is not entitled to use its Joint Contract Bed when it is filled by the other Member County that has contracted for use of that Joint Contract Bed.
- (2) Each Member County reserving a Joint Contract Bed shall guarantee to make monthly payments for one-half of the Joint Contract Bed, whether or not available to or used by that Member County, or if the bed was unused. Each Member County reserving a Joint Contract Bed shall be allocated one-half of any amount due for a whole Contract Bed for purposes of performing the annual reconciliation, described in Section 8.04, whether or not that bed was available to or used by that Member County.
- (3) Two Member Counties wishing to share a Joint Contract Bed shall be responsible for coordinating the equitable use of the Joint Contract Bed.
- (4) Anoka County may establish terms and conditions, in consultation with the Advisory Board, to effectuate this provision.

- (5) If one of the two Member Counties contracting for Joint Contract Bed withdraws from this Agreement, the other Member County shall have the right of first refusal to contract for the open portion of the Joint Contract Bed. If that Member County does not wish to contract for the open portion and no other Member County wishes to contract for the open portion, the entire bed shall become an Unreserved Bed.

ARTICLE VII
Advisory Board

Section 7.01: Establishment of Advisory Board.

Each Board of Commissioners of each Member County shall appoint two persons to participate on an Advisory Board and act as liaisons with the other Member Counties. The Advisory Board shall continue throughout the duration of this Agreement. The Advisory Board shall be advisory only and shall not be a joint powers board under Minn. Stat. § 471.59. The Facility Superintendent shall serve as an *ex officio*, non-voting member of the Advisory Board.

Section 7.02: Duties of Advisory Board.

The Advisory Board shall have the following duties:

- (1) review and comment on Anoka County's proposed annual Facility operating budget and per diem charges prior to adoption by the Anoka County Board of Commissioners;
- (2) assist in the ongoing coordination of the use of the Facility, including bed usage and bed allocation;
- (3) assist in the development of the programs offered at the Facility; and
- (4) assist in other matters relating to the Facility as requested by Anoka County.

Section 7.03: Voting.

The Advisory Board shall function by majority vote. Each Member County shall have voting privileges based on their bed membership commitment. One representative from each Member County will cast a weighted vote. All half bed members counties votes will be weighted as one vote; Counties that contract for between 1 and 2 beds, will be weighted as 2 votes; and all Counties that contract for 3 or more beds will be weighted as 3 votes. Voting will be exercised by its County Commissioner, its Director, or appointed alternate to the County Commissioner or the Director. Only one representative of a Member County needs to be present in order to cast that Member County's weighted vote. Voting by proxy shall not be allowed.

Section 7.04: By-laws.

The Advisory Board shall have the authority to adopt by-laws if deemed necessary or desirable to conduct the business of the Advisory Board. The by-laws shall be consistent with this Agreement and the requirements of law.

Section 7.05: Chair and Vice-Chair.

The Advisory Board shall have an elected chair and vice-chair. The chair and vice-chair shall be elected by the Advisory Board from its membership for terms of two years. The chair shall preside at all meetings of the Advisory Board and shall perform other duties and functions as may be determined by the Advisory Board. The vice-chair shall preside over and act for the chair during the absence of the chair. If both the chair and vice-chair are absent, the Advisory Board may elect a temporary chair to conduct its business.

Section 7.06: Meetings.

The Advisory Board shall meet according to a schedule to be established by the Advisory Board. Upon reasonable notice to all Member Counties, special meetings may be called by the chair or, upon request, by any two Member Counties.

**ARTICLE VIII
Funding**

Section 8.01: Annual Budget.

Anoka County shall prepare an annual operating budget for the Facility for the following calendar year and present it to the Advisory Board for review and comment. The operating budget shall include all anticipated costs, including but not limited to: estimated costs and expenses for the operation and maintenance of the Facility and an estimate of all costs and expenses related to Anoka County's other obligations under this Agreement. Anoka County may charge for contribution to a self-insurance risk pool. Revenues from Non-Member Counties for surcharges established in accordance with Section 8.02 shall be reflected in the proposed operating budget for the next calendar year. Prior to adoption of said annual operating budget, the Anoka County Board of Commissioners shall consider any comments and recommendations made by the Advisory Board.

Section 8.02: Per Diem Rates.

Anoka County, in consultation with the Advisory Board, may compute the per diem rate based on the occupancy rate, depending on the circumstances existing at the time. The per diem charge for use of the Facility shall be calculated annually by dividing the approved operating budget by 365 days and then by the estimated occupancy rate of beds for the upcoming year.

In addition to the per diem rate, Non-Member Counties may be required to pay an additional per diem surcharge established by the Anoka County Board of Commissioners. The method of computing said surcharge shall be established by the Anoka County Board of Commissioners in consultation with the Advisory Board and shall take into consideration all additional administrative costs incurred by Anoka County as a result of providing a bed to a Non-Member County and the additional Debt Service incurred by the Member Counties because the Non-Member County's State grant monies were not allocated for construction of the Facility.

Section 8.03: Payment.

Each Member County shall make payments for all amounts due as outlined on the Anoka County Invoice in accordance with this Agreement and its Agreement for Contract Beds. On a monthly basis, each Member County shall pay one twelfth of the annual rate for their selected contract beds. This equates to twelve equal monthly payments based on the contracted number of beds as calculated using the approved annual per diem rate. The monthly invoice shall also include charges for specially-arranged services not paid directly by the Member County.

At the beginning of each calendar year, Anoka County shall prepare an annual reconciliation of accounts in accordance with Section 8.04 and bill each Member County for its share of any beds used over and above the contracted number paid for through the monthly installment as specified above. In accordance with Section 8.04, each Member County also shall pay for its share of any per diem shortfall created because Unreserved Beds were not used.

Each Member County shall submit payment to Anoka County within thirty-five (35) days following the invoice date.

Section 8.04: Annual Reconciliation of Accounts.

At the beginning of each calendar year, Anoka County shall reconcile the accounts of the Member Counties. Anoka County shall identify any per diem shortfall for Contracted Beds and Unreserved Beds. If such a shortfall exists, Anoka County will allocate the shortfall among the Member Counties using a two-step computation.

Step One: Anoka County will ensure that all contracted beds have been paid based on the monthly installments agreed upon by each Member County. Anoka County will determine the number of beds used by each Member County. If a county has used more than the contracted number already covered by the monthly payments Anoka County will bill the Member County, at the member per diem rate, for over utilized beds.

In the case of a Joint Contract Bed, Anoka County will ensure that the joint contract beds have been paid based upon the monthly installments agreed upon by the joint counties. If the joint counties have used more than the contracted number already covered by the monthly payments, Anoka County will bill the joint counties in proportional shares based upon the overutilization of the contracted joint bed. Each Joint Member County shall submit payment to Anoka County for all over utilized beds.

Step Two: Once each Member County's individual bed use has been accounted for and all Member County over utilized beds have been accounted for, Anoka County shall determine whether a per diem shortfall exists for Unreserved Beds. If such a shortfall exists, each Member County shall be charged a share of the remaining per diem shortfall for that calendar year.

The unreserved per diem shortfall remains the financial responsibility of the Member Counties. The responsibility shall be distributed based on the bed contract percentage computed against the total beds reserved by the membership. The percentages are listed in Exhibit A.

In contrast, it may be determined that a per diem surplus exists because Anoka County was able to sell Unreserved Beds or Contracted Member beds in excess of the number it projected when it set the per diem charge. In that event, Anoka County will rebate a share of the surplus to each Member County based upon the bed contract percentage computed against the total beds reserved by the membership. For this purpose, the rebated share shall mean: (a) the total per diem surplus, divided by (b) the total number of Contract Beds and the Unreserved Beds purchased by all Member Counties in the prior calendar year, and multiplied by (c) the total number of Contract Beds and Unreserved Beds purchased by the Individual Member County in the prior calendar year. **Any annual surplus funds may be divided between the applicable reserve funds as determined by the Advisory Board.**

Computations for the annual reconciliation shall be performed in a manner consistent with the example set forth in Exhibit C.

Section 8.05: Accountability for Funds.

All funds shall be strictly accounted for according to generally accepted accounting principles. Anoka County shall report to the Advisory Board at least annually on all receipts and disbursements related to this Agreement.

ARTICLE IX

Additional Member Counties, Withdrawal and Termination

Section 9.01: Additional Member Counties

Additional counties may be added to this Agreement without the need to amend this Agreement. Any county wishing to join this Agreement must provide a Resolution from their County Board stating their intent to join this Agreement. Upon receipt of the Resolution and declaration of the number of beds requested, the allocations in Attachment A shall be adjusted to reflect the additional county. The joining county shall be responsible for the apportioned share in the annual reconciliation of accounts.

Section 9.02: Withdrawal.

A Member County may withdraw from this Agreement and its Agreement for Contract Beds, under one of the following conditions:

- (1) With or without cause, with one year's prior written notice to Anoka County and the Chair of the Advisory Board, effective January 1 of the following year.

- (2) With one years' prior written notice to Anoka County and the Chair of the Advisory Board, effective January 1 if, excluding amounts for liability costs included pursuant to Section 10.01, Anoka County increases the per diem charge by more than the greater of 9% of the previous year's per diem charge.
- (3) In the event an uncontrollable circumstance as defined in Article XII causes a shutdown of the Facility for a period of more than six (6) months.
- (4) Anoka County may withdraw from this Agreement with one years' prior written notice to each Member County, effective January 1 of the following year, only when it is uneconomical or impractical to continue operation of the facility which shall be determined solely by Anoka County.

Section 9.03: Effect of Withdrawal.

In the event of withdrawal by any party, this Agreement shall remain in full force and effect as to all remaining Member Counties. Withdrawal shall not act to discharge any liability incurred or chargeable to any Member County before the effective date of withdrawal. Such liability shall continue until appropriately discharged by law or agreement. The withdrawing county shall be deemed a Non-Member County under this Agreement and said withdrawing county's Agreement for Contract Beds shall automatically terminate upon the effective date of withdrawal.

Section 9.04: Termination.

This Agreement shall terminate upon the occurrence of any one of the following events:

- (1) When parties withdraw pursuant to Section 9.01, making it impractical or uneconomical to continue, in the judgment of Anoka County in consultation with the Advisory Board;
- (2) When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction;
- (3) When all of the Member Counties agree, by resolution, to terminate the Agreement;
- (4) Upon damage or destruction of the Facility, if Anoka County, in its sole determination, determines that it is impractical or uneconomical to repair, restore or rebuild the Facility;
- (5) Upon the termination date herein unless renewed by written agreement of the parties.

Section 9.05: Effect of Termination; Distribution of Property.

Termination shall not discharge any liability incurred by Anoka County or the other Member Counties prior to termination of this Agreement. Upon termination of this Agreement, Anoka County shall retain all right, title, interest and ownership in the Facility and the Facility site;

ARTICLE X
Liability and Insurance

Section 10.01: Liability

Each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this Agreement. Claims, liabilities, obligations, losses, expenses (including reasonable attorney and other professional fees), judgments, and costs paid or incurred by Anoka County, which arise out of its performance or failure to perform its duties under this Agreement or the Agreements for Contract Beds, shall be included in the annual operating budget for the next calendar year, to the extent not covered by insurance proceeds or a self-insurance risk pool dedicated to the Facility. Amounts included in the annual operating budget under this section shall be pro-rated so that the total costs passed through to the Member Counties do not exceed 10% of the annual operating budget.

Section 10.02: Insurance.

Anoka County may purchase and maintain such insurance as will protect Anoka County and other Member Counties against risk of loss or damage to the Facility and Facility site and any improvements located thereon and against claims which may arise from the construction, operation, use or maintenance of the Facility and any other activities contemplated by this Agreement and Agreements for Contract Beds. The cost of any such insurance shall be included in the annual operating budget established pursuant to Section 8.02.

ARTICLE XI
Facility Modification, Reconstruction

In the event of damage to or destruction of the Facility or in the event that Anoka County is required to modify the Facility in order to comply with law, Anoka County may undertake the repair, restoration, rebuilding or modification of the Facility in consultation with the Advisory Board. To the extent that insurance proceeds are not available to pay the costs of such repair, restoration, rebuilding, or modification, each Member County shall cooperate, upon the request of Anoka County, in the issuance of additional indebtedness in an amount sufficient to pay the cost of such repair, restoration, rebuilding or modification. The Member County shall not approve the authorization of additional indebtedness without the approval of the Member County's Board of Commissioners. If the Member County does not agree to the incurred indebtedness, Anoka County may cancel the agreement as set forth herein, or incur the debt and absorb all costs related to the same. All amounts, less any insurance proceeds, expended by Anoka County in connection with such repair, restoration, rebuilding or modification shall be considered Debt Service payments to be included in the per diem charges established pursuant to Section 8.02.

ARTICLE XII
Uncontrollable Circumstances/Acts of God

The occurrence or non-occurrence of acts or events beyond the reasonable control of a party shall excuse that party's performance of obligations under this Agreement to the extent that the uncontrollable circumstance materially adversely affects that party's ability to perform pursuant to the terms outlined in Article IX Withdrawal and Termination, specifically § 9.01 through 9.03. Uncontrollable circumstances shall include but not be limited to the following:

- (1) Acts of God, including, but not limited to, floods, ice storms, blizzards, tornadoes, landslides, lightning, earthquakes, unusually severe weather, riots, insurrections, war or civil disorder affecting the performance of work, blockades, delays or defaults caused by public carriers, power or other utility failure, environmental emergencies, epidemics, pandemics, fires and explosions;
- (2) The adoption of or change in any federal, state, or local laws, rules, regulations, ordinances, permits, or licenses, or changes in the interpretation of such laws, rules, regulations, ordinances, permits, or licenses by a court or public agency having appropriate jurisdiction after the date of the execution of this Agreement;
- (3) A suspension, termination, interruption, denial, or failure of renewal of any permit, license, consent, authorization, or approval essential to the operation, construction, maintenance or reconstruction of the Facility;
- (4) Orders and/or judgment of any federal, state, or local court, administrative agency, or governmental body; or
- (5) Strikes or labor disputes.

Cost increases experienced by Anoka County in performing its obligations under this Agreement or the Agreements for Contract Beds caused by an uncontrollable circumstance shall be passed through to the Member Counties in the annual operating budget in the following calendar year. Anoka County, after consultation with the Advisory Board shall take steps to mitigate the loss incurred. If the Member County does not have the financial ability to incur the additional costs, they may withdraw from the agreement as set forth in Article IX.

ARTICLE XIII
General Provisions

Section 13.01: Entire Agreement, Amendment.

This Agreement contains the entire agreement of the Member Counties and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this Agreement. This Agreement may be amended only by written agreement of all Member Counties.

Section 13.02: Severability.

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the Agreement is for any reason held to be contrary to law, or contrary to any

rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Section 13.03: Notice.

All notices or communications required or permitted pursuant to this Agreement shall be either hand delivered or mailed by U.S. Mail, at the following addresses:

- | | | |
|--------------------|---|---|
| Anoka County: | Dylan Warkentin, Director
Anoka County Community Corrections
2100 Third Avenue, Suite C100
Anoka, MN 55303 | (T.R. 04/15/2022)
Freeborn County:
Lyndon Stinson, Director
Freeborn County Probation
Services
411 Broadway S
PO Box 1147
Albert Lea, MN 56007 |
| Benton County: | Deb Anderson, District Supervisor
Benton County
300 East Saint Germain Street
St. Cloud, MN 56304 | |
| Chisago County: | Amy Chavez, Director
Chisago County Court Services
313 North Main Street, Room 124
Center City, MN 55012 | (T.R. 04/21/2022)
Aitkin County:
Kami Genz, Director
Aitkin County Community
Corrections
Aitkin County Judicial
Center
209 2nd St NW, Room
#178
Aitkin, MN 56431 |
| Isanti County: | Timothy A. MacMillan, Director
Isanti County Probation
555 18 th Ave. SW
Cambridge, MN 55008 | |
| Kanabec County: | Todd Eustice, Director
Kanabec County Court Services
18 North Vine Street, Suite 233
Mora, MN 55051 | |
| Mille Lacs County: | Deb Anderson, District Supervisor
Mille Lacs County
225 6 th Avenue SE
Milaca, MN 56353 | |
| Pine County: | Terry Fawcett, Director
Pine County Probation
635 Northridge Dr NW
Pine City, MN 55063 | |
| Sherburne County: | J. Hancuch, Director
Sherburne County Community Corrections
Sherburne County Government Center
13880 Business Center Drive
Elk River, MN 55330-4601 | |

Stearns County: Becky Bales Cramlet, Director
Stearns County Community Corrections
705 Courthouse Square #445
St. Cloud, MN 56303

Washington County: Terry Thomas, Director
Washington County Community Corrections
14949 62nd Street North
PO Box 6
Stillwater, MN 55082-0006

Wright County: Michael MacMillan, Director
Wright County Court Services
~~Wright County Government Center~~ Justice Center (T.R. 11-10-2021)
~~10 NW Second Street~~ 3700 Braddock Ave NE, Suite 1300
Buffalo, MN 55313

The addressees listed in this section shall be the authorized representatives of the parties for purposes of sending and receiving notices and communications required or permitted pursuant to this Agreement. Any party may change its address or authorized representative by written notice delivered to the other parties pursuant to this section.

Section 13.04: Independent Contractor.

For the purposes of the Agreement, each of the parties shall be deemed to be independent contractors and not employees of any of the other parties. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under the Agreement, shall not be considered employees of any other party for any purpose.

Section 13.05: Damages.

In the event of a party's failure to perform obligations under this Agreement or an Agreement for Contract Beds, that party shall be liable to the other parties for any and all damages reasonably sustained by the other parties as a result of such failure.

Section 13.06: Failure to Pay.

If Member County's payment due under this Agreement or the Agreement for Contract Beds becomes delinquent by 120 days or more, Anoka County may refuse to admit Juveniles from the Member County until the Member County's account becomes current and the Member County's Contract Bed becomes available.

Section 13.07: Remedies Cumulative.

All remedies provided for herein or otherwise available at law or equity shall be cumulative. The election of any remedy shall not bar other remedies available to the party.

Section 13.08: Waiver of Default.

The waiver of any default by any party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. The making or acceptance of a payment by any party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 13.09: Subcontracts, Assignment

A Member County, other than Anoka County, may not subcontract, assign or otherwise transfer its obligations under this Agreement. Anoka County shall not be relieved of any of its obligations under this Agreement by virtue of any such subcontract, assignment or transfer.

Section 13.10: Successors.

Each Member County binds itself and its successors, legal representatives, and assigns to the other parties and to the partners, successors, legal representatives, and assigns of such other parties, in respect to all rights and obligations under this Agreement.

Section 13.11: Counterparts.

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

The remainder of this page intentionally left blank

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

COUNTY OF BENTON

DocuSigned by:
Rhonda Sivarajah
By: _____
Rhonda Sivarajah
County Administrator
1/21/2022
Dated: _____

By: _____
Ed Popp, Chair
County Board of Commissioners
Dated: _____

Approved as to Form and Execution:

ATTEST

DocuSigned by:
Nancy Norman Sommer
By: _____
Nancy Norman Sommer
Assistant County Attorney
1/21/2022
Dated: _____

By: _____
Montgomery Headley
County Administrator
Dated: _____

Approved as to Form and Execution:

By: _____
Phillip Miller
County Attorney

Anoka County Contract # C0008712

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

COUNTY OF BENTON

By: _____
Rhonda Sivarajah
County Administrator

By: Edward D Popp
Edward D. Popp, Chair
County Board of Commissioners

Dated: _____

Dated: 12-14-2021

Approved as to Form and Execution:

ATTEST

By: _____
Nancy Norman Sommer
Assistant County Attorney

By: Montgomery Headley
Montgomery Headley
County Administrator

Dated: _____

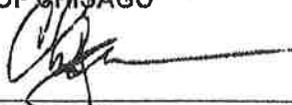
Dated: 12-14-21

Approved as to Form and Execution:

By: Michelle L. Meyer 12-16-2021
Michelle L. Meyer
Assistant County Attorney

Anoka County Contract # 2022-_____

COUNTY OF CHISAGO

By: 
Chris DuBose, Chair
County Board of Commissioner

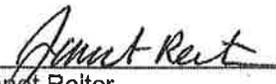
Dated: 9/1/21

ATTEST:

By: 
Chase Burnham
County Administrator

Dated: 9/1/21

Approved as to Form and Execution:

By: 
Janet Reiter
County Attorney

Dated: 6/9/2021

COUNTY OF ISANTI

By: _____
Susan Morris, Chair
County Board of Commissioners

Dated: _____

ATTEST:

By: _____
Julia Lines
County Administrator

Dated: _____

Approved as to Form and Execution:

By: _____
Jeffery R. Edblad
County Attorney

Dated: _____



Anoka County Contract # 2022-_____

COUNTY OF CHISAGO

By: _____
Chris DuBose, Chair
County Board of Commissioners

Dated: _____

ATTEST:

By: _____
Chase Burnham
County Administrator

Dated: _____

Approved as to Form and Execution:

By: _____
Janet Relter
County Attorney

Dated: _____

COUNTY OF ISANTI

By: Susan Morris
Susan Morris, Chair
County Board of Commissioners

Dated: 12/9/21

ATTEST:

By: Julia Lines
Julia Lines
County Administrator

Dated: 12.9.21

Approved as to Form and Execution:

By: Jeffery R. Edblad
Jeffery R. Edblad
County Attorney

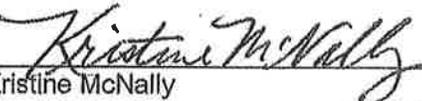
Dated: 12.9.21

COUNTY OF KANABEC

By: 
Gene Anderson, Chair
County Board of Commissioners

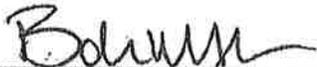
Dated: 9/21/21

ATTEST:

By: 
Kristine McNally
County Coordinator/Executive Secretary

Dated: 9/21/21

Approved as to Form and Execution:

By: 
Barbara McFadden
County Attorney

Dated: 9/29/21

COUNTY OF MILLE LACS

By: _____
David Oslin, Chair
County Board of Commissioners

Dated: _____

ATTEST:

By: _____
Holly Wilson
Interim County Administrator

Dated: _____

Approved as to Form and Execution:

By: _____
Joe Walsh
County Attorney

Dated: _____

Anoka County Contract # C0008712

COUNTY OF KANABEC

By: _____
Gene Anderson, Chair
County Board of Commissioner

Dated: _____

ATTEST:

By: _____
Kristine McNally
County Coordinator/Executive Secretary

Dated: _____

Approved as to Form and Execution:

By: _____
Barbara McFadden
County Attorney

Dated: _____

COUNTY OF MILLE LACS

By: David Oslin
David Oslin, Chair
County Board of Commissioners

Dated: 12/21/2021

ATTEST:

By: Dillon Hayes
Dillon Hayes
County Coordinator

Dated: 12/24/2021

Approved as to Form and Execution:

By: Joe Walsh
Joe Walsh
County Attorney

Dated: 12/28/21

COUNTY OF PINE

COUNTY OF SHERBURNE

By: *Stephen M. Hallan*
Stephen M. Hallan, Chair
County Board of Commissioners

By: _____
Raeanne Danielowski, Chair
County Board of Commissioners

Dated: Oct. 5, 2021

Dated: _____

ATTEST:

ATTEST:

By: *David L. Minke*
David Minke
County Administrator

By: _____
Bruce Messelt
County Administrator

Dated: Oct. 5, 2021

Dated: _____

Approved as to Form and Execution:

Approved as to Form and Execution:

By: *Reese Frederickson*
Reese Frederickson
County Attorney

By: _____
Kathleen A. Heaney
County Attorney

Dated: 10/5/21

Dated: _____

By: _____
Matt Ludwig
County Board of Commissioners
ECRJC Board Representative

Anoka County Contract # C0008712

COUNTY OF PINE

COUNTY OF SHERBURNE

By: _____
Stephen M. Hallan, Chair
County Board of Commissioners

By: _____
Raeanne Danielowski, Chair
County Board of Commissioners

Dated: _____

Dated: _____

ATTEST:

ATTEST:

By: _____
David Minke
County Administrator

By: _____
Bruce Messelt
County Administrator

Dated: _____

Dated: _____

Approved as to Form and Execution:

Approved as to Form and Execution:

By: _____
Reese Frederickson
County Attorney

By: _____
Kathleen A. Heaney
County Attorney

Dated: _____

Dated: _____

DocuSigned by:
By: Commissioner Matt Ludwig
12504181CFE8447
Matt Ludwig
County Board of Commissioners
ECRJC Board Representative
12/23/2021

COUNTY OF PINE

COUNTY OF SHERBURNE

By: _____
Steven M. Hallan, Chair
County Board of Commissioners

By: Raeanne Danielowski
Raeanne Danielowski, Chair
County Board of Commissioners

Dated: _____

Dated: 9/21/21

ATTEST:

ATTEST:

By: _____
David Minke
County Administrator

By: B. G. Messelt
Bruce Messelt
County Administrator

Dated: _____

Dated: 9/21/21

Approved as to Form and Execution:

Approved as to Form and Execution:

By: _____
Reese Frederickson
County Attorney

By: Kathleen A. Heaney
Kathleen A. Heaney
County Attorney

Dated: _____

Dated: 7 SEPTEMBER 21

By: _____
Matt Ludwig
County Board of Commissioners
ECRJC Board Representative

COUNTY OF STEARNS

DocuSigned by:
By: Tarryl L. Clark
Tarryl Clark, Chair
County Board of Commissioner
Dated: 1/18/2022

ATTEST:

DocuSigned by:
By: Michael Williams
Michael Williams
County Administrator
Dated: 1/18/2022

Approved as to Form and Execution:

By: Janelle P. Kendall
Janelle P. Kendall
County Attorney
Dated: 1/21/2022

(T.R. 04/21/2022)

COUNTY OF AITKIN

By: _____
J. Mark Wedel, Chair
County Board of Commissioners
Dated: _____

ATTEST:

By: _____
Jessica Seibert, County Administrator
Dated: _____

Approved as to Form and Execution:

By: _____
County Attorney
Dated: _____

(T.R. 04/15/2022)

COUNTY OF FREEBORN

By: _____
Christopher Shoff, Chair
County Board of Commissioners

Dated: _____

ATTEST:

By: _____
Thomas Jensen
County Administrator

Dated: _____

Approved as to Form and Execution:

By: _____
County Attorney

Dated: _____

Anoka County Contract # C000
Washington County Contract # 14291

COUNTY OF WASHINGTON

COUNTY OF WRIGHT

DocuSigned by:

28B6324/A020E107...
By: _____
Lisa Weik, Chair
County Board of Commissioners

By: _____
Mark Daleiden, Chair
County Board of Commissioners

Dated: September 14, 2021

Dated: _____

ATTEST:

ATTEST:

DocuSigned by:

BF6D5C958F3E41A...
By: _____
Kevin Corbid
County Administrator

By: _____
Lee Kelly
County Administrator

Dated: September 14, 2021

Dated: _____

Approved as to Form and Execution:

By: _____
Mike MacMillan
Court Services Director

By: Stuart Campbell
Stuart Campbell
Assistant County Attorney

Approved as to Form and Execution:

Dated: June 7, 2021

By: _____
Brian Lutes
County Attorney

Dated: _____

Anoka County Contract # C0008712

COUNTY OF WASHINGTON

By: _____
Lisa Weik, Chair
County Board of Commissioners

Dated: _____

ATTEST:

By: _____
Kevin Corbid
County Administrator

Dated: _____

Approved as to Form and Execution:

By: _____
Peter Orput
Assistant County Attorney

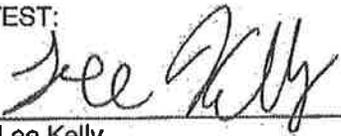
Dated: _____

COUNTY OF WRIGHT

By: 
Mark Daleiden, Chair
County Board of Commissioners

Dated: 11/30/2021

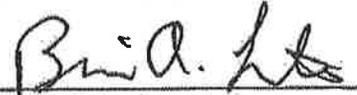
ATTEST:

By: 
Lee Kelly
County Administrator

Dated: 11/30/2021

By: 
Mike MacMillan
Court Services Director

Approved as to Form and Execution:

By: 
Brian Lutes
County Attorney

Dated: 11/30/2021

Exhibit A
(Reserved Beds)

County	Beds	Percentage
Anoka	5	22.25%
Benton	1	4.5%
Chisago	2	9%
Isanti	1	4.5%
Kanabec	.5	2%
Mille Lacs	2	9%
Pine	1	4.5%
Sherburne	1	4.5%
Stearns	1	4.5%
Washington	5	22.25%
Wright	3	13%
Total	22.5	100%

EXHIBIT B

**AGREEMENT
BETWEEN _____ COUNTY AND ANOKA COUNTY
FOR CONTRACT BEDS**

THIS CONTRACT is made and entered into between _____ County, a political subdivision of the State of Minnesota, and Anoka County, a political subdivision of the State of Minnesota.

WHEREAS, the parties have entered into a joint powers agreement dated January 1, 2022, for the operation of the East Central Regional Secure Juvenile Detention and Treatment Facility; and

WHEREAS, _____ wishes to reserve beds for secure detention and treatment for juvenile offenders; and

WHEREAS, Anoka County desires and is able to provide the above stated services.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree to the following:

**ARTICLE I
Definitions**

In the interpretation of this contract, the following definitions shall have the meanings given to them.

- (1) "Advisory Board" means the Board created by the Joint Powers Agreement in Section 7.01.
- (2) "Contract Bed" means minimum of ___ Facility bed which Anoka County reserves for use by the Placing County for secure detention or treatment of juvenile offenders and for which the Placing County guarantees to make payment, whether or not used by the Placing County.
- (3) "Emergency Medical Treatment" means medical treatment for a condition which, in the judgment of the physician or staff in attendance, is life-threatening unless immediate action is taken, or constitutes a substantial injury.
- (4) "Facility" means the secure juvenile detention and treatment facility at the East Central Regional Juvenile Center located in Lino Lakes, Anoka County.
- (5) "Facility Superintendent" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.
- (6) "Joint Powers Agreement" means the Joint Powers Agreement for Secure Juvenile Detention and Treatment Facility, dated January 1, 2022.

- (7) "Juvenile" means a male or a female through age 18, who has been taken into custody for a criminal offense or violation of probation, or a male or a female regardless of age who remains under the jurisdiction of the Juvenile Court. Children in Need of Protection or Services (CHIPS) shall not be admitted under this contract, unless they are charged with a criminal offense.
- (8) "Juvenile Day" means a twenty-four (24) hour period in which a Juvenile is admitted to the Facility. The day of admission, notwithstanding the hour of admission, shall be deemed the first Juvenile Day. The day of release, notwithstanding the hour of release, shall not be deemed a Juvenile Day.
- (9) "Local Law Enforcement" means personnel from the _____ County _____ Department and police departments located within _____ County.
- (10) "Per Diem" shall mean the charge per Juvenile Day established annually by the Anoka County Board of Commissioners pursuant to Section 8.02 of the Joint Powers Agreement.
- (11) "Placing County" means _____ County.
- (12) "Placing County Corrections Staff" means an employee of the _____ County _____ Department.
- (13) "Referring Agent" means Placing County Corrections Staff or Local Law Enforcement, when accompanied with an arrest hold, court order or warrant for detention of a Juvenile.
- (14) "Short-Term Bed" means a bed for detention, or for treatment with placement not to exceed 90 days.

ARTICLE II
Term of the Contract and Renewal

Section 2.01: Term.

The term of the contract shall begin on January 1, 2022 and shall continue until December 31, 2026 which shall automatically renew for an additional period of five years beginning January 1, 2027, unless terminated by the parties pursuant to Article XI of this contract or upon the withdrawal of the Placing County under the joint powers agreement.

Section 2.02: Renewal.

This contract may be renewed by written agreement of Anoka County and the Placing County for such period of time as may be agreed upon assuming the Placing County is a Member of the joint powers agreement.

**ARTICLE III
Services Provided**

Section 3.01: Services.

Anoka County shall reserve _____ Beds for use by the Placing County for secure detention and/or treatment of Juvenile offenders.

Section 3.02: Objectives.

The objective of this contract is to ensure the safety and security of the general public and of the detained Juvenile.

Section 3.03: Location.

The location of the services to be provided through this contract is:

East Central Regional Juvenile Center
7565 Fourth Avenue
Lino Lakes, MN 55014-1097

Section 3.04: Basic Program Services.

Anoka County shall provide basic program services to Juveniles admitted to the Facility in accordance with the programming established by Anoka County in consultation with the Advisory Board.

**ARTICLE IV
Payment for Services**

Section 4.01: Charge for Basic Services.

The Placing County shall pay the membership rate for contracted beds as set forth in the joint powers agreement for each bed reserved. The Placing County shall also pay a Per Diem charge for each Juvenile Day for beds used in excess of its reserved number of beds. The Per Diem charge shall include all direct service and administrative costs for the Juvenile's room and board and basic program services. The per diem charge will be paid to Anoka County in 12 equal monthly installments based on the number of reserved beds agreed upon.

At the beginning of each calendar year, Anoka County shall prepare an annual reconciliation of accounts and bill the Placing County in accordance with Section 8.04 of the Joint Powers Agreement. The Placing County shall submit payment to Anoka County within thirty-five (35) days of the invoice date assuming that the Placing County agrees the reconciliation.

Section 4.02: Cost of Specially-Arranged Services.

The Per Diem charge shall not include specially-arranged services, such as medical, psychological or psychiatric services, transportation, or guard services required to maintain security during a Juvenile's hospitalization. The Placing County shall pay for such specially-arranged services directly to the vendor providing the service or reimburse Anoka County for the costs incurred, as appropriate.

Section 4.03: Invoices.

Anoka County shall, within fifteen (15) working days following the last day of each calendar month in which services were provided, submit an invoice and request for payment to:

The invoice shall include a statement of the number of Juvenile Days the bed was used and the name of the Juvenile placed. The invoice shall also itemize any amounts due for specially-arranged services.

Section 4.04: Payment Procedure.

The Placing County shall make payment to Anoka County within thirty-five (35) days of the invoice date assuming there are no errors in the billing. If the invoice is incorrect, defective, or otherwise improper, the Placing County will notify Anoka County within ten (10) days of receiving the incorrect invoice. Upon receiving the corrected invoice from Anoka County, the Placing County will make payment within thirty-five (35) days of the corrected invoice date.

Section 4.05: Final Payment.

Final payment shall not be made until the Placing County is satisfied that Anoka County has complied with the provisions of Minn. Stat. § 290.92. A certificate by the Minnesota State Commissioner of Revenue will satisfy this requirement.

ARTICLE V
Specially-Arranged Services

Section 5.01: Non-Emergency Medical Treatment.

If Anoka County determines that a Juvenile admitted under this contract is in need of non-emergency medical treatment, Anoka County shall attempt to utilize family insurance to obtain such treatment. In the event that the cost is not paid by the family insurance, Anoka County will forward the invoice for said medical treatment to the Placing County for payment to the provider pursuant to Section 5.05. In the event that family insurance is not available and the cost of the non-emergency medical treatment is estimated to cost more than twice the current per diem charge, Anoka County shall contact the Placing County Corrections Staff for prior authorization for such treatment.

Section 5.02: Emergency Medical Treatment.

In the event a Juvenile admitted to the Facility under this contract requires Emergency Medical Treatment that does not require hospitalization, Anoka County shall notify Placing County Corrections Staff the next working day.

In the event a Juvenile admitted to the Facility under this contract requires Emergency Medical Treatment that requires hospitalization, Anoka County shall notify Placing County Corrections Staff through the Placing County's sheriff dispatcher at _____(phone number).

Section 5.03: Guard Services.

Anoka County shall not be responsible to provide guard services to Juveniles who require hospitalization unless agreed to by both parties to this contract. Such guard services may include an additional charge to be agreed upon by the parties.

Section 5.04: Other Specially-Arranged Services.

The Placing County shall be responsible for the arrangement of all other specially-arranged services, including but not limited to, psychological services, psychiatric services or transportation.

Section 5.05: Billing for Specially-Arranged Services.

Any unpaid specially-arranged services provided to a Juvenile placed in the Facility under this contract shall be the responsibility of the Placing County. Anoka County shall have no responsibility for billing parents, guardians or other responsible parties for medical bills or any other specially-arranged services.

**ARTICLE VI
Admission/Discharge Standards**

Section 6.01: Requirement of Court Order, Warrant, or Arrest Hold.

Anoka County shall not admit Juveniles unless transported to the Facility by a Referring Agent who has a court order, warrant, or arrest hold. The Referring Agent shall call the Facility at least 30 minutes prior to the estimated time of arrival to verify that appropriate bed space is available.

Section 6.02: Notification of Placing County Corrections Staff.

Anoka County shall notify Placing County Corrections Staff by the next business day of Juveniles admitted by a Referring Agent other than the Placing County Corrections Staff.

Section 6.03: Refusal of Admission.

Anoka County may refuse to admit a Juvenile under this contract where, in the reasonable belief of the Facility Superintendent, the Juvenile cannot be physically maintained at the Facility because of the Juvenile's physical or mental condition.

Section 6.04: Notice of Discharge.

In the case where the Placing County is using Short-Term Beds in excess of its reserved number of Short-Term Beds, and Anoka County needs to discharge a Juvenile being held for detention purposes in order to satisfy its duty to provide a reserved bed to another county, Anoka County shall give Placing County Corrections Staff at least 48 hours notice. Upon receipt of notice, the Placing County shall promptly remove the discharged Juvenile.

Section 6.05: Discharge Required by Law.

The Placing County shall be responsible for complying with all legal requirements needed to hold the Juvenile in the Facility. In the case where the Placing County has not completed all legal requirements necessary to continue to hold a Juvenile admitted to the Facility or a court order requires the discharge of a Juvenile, the Placing County shall promptly make arrangements to remove the Juvenile from the Facility.

**ARTICLE VII
Reporting Requirements**

Section 7.01: Reports by Anoka County.

The Referring Agent shall provide to Anoka County all information required on the Anoka County intake detention report form provided by Anoka County. Anoka County shall maintain all intake detention reports required under Minnesota law and provide said reports to Placing County Corrections Staff upon request.

Section 7.02: Notification of Continued Detention Status.

After a hearing on the continued detention of a Juvenile detained at the Facility, Placing County Corrections Staff shall notify the Facility before 5:00 p.m. on the same business day, whether or not the Juvenile will return to the Facility. If the Placing County Corrections Staff fails to notify the Facility within the time specified in this section, the Juvenile shall be considered discharged from the Facility.

**ARTICLE VIII
Probable Cause/
Other Juvenile Court Statutory Requirements**

Section 8.01: Probable Cause Requirements.

Anoka County shall not be responsible for meeting the requirement to file a finding of probable cause for detention of Juveniles detained under this contract.

Section 8.02: Other Juvenile Court Statutory Requirements.

Anoka County shall not be responsible for compliance with any juvenile court statutory requirements except for those specifically directed at juvenile detention facilities.

**ARTICLE IX
Compliance with Laws/Standards**

Section 9.01: Requirements of Law.

Anoka County and the Placing County shall abide by all federal, state or local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this contract.

Section 9.02: Licenses and Permits.

Anoka County shall be responsible for obtaining and maintaining all licenses, permits or other rights required for the provision of services under this contract.

Section 9.03: Governing Law.

This contract shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota. All judicial proceedings related to this contract shall be venued in the Tenth Judicial District of the State of Minnesota.

**ARTICLE X
Default and Remedies**

Section 10.01: Damages.

In the event of a party's failure to perform obligations under this contract, that party shall be liable to the other party for any and all damages reasonably sustained by the other party as a result of such failure.

Section 10.02: Failure to Pay.

If the Placing County's undisputed payment due under this contract becomes delinquent by 120 days or more, Anoka County may refuse to admit Juveniles from the Placing County until the Placing County's account becomes current and the Placing County's Contract Bed becomes available.

Section 10.03: Remedies Cumulative.

All remedies provided for herein or otherwise available at law or equity shall be cumulative. The election of any remedy shall not bar other remedies available to the party.

Section 10.04: Waiver of Default.

The waiver of any default by a party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. The making or acceptance of a payment by a party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 10.05: Force Majeure.

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to an uncontrollable circumstance as defined in Article XII of the Joint Powers Agreement.

**ARTICLE XI
Withdrawal/Termination**

Section 11.01: Withdrawal.

The Placing County may withdraw from this contract in accordance with the procedures, terms and conditions set forth in Article IX of the Joint Powers Agreement.

Section 11.02: Termination.

This contract may be terminated in accordance with the procedures, terms and conditions set forth in Article IX of the Joint Powers Agreement.

**ARTICLE XII
General Provisions**

Section 12.01: Entire Agreement, Amendment.

This contract and the Joint Powers Agreement contain the entire agreement of Anoka County and the Placing County and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this contract. This contract may be amended only by written agreement of Anoka County and the Placing County, in consultation with the Advisory Board.

Section 12.02: Severability.

The provisions of this contract are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the contract is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this contract.

Section 12.03: Liaison.

To assist the parties in the day-to-day performance of this contract and to develop service, ensure compliance, and provide ongoing consultation and coordination, Anoka County and the Placing County shall each designate a liaison. The parties shall keep each other continually informed, in writing, of any change in the designated liaison. At the time of the execution of this contract the following persons are the designated liaisons:

Anoka County Liaison: Nate Parker

Telephone: 763-324-4823

Placing County Liaison: _____ Telephone: _____

Section 12.04: Independent Contractor.

For the purposes of this contract, both parties shall be deemed to be independent contractors and not employees of the other party. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under this contract, shall not be considered employees of the other party for any purpose.

Section 12.05: Subcontracts, Assignment.

The Placing County may not subcontract, assign or otherwise transfer its obligations under this contract.

Section 12.06: Successors.

The Placing County and Anoka County each binds itself and its successors, legal representatives, and assigns to the other party and to the partners, successors, legal representatives, and assigns of such other party, in respect to all rights and obligations under this contract.

Section 12.07: Liability.

Each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this contract and the Joint Powers Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the date(s) indicated below.

COUNTY OF _____

COUNTY OF ANOKA

By: _____
Chair
County Board of Commissioners

By: _____
Rhonda Sivarajah
Anoka County Administrator

Dated: _____

Dated: _____

ATTEST:

By: _____

Title: _____

Dated: _____

Approved as to Form and Execution:

Approved as to Form and Execution:

By: _____

By: _____
Nancy Norman Sommer
Assistant County Attorney

Title: _____

Dated: _____

Dated: _____

EXHIBIT C
Updated 04/15/2022 Freeborn County added

Revenue Shortfall Example

- With a 23.5 Bed Membership using a 31 bed scenario
- By RJC Member County Contracted beds %
- Budget at 31 and sell 29 leaving a 2 bed shortfall (\$218,060)

County	Beds	%	\$ Shortfall
Anoka	5	21.28	\$46,401
Benton	1	4.26	\$ 9,287
Chisago	2	8.5	\$18,529
Freeborn	1	4.26	\$ 9,287
Isanti	1	4.26	\$ 9,287
Kanabec	.5	2.13	\$ 4,643
Mille Lacs	2	8.5	\$18,529
Pine	1	4.26	\$ 9,287
Sherburne	1	4.26	\$ 9,287
Stearns	1	4.26	\$ 9,287
Washington	5	21.28	\$46,401
Wright	3	12.77	\$27,844

EXHIBIT D

ORIGINAL STATE GRANT MONIES

Anoka	\$923,275
Benton	125,732
Chisago	113,508
Isanti	115,989
Kanabec	65,958
Mille Lacs.....	86,550
Pine	99,638
Sherburne	140,892
Stearns (50%).....	235,085
Washington (50%)	220,370
Wright	<u>227,454</u>
Total	\$2,354,451



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Aitkin Co and Anoka Co Contract per Joint Powers Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Kameron Genz		Department: Community Corrections
Presenter (Name and Title): Kameron Genz - Director, Community Corrections		Estimated Time Needed: 15 minutes
Summary of Issue: <p>Proposed "Agreement Between Aitkin County and Anoka County for Contract Beds" to guarantee secure juvenile detention beds at East Central Regional Juvenile Center in Lino Lakes, MN, Anoka County. The proposed agreement is from September 1, 2022 through December 31, 2026. This agreement has been reviewed by the County Attorney and no legal concerns were noted.</p> <p>With the rising cost of juvenile detention beds and decrease in availability of juvenile detention beds, this agreement for contracted beds would guarantee our juvenile probation unit the equivalent of one (1) secure detention bed per day at East Central Regional Secure Juvenile Detention Center (RJC) in Anoka County. This is the detention center most utilized by Aitkin County Community Corrections over the past two years. By becoming a contract county, we will be guaranteed the equivalent of one (1) secure detention bed per day at RJC at a reduced per diem cost.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: It is recommended the County Board approve the "Agreement Between Aitkin County and Anoka County for Contract Beds" and provide signatures as noted on page 9 of the agreement.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 2022 per diem is \$285.00 per day/per bed Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> The past budgets and the 2023 proposed budget for juvenile detention costs is a total of \$220,000 and this contract cost would come out of that budgeted amount.		

Legally binding agreements must have County Attorney approval prior to submission.

**AGREEMENT
BETWEEN AITKIN COUNTY AND ANOKA COUNTY
FOR CONTRACT BEDS**

THIS CONTRACT is made and entered into between Aitkin County, a political subdivision of the State of Minnesota, and Anoka County, a political subdivision of the State of Minnesota.

WHEREAS, the parties have entered into a joint powers agreement dated September 1, 2022, for the operation of the East Central Regional Secure Juvenile Detention and Treatment Facility; and

WHEREAS, Aitkin County wishes to reserve beds for secure detention and treatment for juvenile offenders; and

WHEREAS, Anoka County desires and is able to provide the above stated services.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree to the following:

**ARTICLE I
Definitions**

In the interpretation of this contract, the following definitions shall have the meanings given to them.

- (1) "Advisory Board" means the Board created by the Joint Powers Agreement in Section 7.01.
- (2) "Contract Bed" means minimum of One (1) Facility bed which Anoka County reserves for use by the Placing County for secure detention or treatment of juvenile offenders and for which the Placing County guarantees to make payment, whether or not used by the Placing County.
- (3) "Emergency Medical Treatment" means medical treatment for a condition which, in the judgment of the physician or staff in attendance, is life-threatening unless immediate action is taken, or constitutes a substantial injury.
- (4) "Facility" means the secure juvenile detention and treatment facility at the East Central Regional Juvenile Center located in Lino Lakes, Anoka County.
- (5) "Facility Superintendent" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.
- (6) "Joint Powers Agreement" means the Joint Powers Agreement for Secure Juvenile Detention and Treatment Facility, dated January 1, 2022.

- (7) "Juvenile" means a male or a female through age 18, who has been taken into custody for a criminal offense or violation of probation, or a male or a female regardless of age who remains under the jurisdiction of the Juvenile Court. Children in Need of Protection or Services (CHIPS) shall not be admitted under this contract, unless they are charged with a criminal offense.
- (8) "Juvenile Day" means a twenty-four (24) hour period in which a Juvenile is admitted to the Facility. The day of admission, notwithstanding the hour of admission, shall be deemed the first Juvenile Day. The day of release, notwithstanding the hour of release, shall not be deemed a Juvenile Day.
- (9) "Local Law Enforcement" means personnel from the Aitkin County Community Corrections Department and police departments located within Aitkin County.
- (10) "Per Diem" shall mean the charge per Juvenile Day established annually by the Anoka County Board of Commissioners pursuant to Section 8.02 of the Joint Powers Agreement.
- (11) "Placing County" means Aitkin County.
- (12) "Placing County Corrections Staff" means an employee of the Aitkin County Community Corrections Department.
- (13) "Referring Agent" means Placing County Corrections Staff or Local Law Enforcement, when accompanied with an arrest hold, court order or warrant for detention of a Juvenile.
- (14) "Short-Term Bed" means a bed for detention, or for treatment with placement not to exceed 90 days.

ARTICLE II
Term of the Contract and Renewal

Section 2.01: Term.

The term of the contract shall begin on September 1, 2022 and shall continue until December 31, 2026 which shall automatically renew for an additional period of five years beginning January 1, 2027, unless terminated by the parties pursuant to Article XI of this contract or upon the withdrawal of the Placing County under the joint powers agreement.

Section 2.02: Renewal.

This contract may be renewed by written agreement of Anoka County and the Placing County for such period of time as may be agreed upon assuming the Placing County is a Member of the joint powers agreement.

ARTICLE III
Services Provided

Section 3.01: Services.

Anoka County shall reserve One (1) Bed for use by the Placing County for secure detention and/or treatment of Juvenile offenders.

Section 3.02: Objectives.

The objective of this contract is to ensure the safety and security of the general public and of the detained Juvenile.

Section 3.03: Location.

The location of the services to be provided through this contract is:

East Central Regional Juvenile Center
7565 Fourth Avenue
Lino Lakes, MN 55014-1097

Section 3.04: Basic Program Services.

Anoka County shall provide basic program services to Juveniles admitted to the Facility in accordance with the programming established by Anoka County in consultation with the Advisory Board.

**ARTICLE IV
Payment for Services**

Section 4.01: Charge for Basic Services.

The Placing County shall pay the membership rate for contracted beds as set forth in the joint powers agreement for each bed reserved. The Placing County shall also pay a Per Diem charge for each Juvenile Day for beds used in excess of its reserved number of beds. The Per Diem charge shall include all direct service and administrative costs for the Juvenile's room and board and basic program services. The per diem charge will be paid to Anoka County in 12 equal monthly installments based on the number of reserved beds agreed upon.

At the beginning of each calendar year, Anoka County shall prepare an annual reconciliation of accounts and bill the Placing County in accordance with Section 8.04 of the Joint Powers Agreement. The Placing County shall submit payment to Anoka County within thirty-five (35) days of the invoice date assuming that the Placing County agrees the reconciliation.

Section 4.02: Cost of Specially-Arranged Services.

The Per Diem charge shall not include specially-arranged services, such as medical, psychological or psychiatric services, transportation, or guard services required to maintain security during a Juvenile's hospitalization. The Placing County shall pay for such specially-arranged services directly to the vendor providing the service or reimburse Anoka County for the costs incurred, as appropriate.

Section 4.03: Invoices.

Anoka County shall, within fifteen (15) working days following the last day of each calendar month in which services were provided, submit an invoice and request for payment to:

Kami Genz, Director
Aitkin County Community Corrections
Aitkin County Judicial Center
209 2nd St NW, Room #178
Aitkin, MN 56431

The invoice shall include a statement of the number of Juvenile Days the bed was used and the name of the Juvenile placed. The invoice shall also itemize any amounts due for specially-arranged services.

Section 4.04: Payment Procedure.

The Placing County shall make payment to Anoka County within thirty-five (35) days of the invoice date assuming there are no errors in the billing. If the invoice is incorrect, defective, or otherwise improper, the Placing County will notify Anoka County within ten (10) days of receiving the incorrect invoice. Upon receiving the corrected invoice from Anoka County, the Placing County will make payment within thirty-five (35) days of the corrected invoice date.

Section 4.05: Final Payment.

Final payment shall not be made until the Placing County is satisfied that Anoka County has complied with the provisions of Minn. Stat. § 290.92. A certificate by the Minnesota State Commissioner of Revenue will satisfy this requirement.

**ARTICLE V
Specially-Arranged Services**

Section 5.01: Non-Emergency Medical Treatment.

If Anoka County determines that a Juvenile admitted under this contract is in need of non-emergency medical treatment, Anoka County shall attempt to utilize family insurance to obtain such treatment. In the event that the cost is not paid by the family insurance, Anoka County will forward the invoice for said medical treatment to the Placing County for payment to the provider pursuant to Section 5.05. In the event that family insurance is not available and the cost of the non-emergency medical treatment is estimated to cost more than twice the current per diem charge, Anoka County shall contact the Placing County Corrections Staff for prior authorization for such treatment.

Section 5.02: Emergency Medical Treatment.

In the event a Juvenile admitted to the Facility under this contract requires Emergency Medical Treatment that does not require hospitalization, Anoka County shall notify Placing County Corrections Staff the next working day.

In the event a Juvenile admitted to the Facility under this contract requires Emergency Medical Treatment that requires hospitalization, Anoka County shall notify Placing County Corrections Staff through the Placing County's sheriff dispatcher at 218-927-7435.

Section 5.03: Guard Services.

Anoka County shall not be responsible to provide guard services to Juveniles who require hospitalization unless agreed to by both parties to this contract. Such guard services may include an additional charge to be agreed upon by the parties.

Section 5.04: Other Specially-Arranged Services.

The Placing County shall be responsible for the arrangement of all other specially-arranged services, including but not limited to, psychological services, psychiatric services or transportation.

Section 5.05: Billing for Specially-Arranged Services.

Any unpaid specially-arranged services provided to a Juvenile placed in the Facility under this contract shall be the responsibility of the Placing County. Anoka County shall have no

responsibility for billing parents, guardians or other responsible parties for medical bills or any other specially-arranged services.

ARTICLE VI
Admission/Discharge Standards

Section 6.01: Requirement of Court Order, Warrant, or Arrest Hold.

Anoka County shall not admit Juveniles unless transported to the Facility by a Referring Agent who has a court order, warrant, or arrest hold. The Referring Agent shall call the Facility at least 30 minutes prior to the estimated time of arrival to verify that appropriate bed space is available.

Section 6.02: Notification of Placing County Corrections Staff.

Anoka County shall notify Placing County Corrections Staff by the next business day of Juveniles admitted by a Referring Agent other than the Placing County Corrections Staff.

Section 6.03: Refusal of Admission.

Anoka County may refuse to admit a Juvenile under this contract where, in the reasonable belief of the Facility Superintendent, the Juvenile cannot be physically maintained at the Facility because of the Juvenile's physical or mental condition.

Section 6.04: Notice of Discharge.

In the case where the Placing County is using Short-Term Beds in excess of its reserved number of Short-Term Beds, and Anoka County needs to discharge a Juvenile being held for detention purposes in order to satisfy its duty to provide a reserved bed to another county, Anoka County shall give Placing County Corrections Staff at least 48 hours notice. Upon receipt of notice, the Placing County shall promptly remove the discharged Juvenile.

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The Placing County shall be responsible for complying with all legal requirements needed to hold the Juvenile in the Facility. In the case where the Placing County has not completed all legal requirements necessary to continue to hold a Juvenile admitted to the Facility or a court order requires the discharge of a Juvenile, the Placing County shall promptly make arrangements to remove the Juvenile from the Facility.

ARTICLE VII
Reporting Requirements

Section 7.01: Reports by Anoka County.

The Referring Agent shall provide to Anoka County all information required on the Anoka County intake detention report form provided by Anoka County. Anoka County shall maintain all intake detention reports required under Minnesota law and provide said reports to Placing County Corrections Staff upon request.

Section 7.02: Notification of Continued Detention Status.

After a hearing on the continued detention of a Juvenile detained at the Facility, Placing County Corrections Staff shall notify the Facility before 5:00 p.m. on the same business day, whether or not the Juvenile will return to the Facility. If the Placing County Corrections Staff fails to notify the Facility within the time specified in this section, the Juvenile shall be considered discharged from the Facility.

ARTICLE VIII

**Probable Cause/
Other Juvenile Court Statutory Requirements**

Section 8.01: Probable Cause Requirements.

Anoka County shall not be responsible for meeting the requirement to file a finding of probable cause for detention of Juveniles detained under this contract.

Section 8.02: Other Juvenile Court Statutory Requirements.

Anoka County shall not be responsible for compliance with any juvenile court statutory requirements except for those specifically directed at juvenile detention facilities.

**ARTICLE IX
Compliance with Laws/Standards**

Section 9.01: Requirements of Law.

Anoka County and the Placing County shall abide by all federal, state or local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this contract.

Section 9.02: Licenses and Permits.

Anoka County shall be responsible for obtaining and maintaining all licenses, permits or other rights required for the provision of services under this contract.

Section 9.03: Governing Law.

This contract shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota. All judicial proceedings related to this contract shall be venued in the Tenth Judicial District of the State of Minnesota.

**ARTICLE X
Default and Remedies**

Section 10.01: Damages.

In the event of a party's failure to perform obligations under this contract, that party shall be liable to the other party for any and all damages reasonably sustained by the other party as a result of such failure.

Section 10.02: Failure to Pay.

If the Placing County's undisputed payment due under this contract becomes delinquent by 120 days or more, Anoka County may refuse to admit Juveniles from the Placing County until the Placing County's account becomes current and the Placing County's Contract Bed becomes available.

Section 10.03: Remedies Cumulative.

All remedies provided for herein or otherwise available at law or equity shall be cumulative. The election of any remedy shall not bar other remedies available to the party.

Section 10.04: Waiver of Default.

The waiver of any default by a party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. The making or acceptance of a payment by a party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 10.05: Force Majeure.

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to an uncontrollable circumstance as defined in Article XII of the Joint Powers Agreement.

**ARTICLE XI
Withdrawal/Termination**

Section 11.01: Withdrawal.

The Placing County may withdraw from this contract in accordance with the procedures, terms and conditions set forth in Article IX of the Joint Powers Agreement.

Section 11.02: Termination.

This contract may be terminated in accordance with the procedures, terms and conditions set forth in Article IX of the Joint Powers Agreement.

**ARTICLE XII
General Provisions**

Section 12.01: Entire Agreement, Amendment.

This contract and the Joint Powers Agreement contain the entire agreement of Anoka County and the Placing County and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this contract. This contract may be amended only by written agreement of Anoka County and the Placing County, in consultation with the Advisory Board.

Section 12.02: Severability.

The provisions of this contract are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the contract is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this contract.

Section 12.03: Liaison.

To assist the parties in the day-to-day performance of this contract and to develop service, ensure compliance, and provide ongoing consultation and coordination, Anoka County and the Placing County shall each designate a liaison. The parties shall keep each other continually informed, in writing, of any change in the designated liaison. At the time of the execution of this contract the following persons are the designated liaisons:

Anoka County Liaison: Nate Parker

Telephone: 763-324-4823

Placing County Liaison: Kami Genz

Telephone: 218-927-7202

Section 12.04: Independent Contractor.

For the purposes of this contract, both parties shall be deemed to be independent contractors and not employees of the other party. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under this contract, shall not be considered employees of the other party for any purpose.

Section 12.05: Subcontracts, Assignment.

The Placing County may not subcontract, assign or otherwise transfer its obligations under this contract.

Section 12.06: Successors.

The Placing County and Anoka County each binds itself and its successors, legal representatives, and assigns to the other party and to the partners, successors, legal representatives, and assigns of such other party, in respect to all rights and obligations under this contract.

Section 12.07: Liability.

Each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this contract and the Joint Powers Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the date(s) indicated below.

COUNTY OF AITKIN

COUNTY OF ANOKA

By: _____
J. Mark Wedel, Chair
County Board of Commissioners

By: _____
Rhonda Sivarajah
Anoka County Administrator

Dated: _____

Dated: _____

ATTEST:

By: _____
Jessica Seibert
County Administrator

Dated: _____

Approved as to Form and Execution:

Approved as to Form and Execution:

By: _____
County Attorney

By: _____
Nancy Norman Sommer
Assistant County Attorney

Dated: _____

Dated: _____

EXHIBIT C
Updated 08/02/2022 Aitkin County added

Revenue Shortfall Example

- With a 24.5 Bed Membership using a 31 bed scenario
- By RJC Member County Contracted beds %
- Budget at 31 and sell 29 leaving a 2 bed shortfall (\$218,060)

County	Beds	%	\$ Shortfall
Aitkin	1	4.08	\$ 8,898
Anoka	5	20.41	\$44,509
Benton	1	4.08	\$ 8,898
Chisago	2	8.16	\$17,795
Freeborn	1	4.08	\$ 8,898
Isanti	1	4.08	\$ 8,898
Kanabec	.5	2.04	\$ 4,449
Mille Lacs	2	8.16	\$17,795
Pine	1	4.08	\$ 8,898
Sherburne	1	4.08	\$ 8,898
Stearns	1	4.08	\$ 8,898
Washington	5	20.41	\$44,509
Wright	3	12.25	\$26,715

EXHIBIT D

ORIGINAL STATE GRANT MONIES

Anoka	\$923,275
Benton	125,732
Chisago	113,508
Isanti	115,989
Kanabec	65,958
Mille Lacs	86,550
Pine	99,638
Sherburne	140,892
Stearns (50%)	235,085
Washington (50%)	220,370
Wright	<u>227,454</u>
Total	\$2,354,451



Board of County Commissioners Agenda Request

6A

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Leadership Boost Grant: Approval to submit grant application

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Staff has identified a grant opportunity to supplement the communications project currently being created and executed by the Aitkin County Economic Development Committee and Strateligent, our communications consultant for the project.</p> <p>Rural Leadership Boost Grants were designed to support local vision and spur the dreamers and doers who move rural places forward. This round of funding, the first of three, will support projects that bring people together to plan for the future of their community.</p> <p>The preliminary application submitted to Blandin has been accepted and Aitkin County has been invited to submit a full application of funding requested.</p> <p>The grant funding request is \$40,000 with no County match funding needed.</p> <p>The Economic Development staff requests approval to submit this grant application.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution for Blandin Rural Boost Grant.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220614-xxx

Blandin Rural Boost Grant Submission

WHEREAS, Aitkin County Economic Development Coordinator has identified a grant opportunity to supplement the communications project currently being created and executed by the Aitkin County Economic Development Committee and Strateligent, our communications consultant for the project; AND

WHEREAS, that the Aitkin County Economic Development Coordinator intends to submit an application requesting a grant amount of \$40,000; AND

WHEREAS, that Aitkin County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration; AND

NOW, THEREFORE BE IT RESOLVED that Mark Jeffers, Economic Development Coordinator is hereby authorized to apply to the Blandin Rural Leadership Boost Grant for funding on behalf of Aitkin County.

BE IT FURTHER RESOLVED, the County Board of Commissioners certifies Jessica Seibert, County Administrator and Mark Jeffers, Economic Development Coordinator, to accept this grant if awarded and execute the Agreement and all documents pertaining to this grant.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

MEMBERS PRESENT

All Members Voting

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



Blandin Foundation
STRENGTHENING RURAL MINNESOTA



Rural Leadership Boost Grants

Grant Application

By Invitation Only
Due Date: August 24, 2022

Rural Leadership Boost Grants

Overview

The last two years of complex crises have taken a toll on leaders across rural Minnesota. In times like this, of great challenge and opportunity, the resilience and fortitude of rural people and places shines through. Yet, we recognize the critical need for more resources to move small communities from where they are to where they want to go. Rural Leadership Boost Grants were designed to support local vision and spur the dreamers and doers who move rural places forward. This round of funding, the first of three, will support projects that bring people together to plan for the future of their community.

Thank you for bringing your ideas to us.

Guidelines

- Funding is available for activities and projects associated with community planning, community convening, and community engagement.
- Funded projects will show that planned activities engage a broad range of people to:
 - bring about community change, socially, culturally, economically, or environmentally (Change)
 - move a community forward with new voices at the table (Equity)
 - identify and bring new resources to the community (Resources)
 - tackle challenging issues and conversations in new ways (Innovation)
- Project expenses may include contracting for professional services, research and studies, cost of convening and hosting meetings, evaluation activities (recording and reporting), communications, and other expenses necessary for success.
- Visit our website for a list of [ineligible activities](#).

Timeline:

Project Timeline:	October 1, 2022 - September 30, 2023
August 10	Proposals invited; application sent out
August 24	Deadline for returning proposals to grants@blandinfoundation.org
August 25 – Sept 9	Proposal review, processing, notification
By September 30	All grant agreements completed

Questions/Contact:

Please reach out to either LuAnn Robinson or Linda Gibeau at 218-326-0523 and lrobinson@blandinfoundation.org / lmgibeau@blandinfoundation.org



Blandin Foundation™
STRENGTHENING RURAL MINNESOTA

Grant Application Summary

Organization Information

Aitkin County

Name of organization/entity

Name on articles of incorporation, if different

307 2nd St. NW

Aitkin, MN, 56431

416005749

Address

City, State, Zip

Employer Identification Number (EIN)

218.513.6188

https://www.aitkin.co.mn.us

Phone

Fax

Website

J Mark Wedel

Board Chair, Board of Commissioners

218.927.7276

mark.wedel@co.aitkin.mn.us

*Name of Executive Director, CEO,
Board Chair, or Lead Organizer*

Title

Phone

E-mail

Mark Jeffers

Economic Development Coordinator

218.513.6188

mark.jeffers@co.aitkin.mn.us

*Name of contact person regarding
this application*

Title

Phone

E-mail

Is your organization an IRS 501(c)(3) nonprofit? Yes No

If no, is your organization a public agency, Tribal government entity, or unit of government?

xYes No

If no, list name and address of fiscal agent, including EIN number:

EIN Number

If you will be working through a fiscal agent, please attach an email or letter confirming they have agreed to be fiscal agent for your organization and this grant.

Please attach your organization's or the fiscal agent's current W-9. A blank copy is attached for your convenience



Blandin Foundation™
STRENGTHENING RURAL MINNESOTA

Anti-Discrimination Policy*

Blandin Foundation does not discriminate on the basis of race, color, religion (creed), gender identity, gender expression, age, national origin (ancestry), disability, marital status, familial status, sexual orientation, sex, pregnancy, military status, or any other legally protected status or characteristic in its activities or operations. Blandin Foundation does not knowingly award grants to organizations that violate our anti-discrimination values. If at any point in a working relationship Blandin Foundation discovers standards, policies, or practices held by any of our partners that violate this anti-discrimination policy, Blandin Foundation reserves the right to terminate the relationship, contract, and/or ask for funds to be returned to the Foundation to the extent permissible by law, in addition to Blandin Foundation's cessation of business with that organization or entity in the future.

Does your organization, project, or initiative comply with our Anti-Discrimination Policy?

Yes No

*Excerpt, view Blandin Foundation's full [Anti-Discrimination Policy here](#).



Blandin Foundation™
STRENGTHENING RURAL MINNESOTA

Proposal Summary

Duration of project: June 2022 to June 2023 (Initial project creation/introduction is 2022-2023. The actual life of the project is ongoing.)

Please give a 2-3 sentence summary of your proposal: Our mission is to develop and promote economic development in our community through recreation and tourism. The communications project will bring a diverse group of community leaders and residents together to form one voice, one story. This story will be a pillar for future growth and change in our community.

Please give a 1-2 sentence summary of the geographic area your proposal will serve: This communications project will engage and serve the entire Aitkin County community and will ultimately communicate our story to the state and entire Midwest.

Budget Summary

Fiscal Year of Organization or Project: 2022-2023

Total project budget:	\$85,000
Total dollar amount requested of Blandin Foundation:	\$40,000
Total annual budget (of entity or organization):	\$85,000

Signature

Name of CEO/Executive Director/Board Chair/Elected Official

Signature (scanned/electronic signature acceptable)



Blandin Foundation™
STRENGTHENING RURAL MINNESOTA

Proposal Narrative

- 1) Describe the opportunity your project addresses in your community.
(Help us understand the project in more detail, who is leading, who is engaged, what issues are you trying to address)

Our project is facilitated and managed by Aitkin County economic development, working with the consultant to identify a clear message and vision to attract people and businesses to Aitkin County. The true leaders are the community members that will be engaged in our planning process. We will have community meetings with residents and leaders interested in economic development through outdoor recreation tourism. The leaders will have a share in the final message and story. We will include chambers, cities, townships, resident users of motorized (ATV), human (paddling, running, cycling & hiking), muscle (equestrian), arts & entertainment, major and main street employers and general community influencers. The community will identify and tell our story. This story will become the literal marketing campaign for future resident attraction & economic development.

- 2) What do you hope will be different in your community after you complete this project? How does this project help you accomplish this?

The greatest win will be when the entire county comes together to establish the Aitkin County identity. We will be clear in our identity and vision, united in our efforts, prepared to move forward with economic development through recreation & tourism. Community organizations and residents can all use that identity as a guide for their own marketing campaigns in their own areas. Collaboration across all areas and leadership groups will be needed to be successful. This project sets that groundwork for success. With the right players, we can and will win.

- 3) Please tell us how you've included people who will benefit from this project during your planning.
This entire project is a grassroots, boots on the ground collaboration by any and all that are interested in engaging their efforts to invoke change in our community. We plan to conduct personal meetings or summits to gain knowledge of our need. We have communicated through local radio, print, social media outlets and local leadership organizations. The people that build the story will be the direct beneficiaries of that story through resident and visitor attraction.

- 4) Please list 1-4 goals the project will accomplish.

- a. This project will develop a strong, aligned and collaborative Aitkin County powerbase of civic, business and volunteer stakeholders
- b. This project will create a narrative that is easy to remember and easy to repeat
- c. This project will persuade our customers to become investors (visitors to residents)
- d. This project will spur economic development.

- 5) In addition to these questions, and what you shared in the letter of interest that you submitted this



spring, what else would you like us to know about the project? (If nothing, you can skip this question.)

The Aitkin County Economic Development Committee is committed to this communication program. They have invested funds, resources and time for this project. As an Economic Development Coordinator, this project is a high priority identified in our Aitkin County economic development strategic plan and will be a major factor in our increase of economic and business growth. The Communications Consultant that Aitkin County has selected has a long track record of successful programs in the northern Minnesota area.

- 6) Attach an income and expense budget in whatever format you have; feel free to include any notes that will help us understand your budget. Please include other sources of support of the project (e.g., City [public] dollars, private contributions, volunteer time).



Name: Aitkin County Communications Project		
PURPOSE OF ITEM	AMOUNT	\$ REQUEST
Economic Development through outdoor recreation	\$ 17,550	
Input Sessions with Aitkin County stakeholders		
Cities/Townships		
Chambers		
Recreation user groups (motor, human, muscle)		
Arts & Entertainment		
Major and mainstreet employers		
Community Influencers		
Creation of the Economic Development through outdoor recreation quality of life	\$ 12,000	
Positioning Statement		
Elevator Speech		
Tagline		
Communication Plan		
Economic Development website	\$ 10,500	
Economic Development Video: motorized trails		
Economic Development Video: The water		
Economic Development Video: our story		
Statewide public relations campaign	\$ 28,500	
Minneapolis/St Paul media campaign	\$ 16,450	
PROJECT TOTAL	\$ 85,000	\$ 40,000

This budget reflects the cost to create the story and market our identity. This communication to prospective residents and visitors will be ongoing once the project is complete.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p>County of Aitkin</p>	
	<p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) ▶ Local Government (County)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u>2</u></p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <p>307 2nd Street NW</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Aitkin MN 56431</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
4	1		-	6	0	0	5	7	4	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ *Kathleen Ryan*

Date ▶ *3/17/2023*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Board of County Commissioners Agenda Request

6B

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: DEED Child Care Grant: Approval to submit grant application

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Staff has identified a grant opportunity to support new child care development facilities in Aitkin County.</p> <p>DEED, through its Economic Development Division, is offering grants designed to support and implement solutions to reduce the childcare shortage in the state, including but not limited to funding for child care business start-ups or expansion, training, facility modifications or incentives to retain employees.</p> <p>The grant funding request is \$209,000 with County match funding (\$50,000 cash and \$15,000 in kind with matching waiver) already received for the Aitkin County Child Care Facilities Grant through ARPA funding.</p> <p>The Economic Development staff requests approval to submit this grant application.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution for submission of DEED Childcare Economic Development Grant.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220614-xxx

DEED Childcare Economic Development Grant Submission

WHEREAS, Aitkin County Economic Development Coordinator has identified a grant opportunity to support new child care development facilities in Aitkin County, AND

WHEREAS, that the Aitkin County Economic Development Coordinator intends to submit an application requesting a grant amount of \$274,000; AND

WHEREAS, that Aitkin County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration; AND

NOW, THEREFORE BE IT RESOLVED that Mark Jeffers, Economic Development Coordinator is hereby authorized to apply to the DEED Childcare Economic Development Grant for funding on behalf of Aitkin County.

BE IT FURTHER RESOLVED, the County Board of Commissioners certifies Jessica Seibert, County Administrator and Mark Jeffers, Economic Development Coordinator, to accept this grant if awarded and execute the Agreement and all documents pertaining to this grant.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

MEMBERS PRESENT

All Members Voting

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2022

Jessica Seibert
County Administrator



**DEED
CHILDCARE
ECONOMIC
DEVELOPMENT
GRANT**

FORM 1: COVER SHEET

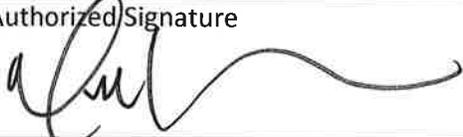
Provide the following information for the organization submitting the proposal and provide estimates on the project outcomes including total number of providers served and new childcare slots created.

Organization Submitting Proposal:			
1. Organization Name:	Aitkin County		
2. Administrator Name:	Jessica Seibert	3. Contact Name:	Mark Jeffers
4. Telephone:	218.513.6188	5. Telephone:	218.513.6188
6. Email:	Mark.jeffers@co.aitkin.mn.us	7. Email:	Mark.jeffers@co.aitkin.mn.us
8. Organization Website:	www.co.aitkin.mn.us		
9. Full Address: Aitkin County Government Center, 307 2 nd Street NW, Aitkin MN 56431		10. Full Address: Aitkin County Government Center, 307 2 nd Street NW, Aitkin MN 56431	
11. Federal Tax ID: (required)	CLK7L6F3AM63	12. Minnesota Tax ID: (required)	41-60005749
13. DUNS Number: (required)	047464805	14. SWIFT Vendor ID: (if known)	0000197275
Proposal Information:			
15. Proposal Name:		Aitkin County Child Care Start-up Grant Program	
16. Proposal Summary:		<p><i>Aitkin County has established and is administering a Child Care Development Grant that is focused solely on new child care facilities, at home or centers. The grant qualifications can be used for capital improvements to open facilities and with DEED support, will also provide support for licensing and training fees. Aitkin County Economic Development is working with Health and Human Services, along with Central Lakes College to establish costs of training classes and licensing fees.</i></p>	
17. Geographic Area Served by Project:		Aitkin County, MN	
18. Targeted Communities Served:		Cities of Aitkin, Palisade, McGregor and Tamarack	
19. Total Amount of DEED Funds Requested:		\$209,000	
20. Total Amount of Matching Funds Committed:		\$50,000 cash and \$15,000 in kind	

21. Does this project qualify for a matching waiver?	<input checked="" type="checkbox"/> Yes: More than 75% of new child slots created with these funds are for infants and toddlers <input type="checkbox"/> Yes: More than 50% of the new child slots created with these funds are for child slots available outside of standard business hours (6:00 a.m. through 6:00 p.m.) <input type="checkbox"/> Yes: The project will be located in a geographic area, such as zip code or census tract, where 30% or more children are Black, Indigenous, and people of color. <input checked="" type="checkbox"/> Yes: The project will be located in a geographic area, such as zip code or census tract, where at least 15% of children living in the geographic area are in families living in poverty. <input type="checkbox"/> No
--	--

Estimated Project Outcomes	
22. Number of family childcare providers served:	Up to 10
23. Number of childcare centers served:	1
24. Number of childcare worker jobs created:	15-20
25. Number of childcare worker jobs retained:	0
26. Number of new licensed child slots created (Infants)	15
27. Number of new licensed childcare slots created (toddler)	60
28. Number of new licensed childcare slots created (preschooler)	15
29. Number of new licensed childcare slots created (school age)	30
30. Number of new licensed childcare slots created (Total):	120
31. Percentage of new licensed child slots available outside of standard hours of care (outside of 6:00 a.m. through 6:00 p.m. time window):	30%
32. Total state grant funds per new licensed child slots created (Row 19 divided by Row 30):	\$2500

I certify that the information contained herein is true and accurate to the best of my knowledge and that I am authorized to submit this application on behalf of the applicant.

Authorized Signature 	Title ECONOMIC DEVELOPMENT CORP.	Date 8/24/22
---	-------------------------------------	-----------------

EXECUTIVE SUMMARY:

Aitkin County is aggressively providing solutions to our child care shortages in our area by awarding grants to child care providers and successfully improving their child care programs. There are nineteen at home day care providers and one child care center in Aitkin County. We are entering into an emergency situation, with three of our providers nearing retirement and closing of their child care businesses. Because of the existing child care availability shortage and pending emergency, Economic Development of Aitkin County will lead a journey to attract new child care providers in our area. We will accomplish this by awarding grants for new business start-up facilities and more importantly, awarding grants to support early education, training and licensing of new day care providers. The grant awards will pay for training and licensing for a period of three years, by collaborating with Health and Human Services (HHS) and area Community Colleges.

Aitkin County is currently providing grants and need additional funds to continue this program through June of 2024. Aitkin County has invested over \$50,000 in 2022 to existing providers and request \$209,000 from DEED Childcare Economic Development Grant in order to continue to successfully provide a solution for our community, businesses and families.

PROPOSAL NARRATIVE

INTRODUCTION:

An Aitkin County Child Care Facilities Grant recipient recently stated, "The grant I received from Aitkin County is helping me take more kids and add a job to our community, since I will have to hire a helper. Hopefully in the future there will be more grants available. These will help other facilities expand or help my program continue to serve our community."

Another grant recipient stated, "I recently purchased interlocking padding to place under my main play set. This will make the area much safer for the kiddos to use. We would not have been able to complete this upgrade without the grant money. Thank you."

The commitment of support by Aitkin County Economic Development is evidenced by the latest round of child care grants awarded by the County to home day care providers. With the funding awarded, one of the existing home child care providers can now remodel into a facility, adding 28 children and 4 FT workers.

Aitkin County Child Care Facilities Grant and many other grants being offered by Economic Development are creating the momentum that is needed to thrive as a community. Child Care is one of our strategic priorities to invoke change in Aitkin County.

Economic Mission - To develop and promote resources for economic growth in our community.

Economic Development Priorities to Invoke Change

			
<ul style="list-style-type: none">• Recreation and Tourism• Improved Broadband• Child Care• Career Development		<ul style="list-style-type: none">• Business Retention• Business Expansion• Business Attraction• Housing Initiatives	

ECONOMIC MISSION

To develop and promote resources for Economic Growth in our community.

Primary objectives include

- **Provide a single point of contact for existing business owners, new business owners and Entrepreneurs, that identifies all resources available for their business success.**
- **Improve quality of life in Aitkin County by highlighting our extensive outdoor recreational resources.**
- **Improve Broadband access to all Aitkin County residents and visitors to support vibrant communities.**
- **Attract businesses located outside of Aitkin County.**
- **Listen to the needs of the community to drive the economic engine.**

Aitkin County (pop. 15,886) is strategically located between the northern Minnesota urban centers of Brainerd, Grand Rapids and Duluth. Its largest industries are tourism, forest products and agriculture.

Aitkin County has excellent public schools, well-developed transportation systems, and world class health care facilities. Long famous for its recreational assets, it boasts an abundance of ATV,

snowmobile and River Trails and lakes, including Mille Lacs Lake, one of Minnesota's most popular and prolific fishing destinations. The Mississippi River runs through the entire County, in fact, Aitkin County has more miles of the Mississippi than any other County in MN (103 miles).

ORGANIZATIONAL CAPACITY

Aitkin County Board of Commissioners:

J. Mark Wedel - Chair, Commissioner District 1

Laurie Westerlund - Commissioner District 2

Donald Niemi - Commissioner District 3

Brian Napstad - Commissioner District 4

Ann Marcotte - Vice Chair, Commissioner District 5

Aitkin County Administrator | Jessica Seibert holds the position of County Administrator. Jessica has served in local government for 21+ years. Jessica holds a master's degree from Metropolitan State University, majoring in Public Administration, a bachelor's degree from Metropolitan State University, majoring in Business. Jessica serves on the following, Treasurer of the MN Association of County Administrators, MACA Intergovernmental Relations Committee, member of MN City/County Administrators, member of the Association of MN Counties Research Committee and member of MN Compass Advisory Committee.

Aitkin County Economic Development Coordinator | Mark Jeffers has over 28+ years of experience in economic development, 1+ years with Aitkin County. Previous experience includes 28 years with The Coca-Cola Company, St. Cloud MN, holding Corporate Director positions and focused mainly on small business and profitability. Team lead of the Aitkin County cohort for the 2021 Blandin Foundation

Broadband Program, CBR Accelerate! Mark serves on the following, Northspan Board of Directors, Iron Range Economic Alliance Board of Directors, Aitkin Chamber of Commerce Board of Directors, Innovate 218-Launch MN Committee, MMFCU Advisory Council, City of Aitkin Planning Commission, member of Minnesota Association of Professional County Economic Developers, member of Arrowhead Regional Development Commission.

Aitkin County Chief Financial Officer | Kathleen Ryan has served in local government for over 25 years. Kathleen's previous experience includes 20 years with Aitkin County Health and Human Services as Fiscal Supervisor. Kathleen's experience also includes 2 years as City Administrator for the City of Aitkin. Currently Kathleen holds the position of CFO with Aitkin County. Kathleen holds a bachelor's degree from St. Cloud State University, majoring in finance. Kathleen serves on the following, Chair of the Economic Development River Trails Committee and Chair of the Board of Directors for Riverwood Healthcare Center. Kathleen attended the Blandin Community Leadership Program in 2019.

Aitkin County Health and Human Services Director | Cynthia Bennett. Cynthia has served in local government for 20+ years. She holds a bachelor's degree from the College of St Scholastica, majoring in nursing. Cynthia has a certificate in Community and Public Health Nursing, Public Health Emergency Preparedness, Response and Recovery, and the John Maxwell Leadership Training. Cynthia is a member of the MN Association of County Social Services Administrators, The Local Public Health Association, and the Association of MN Counties. She has served her community through volunteering in a number of ways including membership on various non-profit boards, Blandin Foundation Leadership events and other community initiatives.

Social Services Supervisor | Jessi Schultz is the Child and Family Services Supervisor and has been employed with Aitkin County for 17+ years. Jessi holds a Master's Degree in Social Work from University of North Dakota and a Bachelor's Degree in Social Work and Psychology from Minnesota State University Moorhead. Jessie serves on the following, Chair of the Child Abuse Prevention Council and Member of the Aitkin County Sobriety Court Team.

Licensor, Social Worker | Brenda Butterfield is currently working as a Licensor for Aitkin County and licenses childcare homes, child foster care homes, adult foster care homes and community residential services homes. She has been employed with Aitkin County Health and Human Services since 1999. She holds a Bachelor's Degree in Organizational Behavior from St. Scholastica. She also has an Associates of Arts degree from Itasca Community College, and an Associates of Applied Science degree from Central Lakes College. Brenda serves as the Treasurer for Region 3 Minnesota Social Services Association, serves on the CAPS suicide prevention team with Aitkin County, and is a member of Association of Minnesota Family Child Care Licensors and the Minnesota Adult Foster Care Workers Association.

The key personnel have executed and managed various grant projects, including Federal Fiscal Recovery Fund Management, Federal CARES act funding (3 rounds), State Grant awards, Revolving Loan Funds, Economic Development Grants, Child Care Grants, Community Grant program, Broadband Community Grants and most recently a CDBG-CV Broadband Grant.

PARTNERSHIPS

This project is a collaboration of the County Economic Development team and the Health and Human Services Department (HHS) in Aitkin County. Economic Development will provide the administration of funding support for this entire program. HHS will be the experts in providing information that will be needed to grow child care slots in our County. They will provide guidance and execution of child care

professionals who have received the grant supported training through the licensing and start-up application process.

Aitkin County will work in collaboration with Pine Technical College and Central Lakes College to administer the training and early childhood education classes that will be needed for the additional potential new child care professionals.

IMPACT and EVALUATION

Slots needed:



Greater MN Child Care Need Summary by County

June 2020

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Capacity*	Children Under 5**	Child Care Need
55748	Hill City	Aitkin	0	0	2	22	19	61	-43
55760	Mcgregor	Aitkin	0	0	7	84	71	69	3
55787	Tamarack	Aitkin	0	0	0	0	0	16	-16
56350	Mc Grath	Aitkin	0	0	0	0	0	4	-4
56431	Aitkin	Aitkin	1	40	15	188	192	219	-27
56469	Palisade	Aitkin	0	0	0	0	0	11	-11

Zip Code	City	CCC #	CCC Capacity	FCC #	FCC Capacity	Expected Capacity*	Children Under 5**	Child Care Need
55748	Hill City	0	0	1	10	19	61	-9
55760	McGregor	0	0	5	50	90	69	-40
55787	Tamarack	0	0	0	0	0	23	0
56350	McGrath	0	0	0	0	0	4	0
56431	Aitkin	1	40	14	140	192	219	-52
56469	Palisade	0	0	0	0	0	11	0
Total		1	40	20	200	301	387	-101

*Expected capacity is an internal calculation of First Children's Finance based upon historical data collection

**Expected under 5 is an adjusted calculation from 2014-2018 U.S. Census American Community Survey, 5 year estimates

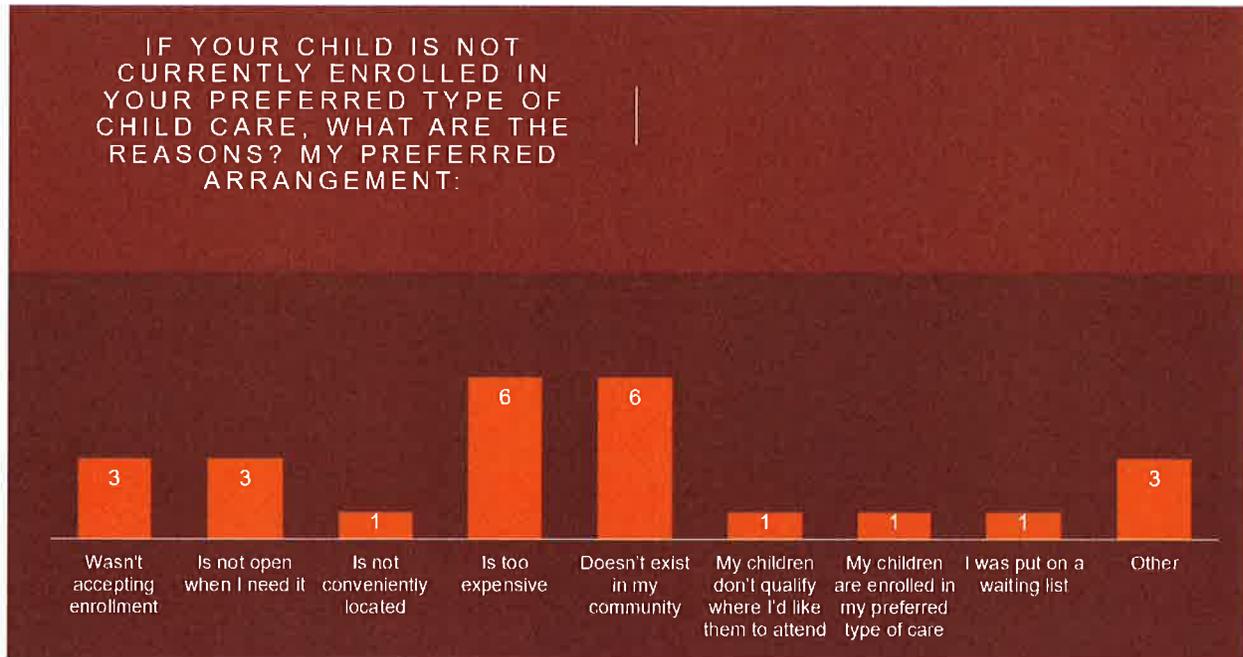
Based on expected capacity calculations, there are 101 children in need of additional day care providers in our County

Based on expected capacity calculations, there will be a child care need for an additional 86 children under 5 in 2022, totaling 187 children in need

Mille Lacs Band of Ojibwe Parent/Caregiver/Employer survey results.

The Mille Lacs Band of Ojibwe is part of Aitkin County. They recently conducted a survey for parents, caregivers and employers. The results are similar to what we have seen in Aitkin County.

Parent survey:



Employer Survey:

REASONS SHARED ADDRESSING THE SHORTAGE OF CHILD CARE

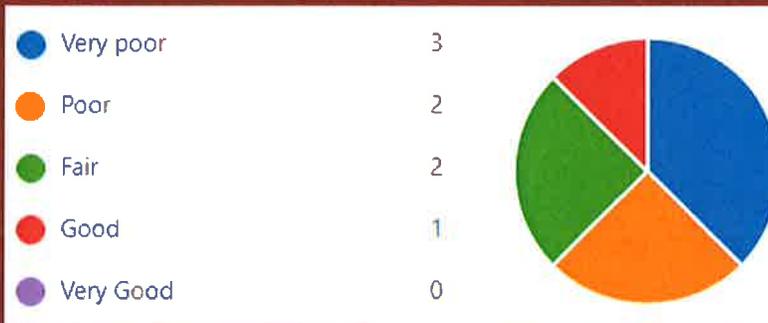
- Labor shortages, low pay, fewer area amenities, cultural differences
- There are shortages of good, licensed, and safe child care through out Aitkin County and other rural counties.
- It is hard work to own and operate a child care business. I am not sure they are honored the way they should be.
- Facility space, low pay, transportation issues for potential employees, background requirements.
- It is hard to get a spot at a child care facility because everyone is full especially if you have infants and toddlers.

Child Care Providers Survey:

HOW WOULD YOU RATE THE AVAILABILITY OF CHILD CARE OPTIONS IN YOUR COMMUNITY AND THE SURROUNDING AREA?

Primary Reasons for Ratings

- Long waitlists
- Lack of care



Child Care Slots Created:

Estimated Project Outcomes	
22. Number of family childcare providers served:	Up to 10
23. Number of childcare centers served:	1
24. Number of childcare worker jobs created:	15-20
25. Number of childcare worker jobs retained:	0
26. Number of new licensed child slots created (Infants)	15
27. Number of new licensed childcare slots created (toddler)	60
28. Number of new licensed childcare slots created (preschooler)	15
29. Number of new licensed childcare slots created (school age)	30
30. Number of new licensed childcare slots created (Total):	120

Cost per Slot:

32. Total state grant funds per new licensed child slots created (Row 19 divided by Row 30):	\$2500
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Evaluation:

Aitkin County will utilize the auditor’s office to track all grant funding. Economic Development Staff will coordinate on site visits to ensure requirements are being met.

Example of tracking form:

Grant Follow up												
#	YEAR	Grant	Facility Name	Contact Name	Email	Phone	\$ Awarded	payment complete	HJ check in	HJ check in2	HJ visit to confirm work	Grant project completed
13	2022	CCFG	Red Robin Childcare	Jackie Scollard	jackie_scollard@yahoo.com	218.341.5083	\$ 2,500	yes				
14	2022	CCFG	Sarah's Tiny Tots Daycare	Sarah Hacker	sarah10057@gmail.com	218.838.9605	\$ 5,000	yes				
15	2022	CCFG	Beth's Home Daycare	Elizabeth Johnson	elizabethjohnson406@hulu.com	218.349.4177	\$ 2,500	yes	8/4/2022	N/A	8/4/2022	
16	2022	CCFG	Sharon's Silly Face Daycare	Sharon Rutz	sharbr269@yahoo.com	320.492.3262	\$ 2,500	yes				

Example of grant requirement:

2022 Aitkin County Child Care Start-Up Grant Requirements

Aitkin County is awarding grants to new/start up child care providers. The grant are intended to increase the amount of child care slots and/or child care jobs within the business awarded.

Funding Eligibility

Grants must be used by eligible businesses in two (2) categories.

1. Category 1: Grant awarded for aid in opening new facilities and/or licensing fees for new start-up child care facilities.
2. Category 2: Grant awarded for training, early childhood education and licensing fees for new start-up facilities.

The following State and County criteria must be met for eligibility:

- The Child Care business must have a physical establishment in Aitkin County.
- The Child Care business must have a current active license or in the process of completing the license.
- No current tax liens with the Secretary of State.
- A Business must be current on their property taxes as of December 31, 2021 or any other obligations to Aitkin County.
- Recipient acknowledges and agrees that the new facility will be operational within six (6) months of grant award.
- Recipient acknowledges and agrees that the new local facility will remain open for at least three (3) years.
- Priorities will be granted to individuals that are in the process of Licensing.
- Award must be used for operational expenses excluding owner or employee's salary. Examples include:
 - License fees
 - Playground equipment
 - Toys
 - Safety equipment

A Business must submit a full application with signatures and complete the attached W-9 Form. Submittal of a completed application does not guarantee funding. An interview and/or presentation with the Aitkin County Economic Development Committee may be requested prior to awarding grant funding.

A Business owner agrees that by signing and submitting the 2022 Aitkin County Child Care Start-Up Grant they will be subject to a random audit by Aitkin County for accuracy in information requested. They also agree to provide additional documentation that may be requested by Aitkin County or their representative to determine eligibility and award amount or to complete an audit of funds awarded. If it is determined that false or misleading information is provided on the 2022 Aitkin County Child Care Start-Up Grant, the Business will be required to repay Aitkin County the entire grant amount.

Grant Award Amounts

Category 1: Maximum Grant amount is tentatively \$10,000 for Child Care Center and \$5,000 for Home Based Child Care, based upon need and funds available.

The County will match up to 50% of expenses budgeted. All applications will be reviewed by the Aitkin County Economic Development Committee and recommendations will be forwarded to the Board of Commissioners for approval.

Category 2: Maximum Grant amount is tentatively \$7000 for reimbursement of licensing fees and education and training.

Timeline and Process

Applications will be made available on XXX 2022. The Deadline for applications is XXX 2022 @ 4 PM. Grants will continue to be awarded until all funds are expended.

Grant applications will be available on the Aitkin County website and by request and may be submitted by email to Mark Jeffers, Economic Development Coordinator, mark.jeffers@co.aitkin.mn.us or by mail to Aitkin County Government Center, ATTN: Mark Jeffers, 307 2nd Street NW #314, Aitkin, MN 56431 or delivered to the Aitkin County Government Center Administration Office.

For any questions or clarifications, please contact Mark Jeffers at 218-513-6188 or mark.jeffers@co.aitkin.mn.us.

Aitkin County reserves the right to reject or modify any application or portions thereof if it feels the application does not meet the guidelines or application process requirements. Businesses may be prioritized based on need.

Reporting Requirements

Organizations that receive a 2022 Aitkin County Child Care Start-up Grant award are required to submit a grant evaluation form at the end of the one-year grant period. Reporting information documents and deadlines will be included in the award.

FORM 2: PROJECT SOURCES AND USES BUDGET

Provide a proposed project budget. Applicant must complete a detailed project budget which is delineated into sources and uses of all program related funds. Pursuant to Minnesota Statutes §16B.98, subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant. No more than 10% of the total project budget can be dedicated to administrative and indirect cost.

Qualified expenditures: Expenses directly related to delivering grant objectives can include personnel, fringe benefits, travel, equipment, supplies, contractual, and subgrants. These items should be included in the grantee budget as specific budget line items.

Expenses not directly related to delivering grant objectives but necessary to support this grant funded program can include administrative cost. Administrative cost may include a portion of the following expenses: accounting, human resources, IT support, other general office expenses, executive or supervisory salaries and fringe, rent, facilities maintenance costs, utilities, Fleet vehicles, etc.

There is a 50% match requirement for the program; however, proposals that demonstrate a higher percentage of non-state matching funds committed to the project will result in higher scores for the proposal. Both cash and in-kind contributions can count towards the matching sources of funding.

- Cash match is either the grantee organization's own funds or cash donations from non-state third parties (i.e. partner organizations), or by non-state grants.
- In-kind match is the value of any real property, equipment, goods, or services contributed to this project that would have been eligible costs under this program if the grantee had to otherwise pay for such costs with project funds.

Project Budget Narrative

Provide a brief budget narrative.

County has provided \$50,000 cash and \$15,000 in kind for grant support and is eligible for a matching waiver. DEED request is \$209,000.

Project Funding Sources

List the sources of funding, and the status of the funding. Points will only be awarded for committed sources of funding. The total under sources should be equal to the total under uses.

Funding Source	Type of Funding (state grant, cash or in-kind)	Amount
DEED CCED Grant	State Funds	\$209,000
Aitkin County	Cash	\$50,000
Aitkin County, HHS	In-kind	\$15,000
Total		\$274,000

Project Uses

Start Date: August 2022

End Date: June 2024

<i>Project Activities</i>	<i>DEED</i>	<i>Grantee Match</i>	<i>Total</i>
Personnel			
Fringe Benefits			
Travel (Direct Service Related Only)			
Equipment			
Supplies			
Contractual			
Provider Subgrants	\$100,000	\$50,000	\$150,000
Other (specify): Fees, Early Education Training, Licensing Fees	\$109,000		\$109,000
Admin & Indirect (max 10% of DEED funds)		\$15,000	\$15,000
Total Costs	\$209,000	\$65,000	\$274,000

FORM 3: PERFORMANCE REPORTING FORM

Organization Name	Aitkin County
Organization Contact Name	Mark Jeffers
Organization Contact Email	Mark.jeffers@co.aitkin.mn.us
Funding Source	Childcare Economic Development Program
Project State Date	August 2022
Quarterly Reporting Period (ex: Q1 2022)	Q4 2022
Reporting Period Start Date	September 1, 2022
Reporting Period End Date	June 30, 2024

Performance Measures	Quarterly Total [Enter Quarter]*	Project Total (Actual)	Project Total (Projected)	% to Goal
Number of family childcare providers served:			Up to 10	
Number of childcare centers served:			1	
Number of childcare worker jobs created:			15-20	
Number of childcare worker jobs retained:			6	
Number of new licensed child slots created (Infants)			15	
Number of new licensed childcare slots created (toddler)			60	
Number of new licensed childcare slots created (preschooler)			15	
Number of new licensed childcare slots created (school age)			30	
Number of new licensed childcare slots created (Total):			120	
Percentage of new licensed child slots available outside of standard hours of care (outside of 6:00 a.m. through 6:00 p.m.):			30%	
Total state grant funds per new licensed child slots created			\$2500	

FORM 4: AFFIDAVIT OF NON-COLLUSION

Instructions: Please return your completed form as part of the Response submittal.

I swear (or affirm) under the penalty of perjury:

1. That I am the Responder (if the Responder is an individual), a partner in the company (if the Responder is a partnership), or an officer or employee of the responding corporation having authority to sign on its behalf (if the Responder is a corporation).
2. That the attached proposal submitted in response to Childcare Economic Development Program Request for Proposal has been arrived at by the Responder independently and has been submitted without collusion with and without any agreement, understanding or planned common course of action with, any other Responder of materials, supplies, equipment, or services described in the Request for Proposals, designed to limit fair and open competition.
3. That the contents of the proposal have not been communicated by the Responder or its employees or agents to any person not an employee or agent of the Responder and will not be communicated to any such persons prior to the official opening of the proposals.
4. That I am fully informed regarding the accuracy of the statements made in this affidavit.

Authorized Signature

Responder's firm name: Aitkin County

Print authorized representative name: Jessica Seibert

Title: County Administrator

Authorized signature: _____

Date (mm/dd/yyyy): 08/24/2022

Notary Public

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public signature

Commission expires (mm/dd/yyyy): _____

FORM 5: CONFLICT OF INTEREST DISCLOSURE

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making effective date 1/1/22](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Jessica Seibert

Signature:

Organization: Aitkin County

Date: 08/24/2022

To whom it may concern:

As a long time in-home childcare provider, I am thankful for the opportunity to receive grant money in Aitkin County. Just having moved to this county I am experiencing challenges that I did not face while living in the "big city". With having to move out to the country where in-home child care providers are very rare to come by, I am having to accept kids from all ages and walks of life. Let's not forget what the past two years has been like for everyone, but as a provider that did not close and was open and caring for essential families. It feels good to be able to get help financially to make improvements and upgrades to things that had to get put on the back burner as they say. In-home childcare is hard to come by, and I have several families traveling over 30 miles one way when they have to work in the opposite direction. I like to think it is my sunny personality and my amazing program that have them driving out of their way for childcare but unfortunately that is not the case. They are just unable to find care near them. Taking this into consideration when I opened here I opened my doors to all ages, including school age children. My previous program did not include school age children and lets just say I was not prepared! Having recently been given the opportunity to receive a grant I was able to provide an outdoor space for my littles as well as my big kids. I have shared how amazing this county is to work with and all that they do for us providers, and hopefully with continued funding we are able to reach out to get more providers in the area. My family and I are Thankful we were given the opportunity to receive a grant from Aitkin County and look forward to improving my program and our community in the future!

Fifteen years strong...

Sharon Rutz



Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Amish Community Cemetery Plat

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5 minutes
Summary of Issue: <p>On July 18, 2022 the Aitkin County Planning Commission approved the conditional use permit for the approximate one quarter acre Amish Community Cemetery, which is a private cemetery and falls under MN Statutes Chapter 307. In accordance with Section 5.02(D) and Section 6.0 of the Aitkin County Subdivision Ordinance, the requirements for preliminary and final plat have been met. The Final Plat conforms to the preliminary plat approved by the Planning Commission and has incorporated all required changes. Requesting Board of Commissioners approval in order to allow applicant to move ahead with project and the development of the Amish Community Cemetery in Aitkin County.</p> <p>Please see attached memorandum and Lakeside Township Opinion letter.</p>		
Alternatives, Options, Effects on Others/Comments: Motion to approve the Amish Cemetery Plat with conditions or motion to deny the Amish Cemetery Plat		
Recommended Action/Motion: Motion to approve the Amish Community Cemetery Plat		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Environmental Services Planning and Zoning
307 Second Street NW
Room 219
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: August 23, 2022
TO: Aitkin County Board of Commissioners
FROM: Andrew Carlstrom, Environmental Services Director
RE: Amish Community Cemetery

Enclosed is the final plat of the Amish Community Cemetery. The Conditional Use Permit and preliminary plat was approved by the Aitkin County Planning Commission on July 18, 2022. In accordance with Aitkin County Subdivision Ordinance Section 6.0, the County Board is responsible for final approval. Minnesota Statutes, Chapter 306 (Public Cemeteries) and Chapter 307 (Private Cemeteries) govern cemeteries in Minnesota.

Lakeside Township has provided a letter, referenced MN Statute 306.243, and is requesting the County Board assume responsibility in the event the cemetery becomes abandoned or defaults in the future.

In MN Statutes 307.08 Subd.13 defines "abandoned cemetery" as: "a cemetery where the cemetery association has disbanded or the cemetery is neglected and contains marked graves older than 50 years". It also states the County Board as the "appropriate authority" in the case of abandoned cemeteries under section 306.243 of MN Statute 306. In discussions with the County Attorney, he had no recommendations as to County Board action, feeling that committing to one course of action or to the other, would be restricting county officials fifty years or more into the future.

I am recommending approval of the Amish Community Cemetery Plat.

If you have any questions, please feel free to contact me at 218-927-7342 or by email at andrew.carlstrom@co.aitkin.mn.us.

AMISH COMMUNITY CEMETERY

KNOW ALL PERSONS BY THESE PRESENTS: That Daniel and Amanda Herberberger, husband and wife, owners of the following described property situated in the County of Aitkin, State of Minnesota, to-wit:

The part of the Southwest Quarter of the Southwest Quarter of Section 7, Township 44, Range 25, Aitkin County, Minnesota described as follows: Commencing at the Southwest corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 38 minutes 52 seconds East, along the South line of said Southwest Quarter, 1000.04 feet to the point of beginning of the part of hereto described; thence on a bearing of South 02 degrees 21 minutes 08 seconds East, 94.50 feet; thence South 87 degrees 38 minutes 52 seconds East, 150.00 feet; thence South 02 degrees 21 minutes 08 seconds West, 98.90 feet to the said South line of the Southwest Quarter; thence North 87 degrees 38 minutes 52 seconds West, along said South line, 150.00 feet to the point of beginning.

has caused the same to be surveyed and plotted as AMISH COMMUNITY CEMETERY, the same to be used exclusively as a cemetery for the burial of the dead and for the purposes cemetery and proper thereon and do hereby donate and dedicate to the public for public use forever 210th Street, the public way as shown on this plat. Subject to any easements, encumbrances or restrictions of record.

In witness whereof said Daniel and Amanda Herberberger have caused these presents to be signed this ___ day of _____, 2022.

Daniel Herberberger _____ Amanda Herberberger _____

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ___ day of _____, 2022, by Daniel and Amanda Herberberger, husband and wife.

Notary Public Signature _____ Nancy Printed Name _____
County, Minnesota, My Commission Expires _____

I hereby certify that this plat of AMISH COMMUNITY CEMETERY is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year as indicated on the plat. But all water boundaries and wet lands as of the date of the survey or certificates are shown and labeled on the plat; that all public ways are shown and labeled on the plat. I further certify that this plat was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Michael Stang
Minnesota License No. 52591

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ___ day of _____, 2022, by Michael Stang, R.L.S. No. 52591.

Notary Public Signature _____ Nancy Printed Name _____
County, Minnesota, My Commission Expires _____

I hereby certify that this plat has been checked and approved this ___ day of _____, 2022.

County Surveyor, Aitkin County _____

_____, Auditor of Aitkin County, Minnesota, do hereby certify that the taxes on the lands described herein have been paid for the years prior to 2022.

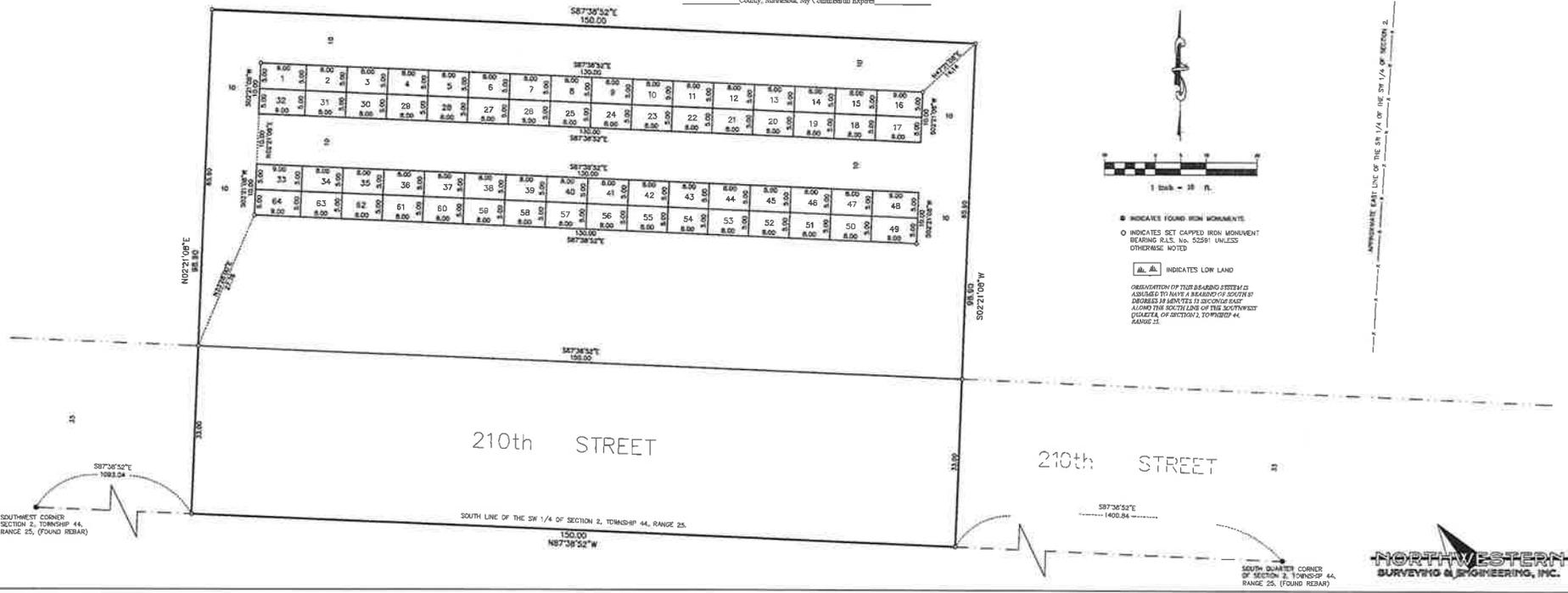
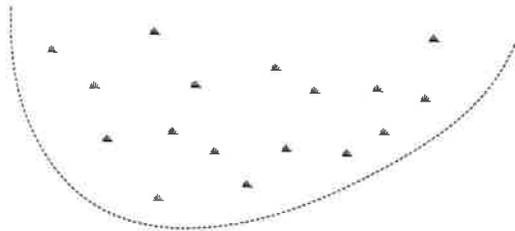
Aitkin County Auditor _____

I, _____, Treasurer for Aitkin County, Minnesota, do hereby certify that the taxes on the lands described herein have been paid for the year 2022.

Aitkin County Treasurer _____

This plat of AMISH COMMUNITY CEMETERY was accepted and approved by the Board of County Commissioners of Aitkin County, Minnesota, this ___ day of _____, 2022.

Chairperson, Aitkin County Board _____ Aitkin County Auditor _____



NORTHWESTERN
SURVEYING & ENGINEERING, INC.

TO: Aitkin County Commissioners
From: Lakeside Township Supervisors
Date: August 11, 2022
RE: Application #2022-009064
Conditional Use Permit for Private Cemetery

At the July 18th Planning Commission meeting this application was approved and passed to move on the Board of Commissioners with the request for a letter from the township regarding their concerns.

At the Lakeside Township monthly meeting on August 11, 2022 it was discussed and information was brought to the board from the MAT attorney, Graham Berg-Moberg.

The township consider the following information

provided: "target of Minn. Stat. § 306.243 which provides that "[a] county board may appropriate the general revenue funds it determines necessary for the improvement and maintenance of the cemetery if there is in the county, whether or not within the corporate limits of a town or statutory city, either of the following: (1) a cemetery that has been abandoned or neglected and the association having had charge of the cemetery has disbanded or fails to act;"

It is our opinion, that our township would like to cover ourself by make this approval conditional on the county agreeing to exercise it's authority to take care of the cemetery in the event that it becomes abandoned or in default and that the township has no liability.

Thank You!

Lakeside Township Supervisors

Stan Miller

Robert Skogman

Dennise Sonnee



8-11-22



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: FRF Request - LLCC Electrical Panels

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5
Summary of Issue: <p>Originally \$33,000.00 was earmarked for this project. This has previously been discussed with the facilities committee. Fiscal Recovery Funds will be used to replace electrical panels in the Marcum House and The Energy Center at Long Lake Conservation Center. Attached is a quote from K & N Electric LLC for \$12,922.00. The total cost includes all labor, materials, state electrical permit and inspections for the project.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve FRF Request to replace electrical panels at LLCC.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 12,922 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		

Category		Funding Requested for Project	Funding Approved for Project
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services	12,922	
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; Jim Bright

Date; 8-16-22

Reviewed by Economic Development Coordinator;
Signature; [Signature]

Date; 8-16-22

Approval by County Administrator;
Signature; Jason Silber

Date; 8-16-22

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



K & N Electric LLC

29729 Dam Lake St

Aitkin, MN 56431

218-549-0673

Proposal

LLCC Panelboard Changeout

Replace existing Federal Pacific panelboards B, D and EM2 in Marcum House and panelboard EM1 in Energy Center with ABB/GE ReliaGear RQ panelboards.

Supply all labor, materials, state electrical permit and inspections.

Total \$12,922



Board of County Commissioners Agenda Request

8B

Agenda Item #

Requested Meeting Date:
Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p style="padding-left: 20px;">Approve/Deny Motion</p> <p style="padding-left: 20px;">Adopt Resolution (attach draft)</p> <p style="text-align: right; font-size: 10pt;"><i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		



Board of County Commissioners Agenda Request

9

Agenda Item #

Requested Meeting Date:

Title of Item:

REGULAR AGENDA	Action Requested by: County Business
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Committee	Freq.	Schedule	Current Board Representative
Association of MN Counties (AMC)			
Environmental & Natural Resources Policy			Commissioner Ann Marcotte
General Government			Commissioner Don Niemi
Health & Human Services			HHS Director Cynthia Bennett
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Npstad
Aitkin County CARE Board	Monthly	3rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-Monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8-9x yearly	3rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-Monthly	3rd Wednesday	Westerlund, Niemi (Alt)
Arrowhead Regional Development Council	Quarterly	3rd Thursday	Niemi, Westerlund (Alt)
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Napstad, Marcotte (Alt)
Budget Committee	Most Months	1st Tuesday	Marcotte and Napstad
East Central Regional Library Board	Monthly	2nd Monday	Niemi, Napstad (Alt)
Economic Development	Monthly	1st Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x Year	Monday	Marcotte, Westerlund (Alt)
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Thursday	Westerlund and Wedel
Historical Society	Monthly	4th Wednesday	Wedel
Joint Powers Natural Resource Board	Odd Months	4th Monday	Napstad
Lakes and Pines	Monthly	3rd Monday	Niemi, Marcotte (Alt)
Law Library	Quarterly	Set by Judget	Marcotte, Niemi (Alt)
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x Year		Westerlund
Mille Lacs Watershed	10x Year	3rd Monday	Westerlund, Niemi (Alt)
Mississippi Headwaters Board	Monthly	4th Friday	Marcotte, Napstad (Alt)
MN Rural Caucus	8x Year	Varies	Niemi, Westerlund (Alt)
Natural Resources Advisory Committee	8-10x Year	2nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad, Engineer Welle, Niemi (Alt)
Northeast MN ECB	5-6x Year	4th Thursday	Napstad, Dan Guida (Alt)
Northeast Waste Advisory Committee	Quarterly	2nd Monday	Napstad, Westerlund (Alt)
Northern Counties Land use Coordinating Board	Monthly	1st Thursday	Marcotte, Napstad (Alt)
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3rd Monday	Marcotte, Westerlund (Alt)
Rum 1W1P Policy Committee	Quarterly		Westerlund, Niemi (Alt)
Snake River Watershed	Monthly	4th Monday	Niemi, Napstad (Alt)
Snake River 1W1P Policy			Niemi, Napstad (Alt)
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly	2nd Thursday	Westerlund



Board of County Commissioners Agenda Request

10A
Agenda Item #

Requested Meeting Date: August 23, 2022

Title of Item: Closed Session Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 30
Summary of Issue: Discussion of open contracts		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion Only		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		